

**CITY OF KEY WEST**  
**APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) Bauer Restaurant<sup>Inc</sup> dba. Key West Songwriters Fest.

Address of Applicant(s) 1723 Jamaica Dr.

Phone Number of Applicant(s) 305-304-0814 Fax: — Email kwswf@aol.com.

Name of Non-Profit (s) BMI Foundation

Address of Non-Profit(s) 7 World Trade Center 250 Greenwich St.  
NY, NY 10007

Phone Number of Non-Profit(s) 212-220-3176

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving \$5000+

Date/Dates of Event Saturday May 9<sup>th</sup>, 2015

Hours of Operation 7am - Midnight - concert 7pm-10pm

Estimated/anticipated number of persons per day 3000

Location of Event Green & Duval Street

Street Closed 100 & 200 Blocks of Duval

Detailed description of event Live Concert with no vendor Booths

Noise exemption required: Yes  No

Alcoholic beverages sold/served at event: Yes  No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Applicants Signature

Charlie Bauer

Date

2.9.15

Financial Statement of the event of the previous year must be submitted with application

# CITY OF KEY WEST APPLICATION FOR A SPECIAL EVENT PERMIT NOISE CONTROL EXEMPTION

**\$50.00**

Date 1/6/2015

Applicant Name Key West Songwriters Festival  
 Applicant Address 1723 Jamaica Dr. Key West, FL 33040  
 Applicant Phone Number 305-304-0814  
 Event Name Key West Songwriters Festival Main Event. Concert  
 Event Address/Location Duval & Green St.  
 Date of Event May 9, 2015  
 Nature of Event Street Concert.

Profit  Non Profit

Time(s) Request for Exemption 4

Number of Exemptions at this location this

Date of last exemption \_\_\_\_\_

City of Key West  
 \*\*\* CUSTOMER RECEIPT \*\*\*  
 Oper: KEYWALW Type: OC Drawer: 1  
 Date: 2/19/15 45 Receipt no: 13984

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00

G/L account number:  
 00100003429300  
 00100001040000

KW SONGWRITERS  
 NOISE EXEMPTION

Tender detail		
CK CHECK	1629	\$50.00
Total tendered		\$50.00
Total payment		\$50.00

Trans date: 2/19/15 Time: 9:28:46

Revised for  
Third Reading  
11/19/02

ORDINANCE NO. 02-29

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows\*:

**Sec. 6-26. Payment for city services.**

(a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provision of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is

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\*(Coding: Added language is underlined; deleted language is ~~struck through~~.)

established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1-1/2%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

Section 2. That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five(5) feet of the property line of, a restaurant or a bar or a retail store (selling

primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3. That section 6-56 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-56. Application.**

(a) Except as provided in section 6-58, Aat least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private person or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4. That section 6-57 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-57. Donation of percentage of revenue  
to nonprofit organization.**

~~A percentage of the revenues of a special event that causes the closing of a city street must be donated to the nonprofit organization and, at the sponsor's option, to additional charities. On the application form issued by the city manager, the nonprofit must state the amount or percentage of revenues it anticipates to receive from the special event.~~ When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least twenty-five percent (25%) of the sponsor's gross revenues or \$1,000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manager with a letter of assent.

Section 5. That section 6-58 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-58. Major festival.**

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's~~ Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons

or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~have a non profit coapplicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of Key West.

Section 6. That section 6-61 is hereby added to the Code of Ordinances as follows:

**Sec. 6-61. Temporary bathroom facilities.**

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Section 7. If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable



therefrom and shall be construed as reasonable and necessary to achieve the lawful purposes of this Ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

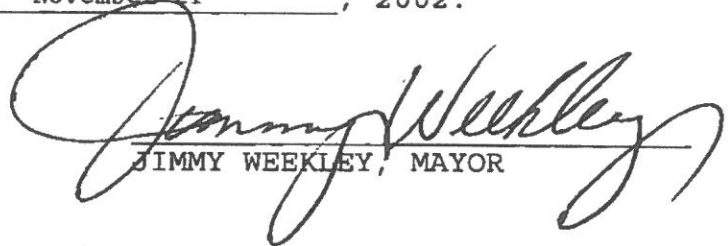
Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

