

**PLANNING BOARD  
RESOLUTION NO. 2023-13**

**A RESOLUTION OF THE CITY OF KEY WEST PLANNING BOARD, RECOMMENDING TO THE CITY COMMISSION AN AMENDMENT TO CHAPTER 90 OF THE CODE OF ORDINANCES, ENTITLED "ADMINISTRATION" BY AMENDING ARTICLE II, DIVISION 2 TITLED "PLANNING BOARD", SECTION 90-52, TITLED "MEMBERSHIP, TERMS, AND REMOVAL" TO AMEND CERTAIN REQUIREMENTS FOR MEMBERSHIP AND REMOVAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS Section 90-52 of the Code of Ordinances currently provides that Planning Board members are a direct appointment by the appointing City Commissioner for that seat, and that removal of a Planning Board member is by majority vote of the City Commission; and

WHEREAS at its meeting of July 19, 2023, the Key West Planning Board recommended approval of this proposed ordinance; and

WHEREAS the Planning Board finds that it would be beneficial to make direct appointments and direct removals of Planning Board members, and to expand eligible residency requirements; and

NOW, THEREFORE, BE IT RESOLVED by the Planning Board of the City of Key West, Florida:

Section 1. That the above recitals are incorporated by reference as if fully set forth herein.

\*(Coding: Added language is underlined; deleted language is ~~struck through~~ at first reading. Added language is double

USA Chairman  
KTH Planning Director

underlined and ~~double struck through~~ at second reading.)

Section 2. That the proposed amendments to Chapter 90 of the Land Development Regulations are recommended for approval; the proposed amendments are as follows:\*

Sec. 90-52 - Membership, Terms and Removal

(a) The planning board shall consist of seven members who permanently reside in Key West or who have a business, employment or profession located in the city of Key West and permanently reside in the Lower Keys from Key West to Big Coppitt Key. ~~The five members serving on the board upon adoption of this ordinance shall continue in office, subject to the other provisions in this code, until the expiration of their term. The five members serving on the planning board upon adoption of this ordinance and the two additional members shall be assigned to individual commission members via a lottery system. The two commission members drawing the two new board seats shall expeditiously appoint a member to comprise the new seven person board. Thereafter the appointments shall be as specified in paragraph (b) below. All planning board members must be residents of the city and shall remain city residents for the duration of their memberships on the board.~~

(b) The mayor and each city commissioner shall appoint one member of the board. The term of the board member shall be for a period of three years except that appointments to replace a member vacating before the

WJH Chairman

KPLT Planning Director

expiration of the term shall be for the unexpired term of that member. Board members may be reappointed at the expiration of their term.

(c) All planning board members shall serve at the pleasure of their respective appointing city commissioner ~~the city commission~~ and ~~may be removed by majority vote of its full membership~~. If a member is absent from two of three consecutive regular meetings without cause and without prior approval of the chairperson, the planning board shall declare the member's office vacant, and the chairperson shall notify the appointing city commissioner for that planning board seat ~~city commission~~ that the member's office is vacant.

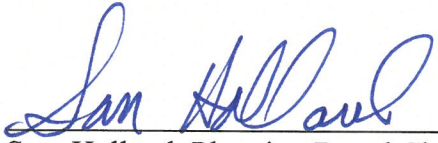
Section 3: This Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission and approval by the Florida Department of Economic Opportunity, pursuant to Chapter 380, Florida Statutes. This Resolution shall go into effect immediately upon its passage and adoption and authentication by the signatures of the presiding officer and the Clerk of the Commission.

Read and passed in part at a regular meeting held July 19, 2023, and additional components.

Authenticated by the Chairman of the Planning Board and the Planning Director;

WJA Chairman  
KEF Planning Director





Sam Holland, Planning Board Chair

8/15/23

Date

**Attest:**

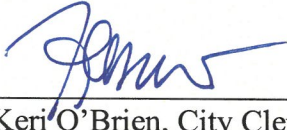


Katie P. Halloran, Planning Director

8/15/2023

Date

**Filed with the Clerk:**



Keri O'Brien, City Clerk

8/15/2023

Date



Chairman

8/15/2023

Planning Director