



EMERGENCY PROCUREMENT MEMORANDUM

Date: April 19, 2024

To: Albert P. Childress, City Manager

From: Kelly M. Crowe, P.E.
Utilities Director

CC: Christina Bervaldi, Finance Director

Subject: **Emergency Purchase Order per Section 2-797(2) of the Code of Ordinances for the repair to damage caused to the Patricia & Ashby Emergency Outfall Pipe**

Introduction

The thirty-inch emergency outfall pipe that extends between the stormwater pump station located at Patricia and Asby Streets to an outfall at the bend of Bertha St. and S. Roosevelt Blvd. was recently damaged by a contractor directional drilling for fiber optic installation at the location of George St. and Atlantic Blvd. The emergency outfall pipe is currently out of commission, jeopardizing the neighborhood to flooding in the occurrence of a major rain event. The City has tasked Charley Toppino & Sons, Inc. (CT&S) for the replacement of the section of pipe that was damaged. CT&S submitted a task order priced from the current General Utilities Services contract in the amount of \$146,407.78. City staff has reviewed the task order and recommends the approval of an emergency task order per Section 2-797(2), Emergency Procurement.

Background

The Patricia and Ashby pump station is a critical stormwater pump station that serves the low-lying neighborhood between Josephine St. to Thomas St. and Laird St. to Atlantic Blvd. Stormwater is normally discharged through the pump station into a discharge well. The pump station has an emergency outfall that is controlled by a manually operated valve that per regulation through the Florida Department of Environmental Protection (FDEP), can only be opened during major rain events to relieve the discharge well of excess stormwater volume. The outfall is a critical piece of infrastructure. Currently, the outfall is not operational due to damage caused by a directional boring accident.

Procurement

The cost of the task order exceeds the \$50,000 threshold for City Manager authorization; however, since the repair is time sensitive, staff recommends authorizing a purchase exception per City of Key West Municipal Code Section 2 -797(2), Emergency Procurement which allows the City Manager to approve a task order in excess of \$50,000. Per Section 2-797(2), the approval must be ratified at the next available City Commission meeting on May 9, 2024.

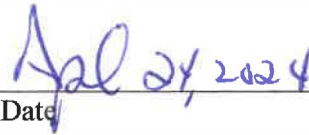
CTS will be performing the work from the General Utilities Contract authorized per Resolution 21-125. There is \$50,000.00 in account # 402-3802-538-4600, Repairs and Maintenance/Emergency Repairs. An additional \$96,407.78 will need to be transferred to account 402-3801-538-9900.

Recommendation:

Staff recommends approving an emergency task order in the amount of \$146,407.78 to Charley Toppino & Sons, Inc. in accordance with Section 2-797(2) of the Code of Ordinances and authorize any necessary budget transfers.



Albert P. Childress, City Manager



Date

