

# City of Key West

## