

RESOLUTION NO. 09-320

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE SUBMISSION OF THE ATTACHED CITY OF KEY WEST DEPARTMENT OF TRANSPORTATION 10-YEAR TRANSIT DEVELOPMENT PLAN (TDP 2010-2019) FOR REVIEW AND APPROVAL BY THE FLORIDA DEPARTMENT OF TRANSPORTATION, DISTRICT 6 - PUBLIC TRANSIT OFFICE; PROVIDING FOR AN EFFECTIVE DATE

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the attached City of Key West Department of Transportation 10-Year Transit Development Plan (TDP 2010-2019) is hereby approved for submission to the Florida Department of Transportation for review and comment.


Section 2: That City of Key West Department of Transportation Manager has advised that the Transit Development Plan approved after review by FDOT will be brought before the Commission for final adoption.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held
this 3rd day of December, 2009.

Authenticated by the presiding officer and Clerk of the
Commission on December 4, 2009.

Filed with the Clerk December 4, 2009.



CRAIG CATES, MAYOR

ATTEST:



CHERYL SMITH, CITY CLERK

Executive Summary



TO: Jim Scholl, City Manager

FROM: Myra Wittenberg, Manager / KWDoT

A handwritten signature in black ink, appearing to read "Myra Wittenberg", is written over the "FROM:" line.

DATE: December 1, 2009

SUBJECT: Resolution of Approval - City of Key West Department of Transportation
10 Year Transit Development Plan (TDP 2010-2019)

ACTION STATEMENT:

This resolution is a request for approval of the City of Key West 10-Year Transit Development Plan FINAL DRAFT as attached. The Florida Department of Transportation (FDOT) and the Federal Transit Administration (FTA) require public transit agencies develop and adopt a 10-Year TD Plan in order to meet eligibility requirements of grant funding opportunities. The City of Key West TDP is due in the FDOT District 6 Public Transit Office (PTO) no later than December 31, 2009.

BACKGROUND / HISTORY:

The Florida Department of Transportation (FDOT) requires each recipient of grant funds, particularly the Public Transit Block Grant (PTBG) program, submit a 10-year Transit Development Plan (TDP) with annual updates. The TDP is a planning tool used to identify future needs for transit service, define the community's goals and develop a program of improvements. The submission cycle as defined by Florida Statutes is to perform a Major update to the TDP every fifth year, along with the yearly Minor updates. The City's last Major update was performed in 2005 by the University of South Florida (USF) Center for Urban Transportation Research (CUTR). This new TDP develops new goals and objectives and other relevant data to reflect the 2010 through 2019 period.

On February 20, 2007, FDOT promulgated Rule 14-73.001, which substantially changed the TDP requirements. The changes include extending the planning horizon from a 5 year cycle to a 10 year cycle; thus requiring updates every 5 years rather than every 3 years; and, making the annual report, public involvement, and demand estimation requirements more explicit. The update also established deadlines for said approval processes in order to qualify for grant funding each year.

In addition to the State mandate, a TDP also can assist in meeting several objectives, as outlined in the "Florida Department of Transportation Guidance for Producing a Transit Development Plans." Others objectives of the TDP include:

- Assessing the need for transit services
- Determining the appropriate type and level of transit services
- Identifying current and planned local transit resources
- Evaluating existing services
- Outlining capital and operating expenses for proposed service development
- Identifying potential and expected funding sources

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JUSTIFICATION / PURPOSE:

FDOT processes require the governing body of each entity approve and adopt the 10 Year TDP as part of the planning process; thus we have it before you this evening for your review and approval. City Commission approval of the FINAL DRAFT will allow us to forward this document to District 6 FDOT PTO for their review and approval in order that the City remains compliant for Public Transit Block Grant funding as well as other extended grant funds. The Block Grant funding is of particular important to Key West DoT in that it is used to offset operating and maintenance expenses for the City of Key West and Lower Keys Shuttle bus transit system.

OPTIONS / ADVANTAGES / DISADVANTAGES:

Option A would see the City Commission not approve the FINAL DRAFT 10 Year TDP.

There are no apparent advantages to Option A as noted above. The disadvantage is that Option A would result in the City not receiving grant funds that are used each year to help offset operating and maintenance expenses, particularly in fiscal year 2010 in the amount of \$172,500 (maximum participation).

Option B would be that the City approve the FINAL DRAFT and recommend it for forwarding to District 6 FDOT PTO for review and approval; with the understanding that the Final TDP be brought back to the City Commission for approval via a resolution of ratification.

The advantage of Option B would be the City remains in compliance of grant funding requirements and is eligible to enter into a joint participation agreement under the Public Transit Block Grant program for funds in fiscal year 2010 as noted above.

FISCAL IMPACT:

The fiscal impacts are included above as they relate to the two (2) options presented.

RECOMMENDATION:

It is recommended that the City approve Option B, the 10 Year Transit Development Plan FINAL DRAFT.