



MEMORANDUM

Date: August 6, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Matt Willman
Utilities Director

Subject: **Ratify the Procurement of One Trailer-Mounted Pump from BBA Pumps, Inc., in the amount of \$79,939.00, Pursuant to City of Key West Code of Ordinances Section 2-797(2), Emergency Procurement, and Section 2-797(3), Purchases Under Contracts of the Governmental Purchasing Cooperative Programs; and Authorize Budget Transfers Within Sewer Fund and Within Stormwater Fund. (File ID 25-4173)**

Introduction

Staff recommends the Mayor and City Commission approve this resolution to ratify the emergency procurement of one trailer-mounted pump from BBA Pumps, Inc., in the amount of \$79,939.00, pursuant to City of Key West Code of Ordinances, Section 2-797(2), where the city manager may make emergency procurement of commodities when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the city.

Background

The City of Key West operates and maintains a stormwater management system. During heavy rain events local neighborhoods experience street flooding that impedes vehicle traffic and pedestrian mobility, causes flooding that could result in water damage to low-lying structures, and exposes residents to bacteria laden stormwater runoff.

A trailer-mounted pump is needed to move stormwater flooding off low-lying streets and into stormwater pump stations for discharge. Pumping flood waters into stormwater pump stations will protect the public health, property, welfare, and allow safe access on city streets.

Additionally, the trailer-mounted pump will be utilized to protect the public health during sewer collection/transmission system maintenance operations, when sewage must be pumped out of the lift stations to make repairs and replace equipment.

Procurement

Funds to purchase the trailer-mounted pump are split between sewer renewal and replacement fund 4013503-5356400 and stormwater repairs and maintenance fund 4023804-5386400. Budget transfers within the stormwater fund and within the sewer fund may be necessary.

The trailer-mounted pump was purchased in preparation of the storm season bringing heavy rains and flooding, from BBA Pumps, Inc., in accordance with City of Key West Code of Ordinances, Section 2-797(3), for purchases under contracts of governmental purchasing cooperative programs. The Sheriff's Association cooperative purchasing contract lists BBA Pumps, Inc. to be the vendor for the BA150E Trailer Pump Package.

In accordance with City of Key West Code of Ordinances, Section 2-797(2) and Section 2-797(3), for emergency procurement in excess of \$50,000.00 and for procurement that exceeds \$50,000.00 under governmental purchasing cooperative programs, this procurement must be ratified at the next scheduled city commission meeting and authorized by the city commission.

Recommendation

The City Manager's Office recommends the Mayor and City Commission ratify the approval for emergency procurement of the BA150E Trailer Pump Package from BBA Pumps, Inc., in the amount of \$79,939.00; and authorize necessary budget transfers within the sewer fund and within the stormwater fund.