



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

Date: May 2, 2022

To: Patti McLauchlin, City Manager
Todd Stoughton, Assistant City Manager
Christina Bervaldi, Interim Finance Director
Steven McAlearney, Engineering Director

From: Karen Wilman, Sr. Construction Manager

Subject: **Frederick Douglass Community Center- K2M Amendment 3**

ACTION STATEMENT

This resolution will approve a third amendment to K2M Design, Inc. (K2M), in the amount of \$199,259.50, for design and construction administration services for the Frederick Douglass Community Center, and any necessary budget transfers.

BACKGROUND

K2M was awarded a contract in the amount of \$236,093 (Res 19-224) to design the Frederick Douglass Community Center through the Construction Document phase. Amendment 1 (\$42,075/Res 20-028) addressed additional public meetings and design scope. Amendment 2 (\$29,160/Res20-160) addressed kitchen improvements and relocation. This third amendment funds completion of the revised Design Development phase and authorizes K2M to create Construction Documents, perform permitting and bid-phase services, coordinate solar design, and perform Construction Administration and Project Management.

FINANCIAL

The amendment will be funded from account 601 5502 555 6200 (Project BV55021701).

PURPOSE AND JUSTIFICATION

This project supports the City's Strategic Plan, *Key West Forward*, Part II: Major Projects, Priority 6 - Douglass Gym.

RECOMMENDATION

Staff recommends approving a third amendment to K2M in the amount of \$199,259.50 for design and construction administration services for the Frederick Douglass Community Center, and any necessary budget transfers.