



Florida Department of Transportation

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GOVERNOR

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ANANTH PRASAD, P.E.
SECRETARY

December 22, 2011

Ms. Myra H. Wittenberg
City of Key West – Department of Transportation (KWDOT)
627 Palm Avenue
P.O. Box 1078
Key West, FL 33040

RE: FM 4222221 KWDOT--Transit Development Plan (TDP) 2011 Annual Update

Dear Ms. Wittenberg:

The Department has completed its review of KWDOT's TDP 2011 Annual Update received on December 16, 2011 with subsequent update correspondence from your office. This annual TDP review process is described in Rule 14-73, Florida Administrative Code and required by Florida Statute in order for KWDOT to receive State Transit Block Grant funding.

The TDP 2011 Annual Update is found to be generally in compliance with the Rule but with comments noted:

1. **Section 3 – Public Involvement.** Although the Rule does not require City Commission adoption of the Annual Update, the Commission's receipt and endorsement before submittal to the Department is recommended. Also, please elaborate on any review of the Annual Update performed by the non-profit and social service agencies mentioned, including the South Florida Work Force.
2. **Section 4 – Funding Availability.** Add footer note to the Work Program Table, "Figures Shown Include Local Fund Match". Also, update the Block Grant and 5311 Grant amounts referencing <http://www2.dot.state.fl.us/fmsupportapps/workprogram/WorkProgram.aspx>. There are changes.
3. **Section 5.3 – Recommended Goals and Objectives.** Very good, concise discussion of progress on Goals 5-11 of the initial TDP. Are Goals 1-4 and 12 -14 no longer achievable due to funding cuts? Please elaborate on any proposed modifications to the initial TDP's goals.
4. **Section 7 – 10 Year Transit Development Plan.** Typo "gals" = "goals". Update Table 7.4 Federal and State revenues with latest Work Program figures. Discuss measures to balance Plan's funding shortfall?
5. **General.** Initial TDPs and Annual Updates are due to the FDOT District Office on or before September 1 each year. This is the fourth consecutive year KWDOT has submitted well past the deadline and jeopardized its funding eligibility. What steps is KWDOT taking to correct this recurring deficiency?

All comments must be addressed to the Department's satisfaction prior to execution of this year's Block Grant agreement. Please contact this office if we may be of any assistance.

Sincerely,



L. Carl Filer, P.E., Manager
District 6- Program Management Office

LCF/cd/

Cc: Harold Desdunes, P.E., FDOT; Aileen Boucle, FDOT; Chris Dube, FDOT; Ed Carson, FDOT