## **City of Key West**

#### **Annual Budget**

Fiscal Year 2023/2024

Fund: 001 General Fund

Department: 1909 Facilities Maintenance

| Kau     | Ohiost  | Account Description  |  | Category  | FY 2020/2021  | FY 2021/2022 | FY 2022/2023 | FY 2022/2023 | FY 2022/2023  | FY 2023/2024 | FY 2023/2024 | FY 2023/2024   |
|---------|---------|--|--|---|---|--------------|--------------|--------------|---------------|--------------|--------------|--|
| Key     | Object  | Account Desci  | Catego   |   | Actuals   | Actuals      | Adopted      | 6 Mth Amnd   | 6 Mth Actuals | Dept Req     | CM Review    | CC Adopted   |
| 0011909 | 5191200 | Regular Salaries & Wages                                     |  |   | \$444,814   | \$518,389    | \$564,884    | \$564,884    | \$246,810     | \$568,689    | \$567,993    | \$567,993  |
| 0011909 | 5191400 | Overtime   |  |   | \$9,808   | \$17,476     | \$12,000     | \$12,000     | \$13,094      | \$20,000     | \$30,000     | \$30,000   |
| 0011909 | 5191500 | Special Pay  |  |   | \$2,760   | \$2,640      | \$3,000      | \$3,000      | \$836         | \$720        | \$720        | \$720  |
| 0011909 |         | FICA Taxes   |  |   | \$34,634  | \$40,816     | \$44,361     | \$44,361     | \$19,790      | \$45,090     | \$45,802     |  |
| 0011909 |         | Retirement Contributions                                     |  |   | \$26,850  | \$30,365     | \$38,630     | \$38,630     |               | \$47,095     | \$47,839     |  |
| 0011909 | 5192300 | Life & Health Insurance                                      |  |   | \$120,262   | \$119,982    | \$144,122    | \$144,122    | \$48,131      | \$157,415    | \$157,415    | \$157,415  |
|         |         |  |  | Personnel Services  | \$639,128   | \$729,668    | \$806,997    | \$806,997    | \$340,736     | \$839,009    | \$849,769    | \$849,769  |
| 0011909 | 5193400 | Other Contractual Service                                    |  |   | \$65,098  | \$74,145     | \$105,998    | \$107,248    | \$20,706      | \$131,342    | \$141,235    | \$141,235  |
|         |         | CITY CITY CITY CITY CITY ELEX FIRE FIRE HY-T INFO JCI F TIME | / HALL ALARM TESTIN / HALL FIRE SYSTEM A / HALL LUTRON SERVI / HALL WATER TREAT VATOR SERVICE CON E BACKFLOW TESTING E EXTINGUISHERS-MA E SUPPRESSION INSPI TO THE BACKFLOW TECHNOLO PREMIUM ANNUAL A/O PREMIUM ANNUAL A/O | NNUAL TESTING CE CONTRACT MENT TRACT- POOL, GYM, KWP I CONTRACT 24 @ 300. INTENANCE AND RECHAR ECTION-BALL FIELDS | D, FS#2, CS BLDG,<br>RGES<br>NANCE<br>CT FOR CITY HALL<br>CT FOR KWPD | ,            |              |              |               |              |              | \$28,000<br>\$2,000<br>\$750<br>\$6,392<br>\$1,000<br>\$25,000<br>\$7,200<br>\$4,000<br>\$300<br>\$6,600<br>\$30,000<br>\$22,933<br>\$1,200<br>\$3,860 |
| 0011909 | 5194000 | Travel & Per Diem  |  |   | \$0   | \$410        | \$3,000      | \$3,000      | \$0           | \$3,000      | \$3,000      | \$3,000  |
|         |         | STAF   | FF TRAVEL FOR TRAIN  | NING (LUTRON, BACKFLO)  | W, TECHNICAL)   |              |              |              |               |              |              | \$3,000  |
| 0011909 | 5194100 | Communications/Postage                                       |  |   | \$16  | \$65         | \$200        | \$200        | \$9           | \$3,476      | \$3,476      | \$3,476  |
|         |         |  | PPING PARTS<br>LET DATA PLAN (7 @ \$   | 39/MONTH/DEVICE)  |   |              |              |              |               |              |              | \$200<br>\$3,276   |
| 0011909 | 5194400 | Rentals & Leases   |  |   | \$258   | \$636        | \$1,000      | \$1,000      | \$0           | \$1,000      | \$1,000      | \$750  |
|         |         | REN  | ITAL OF MAN LIFTS, SO  | CAFFOLDING, CRANES, E   | тс  |              |              |              |               |              |              | \$750  |
| 0011909 | 5194600 | Repairs and Maintenance                                      |  |   | \$222,436   | \$334,762    | \$828,000    | \$823,587    | \$156,290     | \$605,500    | \$561,500    | \$661,500  |
|         |         | BACI   | KFLOW REPLACEMEN<br>KFLOW REPLACEMEN<br>KFLOW SUPPLIES   |   |   |              |              |              |               |              |              | \$45,000<br>\$40,000<br>\$10,000   |

## **City of Key West**

# **Annual Budget**

Fiscal Year 2023/2024

Fund: 001 General Fund

Department: 1909 Facilities Maintenance

| Van     | Ohiost                                   | Associat Description   | Cotomony   | FY 2020/2021                                  | FY 2021/2022 | FY 2022/2023 | FY 2022/2023 | FY 2022/2023  | FY 2023/2024 | FY 2023/2024 | FY 2023/2024   |
|---------|--|--|--|---|--------------|--------------|--------------|---------------|--------------|--------------|--|
| Key     | Object                                   | Account Description  | Category   | Actuals                                       | Actuals      | Adopted      | 6 Mth Amnd   | 6 Mth Actuals | Dept Req     | CM Review    | CC Adopted   |
|         |  | BUCKET TRUCK/FORKLIF CARPET/TILE CLEANING CEMETERY MAINTENANC CONCRETE CONSTRUCTION ELECTRICAL ELEVATOR REPAIRS FENCING FMT PLAN - AIDS MEMOR FMT PLAN - CITY HALL M FMT PLAN - INDIGENOUS FMT PLAN - INDIGENOUS FMT PLAN - TERMITE FUN FMT PLAN - TERMITE FUN FMT PLAN - TWE SPLASH FMT PLAN - WEITNAM MEI HVAC REPAIRS LUTRON LIGHT FIXTURE MECHANICAL PAINTS & COATING PARKING LOT SEALING (F PLUMBING ROOFING SOUTHERNMOST POINT STRUCTURAL METALS WAX & SEAL CEMETERY | CITY HALL & PD E/PAINTING  IAL LIGHT REPLACEMENT AINTENANCE BAY EPOXY FLOORS PARK FENCE & SIDEWAL A SUBSTATION PAINTING MIGATION AT VARIOUS PA PAD PERIMETER FENCE MORIAL ELECTRICAL & LI REPLACEMENTS  PD & PALM AVE)  PAINTING | IRS<br>K & PAVILION REPA<br>S & DOORS<br>IRKS | NIRS         |              |              |               |              |              | \$5,000 \$28,000 \$30,000 \$7,000 \$10,000 \$10,000 \$4,000 \$15,000 \$30,000 \$50,000 \$25,000 \$15,000 \$25,000 \$15,000 \$2,500 \$6,000 \$1,000 \$6,000 \$2,500 \$6,000 \$1,000 \$2,500 \$6,000 \$1,000 \$2,500 \$6,000 \$1,000 \$2,500 \$2,500 \$6,000 \$1,000 \$2,500 \$2,500 \$2,500 \$2,500 \$2,500 \$2,500 \$2,500 |
| 0011909 | 5194900                                  | Other Current Charges  |  | \$226   | \$350        | \$0          | \$0          | \$250         | \$0          | \$0          | \$775  |
|         |  | ELEVATOR LICENSE REN   | EWALS  |   |              |              |              |               |              |              | \$775  |
| 0011909 | 5195200                                  | Operating Supplies   |  | \$15,609                                      | \$4,052      | \$17,340     | \$17,340     | \$10,449      | \$20,340     | \$20,340     | \$18,190   |
|         |  | HARDWARE EQUIPMENT<br>MISC TOOLS & SUPPLIES<br>PAINT BRUSHES, TARPS &<br>PORTABLE GAS CYLINDE<br>SAFETY EQUIPMENT & SI<br>SAFETY SHOES<br>WELDING SUPPLIES   | & ROLLERS<br>RS FOR WELDING 12 @ \$  | 320   |              |              |              |               |              |              | \$2,000<br>\$2,000<br>\$2,000<br>\$3,840<br>\$3,000<br>\$1,350<br>\$4,000  |
| 0011909 | 0011909 5195400 Books-Subscrp-Membership |  |  | \$0   | \$0          | \$0          | \$0          | \$0           | \$525        | \$4,025      | \$4,025  |
|         |  | MAINTAINX SOFTWARE S<br>TABLET LICENSES - EMAI   |  |   |              |              |              |               |              |              | \$3,500<br>\$525   |
| 0011909 | 5195500                                  | Training   |  | \$1,245                                       | \$0          | \$5,500      | \$5,500      | \$0           | \$7,000      | \$7,000      | \$7,000  |

## **City of Key West**

# **Annual Budget**

Fiscal Year 2023/2024

Fund: 001 General Fund

Department: 1909 Facilities Maintenance

| Key     | Object   | Account Description            | Category       | FY 2020/2021 | FY 2021/2022       | FY 2022/2023 | FY 2022/2023 | FY 2022/2023  | FY 2023/2024 | FY 2023/2024 | FY 2023/2024<br>CC Adopted      |  |
|---------|--|--------------------------------|----------------|--------------|--------------------|--------------|--------------|---------------|--------------|--------------|---------------------------------|--|
| rtey    | Object   | Account Description            | Category       | Actuals      | Actuals            | Adopted      | 6 Mth Amnd   | 6 Mth Actuals | Dept Req     | CM Review    |                                 |  |
|         |  |                                |                |              | \$3,000<br>\$4,000 |              |              |               |              |              |                                 |  |
|         |  | Oį                             | \$304,887      | \$414,420    | \$961,038          | \$957,875    | \$187,704    | \$772,183     | \$741,576    | \$839,951    |                                 |  |
| 0011909 | 5196400  | Machinery & Equipment          | \$0            | \$4,071      | \$55,000           | \$55,000     | \$24,392     | \$209,000     | \$196,000    | \$192,000    |                                 |  |
|         | CLAYTON STERLING COMPLEX A/C REPLACEMENT  DOUGLASS GYM A/C REPLACEMENT  GEORGE MIRA FOOTBALL FIELD A/C'S (CONCESSION, PRESS BOX, TRAILER)  JETTER  KWPD DISPATCH & IT ROOM A/C |                                |                |              |                    |              |              |               |              |              |                                 |  |
|         |  | PLUMBER VAN<br>SEWER CAMERA    |                |              |                    |              |              |               |              |              | \$10,000<br>\$75,000<br>\$3,000 |  |
|         |  |                                | Capital Outlay | \$0          | \$4,071            | \$55,000     | \$55,000     | \$24,392      | \$209,000    | \$196,000    | \$192,000                       |  |
|         |  | Facilities Maintenance - Total |                | \$944,015    | \$1,148,159        | \$1,823,035  | \$1,819,872  | \$552,832     | \$1,820,192  | \$1,787,345  | \$1,881,720                     |  |

City of Key West FY 23/24 BUDGET Personnel Allocation

| AUTHO   | RIZED   |
|---------|---------|
| BUD     | GET     |
| FY22/23 | FY23/24 |
| 9 00    | 9 00    |

TOTAL:

#### **1909 FACILITIES MAINTENANCE**

|                                      | 1       |         |                  |                      |         |  |
|--------------------------------------|---------|---------|------------------|----------------------|---------|--|
|                                      | AUTHO   | ORIZED  |                  | AUTHORIZED<br>BUDGET |         |  |
| POSITION TITLE                       |         | GET     | POSITION TITLE   |                      |         |  |
|                                      | FY22/23 | FY23/24 |                  | FY22/23              | FY23/24 |  |
| FULL TIME:                           |         |         | PART TIME:       |                      |         |  |
|                                      |         |         |                  |                      |         |  |
| Administrative Coordinator           | 1.00    | 1.00    |                  |                      |         |  |
| Facilities Maintenance Air Condition | 1.00    | 1.00    |                  |                      |         |  |
| Facilities Maintenance Electrician   | 2.00    | 2.00    |                  |                      |         |  |
| Facilities Maintenance Plumber       | 1.00    | 1.00    |                  |                      |         |  |
| Facilities Maintenance Supervisor    | 1.00    | 1.00    |                  |                      |         |  |
| Facilities Maintenance Technician    | 2.00    | 2.00    |                  |                      |         |  |
| FMT Welder/Fabricator                | 1.00    | 1.00    |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
|                                      |         |         |                  |                      |         |  |
| TOTAL FULL TIME:                     | 9.00    | 9.00    | TOTAL PART TIME: | -                    | -       |  |

#### SALARY BUDGET FY 23/24 POSITION CONTROL

|  |                       |   |  |  |  |      |      |                    |                         |  |  | 160,200 FY2     | 023                | ,                    | 7.65%                  |   | <b>\$17,491</b>          | PY \$16,014 |
|--|-----------------------|---|--|--|--|------|------|--------------------|-------------------------|--|--|-----------------|--------------------|----------------------|------------------------|---|--------------------------|-------------|
| COST CENTER/ POSITION TITLE 1909 FACILITIES MAINTENANG   | GR<br><u>ST</u><br>CE |   |  | FY 23/24<br>Proposed<br><u>FTEs</u>                          | Health<br>Insurance<br><u>FTEs</u>                           |      |      | TEMP<br>COUNT Note | Change<br>in<br>es FTEs | Annual<br>Salary   | 12<br>FY 23/24<br>Salary   | 12<br>Longevity | 14<br>Over<br>time | 15<br>Special<br>Pay | 21<br>FICA<br>Medicare | 22<br>Retire<br>Contrib   | 23<br>Health<br>Life Ins | TOTAL       |
| ADMIN COORDINATOR FACILITIES MAINT AIR CONDITION FACILITIES MAINT ELECTRICIAN FACILITIES MAINT ELECTRICIAN FACILITIES MAINT PLUMBER FACILITIES MAINT SUPERVISOR FACILITIES MAINT TECH FACILITIES MAINT TECH FMIT WELDER/FABRICATOR | G G G G N G G G       | 111<br>116<br>124<br>124<br>118<br>129<br>116<br>116<br>120 | 1.00<br>1.00<br>1.00<br>1.00<br>1.00<br>1.00<br>1.00<br>1.00 | 1.00<br>1.00<br>1.00<br>1.00<br>1.00<br>1.00<br>1.00<br>1.00 | 1.00<br>1.00<br>1.00<br>1.00<br>1.00<br>1.00<br>1.00<br>1.00 |      |      |                    |                         | 45,973<br>67,669<br>66,937<br>65,957<br>55,230<br>76,461<br>52,062<br>52,062<br>58,594 | 48,272<br>71,052<br>70,284<br>69,255<br>57,992<br>80,284<br>54,665<br>54,665<br>61,524 |                 |                    | 360<br>360           |                        | 3,862<br>5,684<br>5,623<br>5,540<br>4,639<br>6,423<br>4,373<br>4,373<br>4,922 |                          |             |
|  |                       |   | 9.00   | 9.00   | 9.00   | 0.00 | 0.00 | 0.00               | 0.00                    | 540,946  | 567,993  | 0               | 30,000             | 720                  | 45,802                 | 47,839  | 157,415                  | 849,769     |
|  |                       |   |  |  |  |      |      |                    |                         | 2% Merit Inc   | <b>Base</b> 11,360   | Taxes<br>869    | Pension<br>909     | 13,138               | Merit Contin           | gency   |                          |             |

SS Cap (does not incl Med)