



MEMORANDUM

Date: January 6, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

CC: Marcus Davila
Director of Community Services

From: Kelli Funkhouser
Special Events Manager

Subject: **[File ID: 25-4889] Recommendation to approve the Civil War Heritage Days Parade on Friday, February 6, 2026, from 4:00 p.m. to 4:45 p.m. on Duval Street**

Introduction

The City Manager's Office requests the approval of the "Civil War Heritage Days Parade" on Friday, February 6, 2026, from 4:00 p.m. to 4:45 p.m. beginning at the Mel Fisher Museum on Front Street and ending at Ft Zachary Taylor Historic State Park.

Background

The City Manager's Office has received an application from "Ft Zachary Taylor Historic State Park" for the annual Civil War Heritage Days Parade on Friday, February 6, 2026. This will be a reenactment of a historical march that took place during the 1860's. They anticipate 100 re-enactors to participate in this march which is a highlight of the park's annual Civil War Heritage Days event. There will be a 10-minute memorial service at Clinton Place at the beginning of the parade. The proposed route will begin at the Mel Fisher Museum, north on Front Street, turning right on Duval Street, right on Southard Street and continue until reaching Ft Taylor Park. FWC provides a security escort. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve the Civil War Heritage Days Parade on Friday, February 6, 2026, on Duval Street.