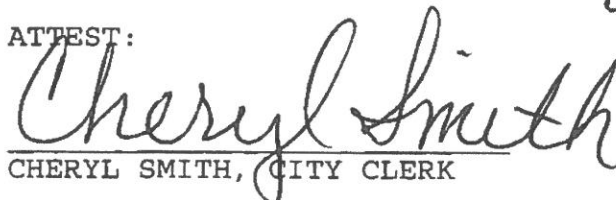
Read and passed on final reading at a regular meeting held this 19th day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

  
JIMMY WEEKLEY, MAYOR

ATTEST:

  
CHERYL SMITH, CITY CLERK



THE CITY OF KEY WEST  
POST OFFICE BOX 1409  
KEY WEST, FLORIDA 33041-1409  
WWW.KEYWESTCITY.COM

## MEMORANDUM

TO: Mayor & Members of the City Commission

FROM: Robert Tischenkel  
City Attorney RT

DATE: October 17, 2002

RE: Special Events Ordinance  
Second Reading

The following are the changes made to the Special Events Ordinance for second reading:

- Section 6-26. The requirement of certified check or credit card applies only to the down payment.
- Section 6-27. The requirement of payment for parking meters has been removed altogether. In its place is a new section concerning food and beverage booths, and a prohibition against their placement in front of or near restaurants and bars.
- Section 6-56. The contact person's telephone number is now required.
- Section 6-57. Each nonprofit organization named by a sponsor in the application must provide a letter of assent to the City Manager.
- The effective date of the ordinance is January 1, 2003.

# RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.  
Sponsor's Signature WB
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.  
Sponsor's Signature WB
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.  
Sponsor's Signature WB
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*  
Sponsor's Signature WB
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.  
Sponsor's Signature WB

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.  
Sponsor's Signature CB
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.  
Sponsor's Signature CB
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.  
Sponsor's Signature CB
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.  
Sponsor's Signature CB
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.  
Sponsor's Signature CB
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.  
Sponsor's Signature CB
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.  
Sponsor's Signature CB
15. Where a person has not applied for a special event permit and an event at its location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.  
Sponsor's Signature CB

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature LB

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature LB.

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature LB.

# Complete Checklist for Event Recycling

## City of Key West

- ✓ Identify contact person at the festival responsible for working with recycling.  
Name of person: C. Bawer Phone number: 305. 304. 0814
- ✓ Identify the recyclable commodities that will be used by the public and behind-the-scenes.  
Aluminum  Glass  #1 Plastic  #2 Plastic  Steel   
Corrugated Cardboard  Other:
- ✓ Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).  
Amount of recycling and garbage containers needed: 12 each
- ✓ Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.  
Arrangements made:  Margaret Lara @ WM.
- ✓ Capacity of containers on grounds: 32  
Contact person for containers: M. Lara Phone #: 296. 2825
- ✓ Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- ✓ Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- ✓ Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.  
Arrangements made: Henry & Jay
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.  
Arrangements made: M. Lara - Monday pickup.
- ✓ Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.  
part of contracts.
- ✓ Oversee the delivery of containers and placement of signs.
- ✓ Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.  
Problems: 2014 - NO issues. Had volunteers @ all bins  
Actions taken: \_\_\_\_\_

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.  
Problems: \_\_\_\_\_

Actions taken: Staff & volunteers @ all bins for direction

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program  
Comments: \_\_\_\_\_

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.

- At the end of the event, remove signs and arrange for their return to owners.

- Place recycling containers in the pick-up location, as arranged with the providers of the containers.

- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.  
Amount of material: \_\_\_\_\_

Contamination: \_\_\_\_\_

- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.

- Share the results with event organizers.

- ✓ Security deposit of \$1000.00 must be submitted prior to the event.

- Security deposit returned: \_\_\_\_\_

*For more information about event recycling and waste reduction, contact Waste Management at 305 296-2825*

KEY WEST SONGWRITERS' FESTIVAL  
1723 JAMAICA DR  
KEY WEST, FL 33040

1630

63-751/631 10813  
2000048109806

2/10/15

Date

PAY to the  
Order of

Waste Management

\$ 1000.00

One thousand 00/100

Dollars



Security  
Features  
Details on  
Back



Wells Fargo Bank, N.A.  
Florida  
wellsfargo.com

For

street closure

MP

City of Key West  
\*\*\* CUSTOMER RECEIPT \*\*\*  
Oper: KEYWALW Type: OC Drawer: 1  
Date: 2/19/15 45 Receipt no: 13985

Description	Quantity	Amount
ZZ UNUSUAL PAYMENT	1.00	\$1000.00

G/L account number:  
00100002200100

KW SONGWRITER'S RECYCLING

Tender detail		
CK CHECK	1630	\$1000.00
Total tendered		\$1000.00
Total payment		\$1000.00

Trans date: 2/19/15 Time: 9:30:28





## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

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Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

A handwritten signature in blue ink, consisting of a stylized initial 'C' followed by a long horizontal stroke, is written above a solid horizontal line.



# THE CITY OF KEY WEST

Parking Division

P.O.Box 1409, Key West, FL 33040

## Parking Requests for Special Events

Please describe any Special Event Parking requests below:

N/A

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Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$2.00 per hour or \$16.25 per day per space

On-Street Meter Rates: \$1.50 per hour or \$20.00 per day per space.

Vendors and Event Organizers must pay for metered parking used outside of Event Zone.

Modification of rates or parking waivers can only be approved by City Commission.

If you have any questions, please contact John Wilkins, Parking Manager at (305) 809-3855 or email [jwilkins@keywestcity.com](mailto:jwilkins@keywestcity.com)

Event Name: \_\_\_\_\_

## Special Event Checklist

**Everything must be checked off before  
submitting the special event application**

X	TITLE	COMMENTS
X	Special Event Application	
X	Noise Exemption (If applicable)	
X	\$50.00 for Noise	ck#
X	Ordinance initialed	
X	Recycling checklist completed	
X	Recycling deposit \$1,000.00	ck#
X	Recycling Plan	
X	Authorization Letter for continuous cleaning of recycled area	<del>Done</del>
X	Signatures of No Objection of Street closure (If applicable)	
X	Insurance naming the City as additional insured	
X	Financial of previous event (If applicable)	
X	Release & Idemnification Form	
X	Site Map ( where barricades, stages, etc are to go)	
X	Letter from non profit that states they will be receiving the funds	St Jude



## SPECIAL EVENT RECYCLE PLAN

EVENT; KEY WEST SONGWRITERS FESTIVAL MAIN EVENT

DATE; MAY 9, 2015

TIME; 6am – 11pm (concert 7pm-10pm)

Festival Recycle committee will coordinate

With Waste Management:

- Number of recycle bins needed (one recycle bin/one trash place side by side)
- Drop off and Pick up of recyclables, containers, liners
- Placement of Bins throughout event site
- Ensure bins are clearly marked “recyclables”

With Event Staff:

- Recycling Education and requirements (one recycle/one trash, monitor bins, adequate bins at event entrances, aware of all receptacles surrounding event)
- Staff to encourage and promote recycling
- Ensure bins are clearly marked to avoid sorting trash from recyclables
- Cardboard Collection done behind the scenes

With Private Vendors:

- Bins for cans and bottles within 50 ft of all drink/drink sale locations and placed behind each drink location



**Signatures of NO Objection to Street Closure**

**EVENT; KEY WEST SONGWRITERS FESTIVAL MAIN EVENT Concert**

**DATE; MAY 9, 2015**

**TIME; Noon – MIDNIGHT**

*No beverages or food items will be sold by the Festival or booths set up on Duval Street.*

**RICKS ENTERTAINMENT COMPLEX** Fred Brusher

**DUVAL BEACH CLUB** MADON McCLAIN

**COYOTE UGLY** CLOSED

**BULL/ WHISTLE** N/A

**FOGARTY'S / FLYING MONKEY** NA

**BURGER FI**

**SHORTYS** [Signature]

**IRISH KEVINS** [Signature]

**THE LAZY GECKO** [Signature]

**SLOPPY JOES** [Signature]

**Johnny Rockets** [Signature]

FLORIDA DEPARTMENT OF STATE  
DIVISION OF CORPORATIONS



## Detail by Entity Name

### Florida Profit Corporation

BAUER RESTAURANT, INC.

### Filing Information

Document Number	P08000074310
FEI/EIN Number	263136635
Date Filed	08/07/2008
State	FL
Status	ACTIVE

### Principal Address

1723 JAMAICA DRIVE  
KEY WEST, FL 33040

Changed: 04/03/2010

### Mailing Address

1723 JAMAICA DRIVE  
KEY WEST, FL 33040

Changed: 04/03/2010

### Registered Agent Name & Address

BAUER, CHARLES  
1723 JAMAICA DRIVE  
KEY WEST, FL 33040

Name Changed: 04/03/2010

Address Changed: 04/03/2010

### Officer/Director Detail

#### **Name & Address**

Title D

BAUER, CHARLES  
1723 JAMAICA DRIVE  
KEY WEST, FL 33040

### Annual Reports

Report Year	Filed Date
-------------	------------

2013	03/24/2013
2014	02/27/2014
2015	01/10/2015

**Document Images**

<a href="#">01/10/2015 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">02/27/2014 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">03/24/2013 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">02/03/2012 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">03/18/2011 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">04/03/2010 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">02/13/2009 -- ANNUAL REPORT</a>	View image in PDF format
<a href="#">08/07/2008 -- Domestic Profit</a>	View image in PDF format

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State of Florida, Department of State



7 World Trade Center  
250 Greenwich Street  
New York, NY 10007  
212-220-3103  
info@bmifoundation.org

*Dedicated to the creation, performance, and study of music.*

February 5, 2015

Mr. Charlie Bauer  
Key West Songwriters Festival  
1723 Jamaica Dr.  
Key West, Florida 33040

Dear Charlie,

Thank you for selecting the BMI Foundation as a beneficiary of your 20th Annual Key West Songwriters Festival. You have permission to use the name "BMI Foundation" in promoting your festival and raising funds to benefit our work on behalf of music students, composers, performers, researchers, and other nonprofit arts organizations nationwide.

The BMI Foundation is a nonprofit organization founded in 1985 to encourage the creation, performance, and study of American music. The Foundation's programs include competitive scholarships for songwriters and composers, operating grants for nonprofit arts presenters, and support for innovative music education initiatives in schools and communities across the country. The final selections for these programs are entrusted to panels composed of some of the world's most distinguished artists and musicians, all of whom volunteer their time and knowledge. Because all members of the Foundation's board and Advisory Panel serve without compensation, over 91% of all donations and investment income is available for charitable grants.

Name as it should appear on website, printed material, and festival merchandise:

BMI Foundation (logo font is Gotham)

Hyperlink to website: <http://bmifoundation.org>

Hyperlink to our donation page: <http://bmifoundation.org/donate>

Hyperlink to download our logo: <http://bmifoundation.org/logo>

We will reciprocate on our website with a hyperlink to yours if you will provide us with your logo and URL.



BMI Foundation, Inc.  
7 World Trade Center  
250 Greenwich Street  
New York, NY 10007  
212-220-3103  
info@bmifoundation.org

Contact: Deirdre Chadwick  
7 World Trade Center  
250 Greenwich Street  
New York, NY 10007  
212.220.3176  
dchadwick@bmifoundation.org

Please direct all event-related correspondence to Amanda Charnley at BMI Foundation, 7 World Trade Center, 250 Greenwich Street, New York, NY, 10007. 212.220-3175. acharnley@bmifoundation.org

Thank you for supporting the BMI Foundation. We look forward to working with the Key West Songwriters Festival in raising funds for music education and performance in communities across the country.

Sincerely,



Deirdre Chadwick  
President



**THE CITY OF KEY WEST**

P.O. BOX 1409  
KEY WEST, FL 33041-1409

**RELEASE AND INDEMNIFICATION**

**Bauer Restaurant, Inc  
Key West Songwriters Festival**

**May 9, 2015**

I Charlie Bauer being authorized to act on behalf of and legally bind Bauer Restaurant, Inc. doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Maria Ratchuff  
Signature of Witness

Maria Ratchuff  
Print Name

2/17/15  
Date

Charlie Bauer  
Signature of Applicant

CHARLES BAUER  
Print Name

2.17.15  
Date

Key to the Caribbean - Average yearly temperature 77° F.



