



MEMORANDUM

Date: October 10, 2024

To: Community Redevelopment Agency

Via: Todd Stoughton, Interim City Manager

From: Karen Olson, Director Port & Marine Services

Subject: 24-6366 Approving Design/ Permitting/ CEI Task Order for A-Dock Replacement

Introduction

Resolution approving a Design, Permitting, Bid Support and Construction Services Task Order, for A-Dock Replacement at the Key West Bight Marina, to Tetra Tech, Inc. in the amount of \$123,490.

Background

The Historic Seaport has over 3,350lf of fixed wooden docks that are approaching 30 years of service. Maintaining the Bight's infrastructure is crucial for the preservation of all water activity within the Seaport. As these docks reach the end of their useful life replacement is required.

Tetra Tech, Inc. has expertise in Coastal Engineering including fixed dock permitting and design. The proposed task order will include Surveying and Bathymetric Data, Civil Engineering Design, Electrical Engineering Design, Environmental Permitting, Bid Support and Construction Services.

The City of Key West advertised RFQ #20-002 for Environmental Engineering Services with Tetra Tech, Inc. as one of four firms awarded a three-year contract under Resolution #20-039 and extended through Resolution #23-058.

The Key West Bight Management District Board approved this item at their September 11, 2024, meeting through Resolution KWB #24-21.

Procurement

This project has been funded in Infrastructure accounts 405-7503-575-6300 (KB75032204).

Recommendation

The City Manager's Office and the Key West Bight Management District Board recommends the Community Redevelopment Agency approve a Design, Permitting, Bid Support and Construction Services Task Order, for A-Dock Replacement at the Key West Bight Marina, to Tetra Tech, Inc. in the amount of \$123,490.