

INTEROFFICE MEMORANDUM

To: Mark Finigan, Assistant City Manager

CC: Sue Snider, Purchasing

From: Cheri Smith, City Clerk

Cheryl Smith

Date: January 16, 2013

Subject: **GRANT WRITING SERVICES; RFP 002-13**

The following Proposals were opened Wednesday, January, 16, 2013 at 3:00 p.m. in response to the above referenced project.

1. Langton Associates, Inc.
4830 Atlantic Boulevard
Jacksonville, FL 32207
2. CDM Smith, Inc.
1715 North Westshore Boulevard, Suite 875
Tampa, FL 33607
3. Writers at Large
1300 15th Court, Lot #17
Key West, FL 33040