



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Development Review Committee

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Thursday, November 18, 2021

10:00 AM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend virtually via Zoom by telephoning 1-646-558-8656, Meeting ID: 822 6799 2775, Passcode 804979 or online <https://cityofkeywest-fl-gov.zoom.us/j/82267992775>

#### Call Meeting To Order

10:04 AM

#### Roll Call

**Albiona Balliu** was present and represented Engineering. **Elizabeth Young** attended on behalf of AIPP.

**Absent** 8 - Mr. Crowe, Mr. Delostrinos, Mr. Hernandez, Ms. Higgins, Ms. Ignoffo, Mr. Stachurski, Ms. Torregrosa, and Mr. Wilkins

**Present** 7 - Anson, Ms. DeMaria, Mr. Fraser, Ms. Halloran, Ms. McDonald, Mr. Ramsingh, and Mr. Willman

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

Motion to approve agenda made by Karen DeMaria, seconded by Tim Anson.  
The motion passed by unanimous vote.

#### Approval of Minutes

Motion to approve minutes made by Karen DeMaria, seconded by Tim Anson.  
The motion passed by a unanimous vote.

Approved

## Discussion Items

- 2                    **Easement - 1102 Washington Street (RE# 00038610-000000)** - A request for an easement agreement for an existing encroachment of ninety (90) square feet for two palm trees within City Right-of-Way in the Historic Medium Density Residential (HMDR) zoning district pursuant to Section 2-938(b)(2) of the Code of Ordinances of the City of Key West, Florida.

Received and Filed

- 3                    **Administrative Variance - 6 Fletchers Lane (RE# 00005440-000000)** - Administrative variance request for an existing and non-conforming rear setback of a structure at a residence in the Historic Medium Density Residential (HMDR) zoning district pursuant to Sections 90-398 of the City of Key West Land Development Regulations.

Received and Filed

- 4                    **Major Modification to a Minor Development Plan - 2222 N. Roosevelt Blvd. (RE# 00051100-000000)** - A request for a major modification of a minor development plan approval to allow for an elevated concrete office building structure on a parcel located within the General Commercial (CG) zoning district pursuant to Chapter 108, Article II, Division 3, Section 108-91 C.3. and Chapter 108, Article V, Section 108-517 of the Land Development Regulations of the Code of Ordinances of the City of Key West.

Received and Filed

## Reports

## Adjournment

10:39 AM