## Key West Songwriters Festival 2014 Budget for Street Show May 10th 2014

Light Sound & Stage	10,000.00
Police Department	1,800.00
Non-Profit Raffle	5,250.00
Check to Non-Profit	5,250.00
Labor	500.00
Total Expense	11,300.00

Red = Expenses



# COMMERCIAL INSURANCE APPLICATION

## APPLICANT INFORMATION SECTION

DATE (MM/DD/YYYY)  
02/05/2015

AGENCY Diamond Insurance Partners 3706-H North Roosevelt Blvd. Key West FL 33040		CARRIER Western Heritage Insurance Company NAIC CODE	
CONTACT NAME: Jonathan Diamond PHONE (A/C, No., Ext): (305) 292-6060 FAX (A/C, No.): (305) 292-6002 E-MAIL ADDRESS: jdiamond@kwdiamond.com CODE: SUB CODE:		UNDERWRITER: POLICIES OR PROGRAM REQUESTED: Special Event Liability UNDERWRITER OFFICE: POLICY NUMBER: TBA	
AGENCY CUSTOMER ID: 00000205		INDICATE SECTIONS ATTACHED	
		<input type="checkbox"/> ACCOUNTS RECEIVABLE/ VALUABLE PAPERS <input type="checkbox"/> BOILER & MACHINERY <input type="checkbox"/> BUSINESS AUTO <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CRIME/MISCELLANEOUS CRIME <input type="checkbox"/> DEALERS <input type="checkbox"/> DRIVER INFO SCHEDULE <input type="checkbox"/> ELECTRONIC DATA PROC <input type="checkbox"/> EQUIPMENT FLOATER <input type="checkbox"/> GARAGE AND DEALERS <input type="checkbox"/> GLASS AND SIGN <input type="checkbox"/> INSTALLATION/BUILDERS RISK <input type="checkbox"/> OPEN CARGO <input type="checkbox"/> PROPERTY <input type="checkbox"/> TRANSPORTATION/ MOTOR TRUCK CARGO <input type="checkbox"/> TRUCKERS/MOTOR CARRIER <input type="checkbox"/> UMBRELLA <input type="checkbox"/> VEHICLE SCHEDULE <input type="checkbox"/> WORKERS COMPENSATION <input type="checkbox"/> YACHT	

STATUS OF TRANSACTION		PACKAGE POLICY INFORMATION			
QUOTE	<input checked="" type="checkbox"/> ISSUE POLICY	RENEW	ENTER THIS INFORMATION WHEN COMMON DATES AND TERMS APPLY TO SEVERAL LINES, OR FOR MONOLINE POLICIES.		
BOUND (Give Date and/or Attach Copy):	CHANGE	DATE	TIME	AM	PM
CANCEL 05/05/2015		12:01		<input checked="" type="checkbox"/>	
PROPOSED EFF DATE	PROPOSED EXP DATE	BILLING PLAN	PAYMENT PLAN	AUDIT	
05/05/2015	05/11/2015	<input checked="" type="checkbox"/> DIRECT BILL			
AGENCY BILL			PACKAGE POLICY PREMIUM: \$	1,288.39	

APPLICANT INFORMATION			
NAME (First Named Insured & Other Named Insureds) Bauer Restaurants Inc, DBA: The Key West Songwriters Festival		MAILING ADDRESS INCL ZIP+4 (of First Named Insured) 412 White St Key West FL 33040	
FEIN OR SOC SEC # (of First Named Insured):	PHONE (A/C, No, Ext):	WEBSITE ADDRESS(ES):	
E-MAIL ADDRESS(ES): smokintunakw@aol.com	ID NUMBER:		
INDIVIDUAL	CORPORATION	SUBCHAPTER "S" CORPORATION NOT FOR PROFIT ORG	LLC
PARTNERSHIP	JOINT VENTURE	NO. OF MEMBERS AND MANAGERS	CR BUREAU NAME:
INSPECTION CONTACT: Charlie Bauer		ACCOUNTING RECORDS CONTACT: SAME	
PHONE (A/C, No, Ext): 305 304 0814	E-MAIL ADDRESS: smokintunakw@aol.com	PHONE (A/C, No, Ext):	E-MAIL ADDRESS:

