



## THE CITY OF KEY WEST

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MEMORANDUM

### EXECUTIVE SUMMARY

**TO:** Jim Scholl, City Manager

**FROM:** Jim Bouquet, Director of Engineering

**DATE:** June 8, 2015

**RE:** **Change Order 1 to Vietnam Veteran's Living Memorial Project at Bayview Park for refurbishing adjacent Civil War Yellow Fever Memorial and Confederate Civil War Memorial**

#### ACTION STATEMENT:

This resolution will approve Change Order 1 in the amount of \$31,733. to the Vietnam Veteran's Living Memorial Project at Bayview Park for refurbishing the adjacent Civil War Yellow Fever Memorial and Confederate Civil War Memorial.

#### BACKGROUND:

In Resolution 13-177 (approved July 2, 2013) the City Commission expressed support for the Memorial and directed City Manager to work with a group of organizers to develop a plan for final approval. Resolution 14-068 dated March 4, 2014 approved the conceptual site plan for a proposed Vietnam Veteran's Living Memorial (VLM) at Bayview Park. Resolution 14-068 also provided financial support for the construction of a permanent memorial up to one-third of the cost with a not to exceed amount of \$150,000. Resolution 14-105 subsequently authorized an expenditure not to exceed \$500,000 for the VLM Project and supported an application for grant funding from the Monroe County Tourist Development Council (TDC).

The VLM construction project was bid by the Vietnam Living Memorial Fund, Inc. (VLM Fund). The VLM fund awarded a contract to the low bidder, D.L. Porter, Inc., (Porter) for construction of the memorial. Resolution 15-143 facilitated direct payment from the City to the Contractor in order to facilitate ultimate collection of TDC grant funds by the City.

Subsequent to base bid award, the City requested the VLM Fund to accept two bid alternate items from Addendum No. 1 to the Contract Documents. Bid Alternate Item #4 provided for the restoration of the Civil War Memorial/Yellow Fever Monument located at the northwest corner of both the future VLM and Bayview Park. Bid Alternate Item #5 provided for miscellaneous repairs to the Civil War Memorial to the Confederacy located at the southeast corner of the VLM. A copy of the subcontractor proposal from Atlas Memorials detailing the scope of restoration work is attached. Porter will invoice for this work with no mark up.

**PURPOSE AND JUSTIFICATION:**

Restoration of the Civil War Memorial/Yellow Fever Monument and Civil War Memorial to the Confederacy will enhance and improve public property and will not distract from the new VLM. Additionally, the “pineapple” on the Civil War Memorial/Yellow Fever Monument is severely damaged and would not survive major wind events.

Restoration of these memorials support the Key West Strategic Plan including meeting Culture goal #1, *The identification and promotion of the “unique” character and culture of Key West* and Infrastructure Goal #4, *Long term sustainability of the City’s hard assets*.

**FINANCIAL IMPACT:**

Approving this change order does not require additional funding. Resolution 15-143 authorized an expenditure not to exceed \$500,000 for the Vietnam Veteran’s Memorial Project (Project No. GN1507, Account 001-1900-519-6300). Current account encumbrance prior to TDC grant reimbursement is approximately \$435,875. Adequate funds remain in Account 001-1900-519-6300 to fund the \$31,733 Change Order 1 to refurbish the Civil War Memorial/Yellow Fever Monument and Civil War Memorial. A new project number will be assigned to this change order.

**RECOMMENDATION:**

Staff recommends approval of Change Order 1 in the amount of \$31,733. to the Vietnam Veteran’s Living Memorial Project at Bayview Park for refurbishing the adjacent Civil War Yellow Fever Memorial and Confederate Civil War Memorial.