



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
David Fernandez, Asst. City Manager - Operations

FROM: Jay Gewin, Utilities Manager

DATE: October 11, 2010

SUBJECT: **Approval of a Task Order 1-11-SW from CH2M Hill in the Amount of \$126,278 for Engineering Services for the Site Sampling and Demolition Documents at the Site of the Former Waste to Energy Facility on Stock Island.**

ACTION STATEMENT:

This request is to approve Task Order 1-11-SW from CH2M HILL to furnish engineering services for the site sampling and demolition bid documents for the former Southernmost Waste to Energy (SWTE) facility not to exceed \$126,278.

The agreement will be executed pursuant to F.S. 287.055 (CCNA), City Code 2-841, and the City's contract with CH2M Hill approved by Resolution # 07-331 and extended through resolution 10-287.

BACKGROUND:

The City has approved the relocation of the Key West Dept. of Transportation from its Palm Ave. location to a new facility to be constructed at the SWTE site on Stock Island funded through several grants. These grants can only be utilized for the construction of the new facility, and not the demolition of the SWTE site.

The SWTE site has not been used as a solid waste transfer station since the new facility was opened on Rockland Key in August of 2009. It currently houses the Facilities Maintenance Team.

The City plans on using Solid Waste funds to demolish the existing facilities and bring the SWTE site into environmental compliance with the Transit Facility grant funding requirements. The City is also looking to close out any FDEP requirements for the site.



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PURPOSE & JUSTIFICATION:

Demolition and site restoration will be performed by the contractor that is awarded the contract to construct the Transit Facility. The demolition and any site remediation will be bid as a separate phase within the project so that a clear cost delineation can be made.

CH2M Hill will perform the following tasks under this Work Order:

- Preparation of an Interim Remedial Action Plan (IRAP)
- Groundwater and soil field sampling
- Preparation of an Interim Remedial Action Report (IRAR)
- Asbestos and lead paint inspection
- Preparation of SWTE site demolition documents to be included in the Transit Facility design/build criteria
- An allowance for SWTE site remediation requirements (if required)

The City does not have the staff available with the technical expertise required to perform this work. Staff has reviewed this submittal and found it consistent with the new hourly rates established in the City's contract extension with CH2M Hill. CH2M Hill has lowered its rates to FY 2007 levels.

Further, Staff does not feel that the hours that will be billed under this task order are disproportionately allotted to higher-wage management staff. In fact, upper management only accounts for approximately 31% of the hours allotted in this task order.

The task order also includes CH2M Hill staffs trips to Key West over the course of the project. City staff feels that this number of trips, and the associated costs, are reasonable to assure that the consultant staff has sufficient oversight for the completion of the project.

OPTIONS:

1. Approval of this Task Order will allow for necessary steps to be taken for required testing and analysis for the demolition of the SWTE site. The scope of work including the site testing and bid document preparation within this task order need to be performed before the Transit Facility project can be bid.
2. If this Task Order is denied, then the City will have to come up with another alternative to perform this necessary analysis of the SWTE site, which could



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include a change order to the Chen & Associates task order for the Transit Facility.

FINANCIAL IMPACT:

Total amount is not to exceed \$126,278. The City has budgeted \$900,000 for the SWTE demolition. Costs will be charged to account 403-3408-534-63.

RECOMMENDATION:

The staff recommends option # 1, the authorization of this task order.