PREMISES INFORMATION		ACORD 823 attached for additional premises							
LOC #	BLD #	STREET, CITY, COUNTY, STATE, ZIP+4	CITY LIMITS		INTEREST	YR BUILT	# EMPLOYEES	ANNUAL REVENUES	% OCCUPIED
1	1	412 White St Key West FL 33040	INSIDE	OUTSIDE	OWNER TENANT				
			INSIDE	OUTSIDE	OWNER TENANT				
			INSIDE	OUTSIDE	OWNER TENANT				
			INSIDE	OUTSIDE	OWNER TENANT				

NATURE OF BUSINESS/DESCRIPTION OF OPERATIONS BY PREMISE(S)  
Country Music Songwriters Festival- Musical performances at various venues in Key West FL

**GENERAL INFORMATION (continued)**

EXPLAIN ALL "YES" RESPONSES (For all past or present operations)

17. ARE DAY CARE FACILITIES OPERATED OR CONTROLLED?	Y/N <input type="checkbox"/>
18. HAVE ANY CRIMES OCCURRED OR SEEN ATTEMPTED ON YOUR PREMISES WITHIN THE LAST THREE (3) YEARS?	<input type="checkbox"/>
19. IS THERE A FORMAL, WRITTEN SAFETY AND SECURITY POLICY IN EFFECT?	<input type="checkbox"/>
20. DOES THE BUSINESSES' PROMOTIONAL LITERATURE MAKE ANY REPRESENTATIONS ABOUT THE SAFETY OR SECURITY OF THE PREMISES?	<input type="checkbox"/>

**REMARKS**

Addl insureds: 1) Monroe County BOCC Risk Mgmt; 1100 Simonton St, Key West, FL 33040  
 2) City Of Key West; 3132 Flagler Avenue, Key West, FL 33040  
 3) Pier House Joint Ventures DBA Pier House Resort & Spa: 1 Duval St, Key West, FL 33040  
 4) San Carlos Institute: 516 Duval St, Key West, FL 33040  
 5) Smokin Tuna LLC: 4 Charles St, Key West, FL 33040  
 6) Floida Restaurant & Lodging Assoc: 230 South Adams St, Tallahassee, FL 32301

\*\*Effective Dates include 1 day before and 1 day after event for set up and take down.\*\*

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR ANOTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS THE PERSON TO CRIMINAL AND [NY: SUBSTANTIAL] CIVIL PENALTIES. (Not applicable in CO, FL, HI, MA, NE, OH, OK, OR or VT. In DC, LA, ME, TN, VA and WA insurance benefits may also be denied). IN FLORIDA, ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY OF THE THIRD DEGREE.



Crazy shirts

Polar ice cream

*harricada*

GREENE STREET

*harricada*

STAGE

*harricada*

Tropical

RICKS

Sloppy Joes

Lazy Gecko

Irish Kevins

Beach club

Coyote Ugly

Shorty's

vacant

Burger fi

Bull/Whistle

DUVAL STREET

Fogarty's

*harricada*



**KEY WEST FIRE DEPARTMENT  
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

*none*

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

*none*

Food Booths

- Food Booths - Total # \_\_\_\_\_
- Vendor Booths - Total # \_\_\_\_\_
- Total Number of Booths - 0

*none*

Parade

- Floats - Total # 0

# Key West Songwriters Festival May 9<sup>th</sup>

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Ratzoff 2/17/15  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CODE COMPLIANCE

Din Yang 17 Feb 15  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

(if denied attach explanation)



# Key West Songwriters Festival May 9<sup>th</sup>

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

### EVENTS (INITIAL SIGNOFF):

Maria Ratchoff 2/17/15  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE

### POLICE DEPARTMENT

Steven  
Torrence 2/17/15  
SIGNATURE DATE

Digitally signed by Steven Torrence  
DN: cn=Steven Torrence, o=RWPD,  
ou=RWPD,  
email=stortrence@cityofkeywest-fl.gov,  
c=US  
Date: 2015.02.17 12:58:43 -0500

CONDITIONS/RESTRICTIONS:

Requires Noise Exemption  
Requires Extra Duty Detail Officers  
Requires ABT Permit if Alcohol is sold on  
city right of way.  
CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE DATE

### KWDOT/PORT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE

### CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

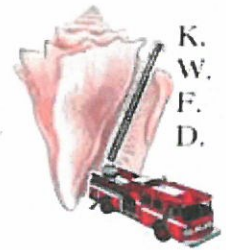
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE

### EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_

(if denied attach explanation)



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Charles Bauer, Key West Songwriters Festival (kswsf@aol.com)

From: Division Chief/Fire Marshal Danny Blanco

Date: 02/18/2015

Reference: Song Writers Festival

This office reviewed the special event application for the Song Writers Festival to be held on the 200 block of Duval Street on May 9, 2015.

