

# Executive Summary



**To: Patti McLauchlin, Interim City Manager**

**From: Maria Ratcliff, Special Events Administrator**

**Date: May 16, 2022**

**Recommendation to Approve the “Annual Key West Mermaid Festival”**

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## **Action:**

Respectfully request the City Commission approve the “Key West Mermaid Festival on Saturday and Sunday, July 2 & 3, 2022 from 10:00 a.m. to 5:00 p.m.”

## **Background:**

The City Manager’s Office has received an application from “The Key West Mermaid Festival for their annual event at the Truman Waterfront Green Fields, on Saturday & Sunday, July 2, 2022, and July 3, 2022, from 10:00 a.m. to 5:00 p.m., as well as a simple street closure for overflow at Shots & Giggles on Ann Street. Applicant has agreed to abide by City Codes and Ordinances. The Key West Mermaid Festival was advised that the approval may be revoked by the Commission or the City Manager, due to exigent circumstances such as the resurgence of COVID-19 in the Community.

## **Financial Impact:**

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Fee Matrix.

## **Recommendation:**

Request the City Commission approve the “The Annual Key West Mermaid Festival”.