The following conditions apply:

- The 200 Block of Duval Street closure needs to allow one side of the street free of obstruction to allow for emergency vehicle passage.

If I can be of any further assistance please contact me.

*Danny Blanco, Fire Marshal*

Key West Fire Department  
1600 N. Roosevelt Boulevard  
Key West, Florida 33040  
305-809-3933 Office  
305-292-8284 Fax  
dblanc@keywestcity.com

*Serving the Southernmost City*

305-292-8284

# Songwriters Festival

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):	CONDITIONS/RESTRUCTIONS
_____ SIGNATURE                      DATE	_____ _____ _____
PUBLIC WORKS	_____ _____ _____
_____ SIGNATURE                      DATE	_____ _____ _____
POLICE	_____ _____ _____
_____ SIGNATURE                      DATE	_____ _____ _____
FIRE DEPARTMENT	SEE ATTACHED MEMO
<u>Danny Blanco</u> 02/18/2015	_____ _____ _____
SIGNATURE                      DATE	_____ _____ _____
PORT/KEY WEST DOT	_____ _____ _____
_____ SIGNATURE                      DATE	_____ _____ _____
CODE COMPLIANCE	_____ _____ _____
_____ SIGNATURE                      DATE	_____ _____ _____
KEY WEST PROPERTY MANAGEMENT	_____ _____ _____
_____ SIGNATURE                      DATE	_____ _____ _____
PARKING DEPARTMENT	_____ _____ _____
_____ SIGNATURE                      DATE	_____ _____ _____

# Key West Songwriters Festival May 9<sup>th</sup>

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Ratzliff 2/17/15  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

R. Howard / R.S. 2-23-15  
SIGNATURE DATE

No Impact  
\_\_\_\_\_  
\_\_\_\_\_

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_

(if denied attach explanation)

# Key West Songwriters Festival May 9<sup>th</sup>

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

### EVENTS (INITIAL SIGNOFF):

*Maria Lattuff* 2/17/15  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

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### PUBLIC WORKS

✓ *[Signature]*  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

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### POLICE DEPARTMENT

✓  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

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### FIRE DEPARTMENT

✓  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

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### KWDOT/PORT

✓  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

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### CODE COMPLIANCE

✓  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

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### EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

(if denied attach explanation)



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

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### SPECIAL EVENT (Exemption from Noise Ordinance)

The following application for an Event  
which will be considered at the city commission  
Meeting of March 17, 2015 @ 6:00 p.m. @ Old City Hall

A copy of each application is on file at the City Clerk's Office for  
public inspection.

Conch Republic Independence Day  
Celebration

#### **Conch Republic Days Drag Race**

At Bourbon Street Pub  
700 & 800 Block of Duval Street  
12:00 noon to 5:00 p.m.  
Contact: John "Ma" Evans 305 293-9600

#### **Impromptu Parade**

Duval Street  
Thursday, April 23, 2015  
8:00 p.m. to 10:00 p.m.  
Contact: Sheila Sands –

#### **Cultural Preservation Society**

##### **Arts & Crafts Fair**

Green Street between Duval Street & Whitehead  
Including Fitzgerald between Green & Front  
Saturday, April 25, 2015  
10:00 a.m. to 5:00 p.m.

Contact: Joyce Straiton 305 304-4563

#### **Conch Republic Days Bed Races**

Duval Street from Eaton Street to  
Olivia Street

Saturday, April 25, 2015  
12:00 noon to 5:00 p.m.

Contact: John "Ma" Evans 305 293-9600



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

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Key West Songwriters Festival  
Saturday, May 9, 2015  
100 & 200 block of Duval Street  
7:00 a.m. to 10:00 p.m.  
Street closed from 7:00 a.m. to Midnight  
Contact: Charlie Bauer 305 304-0814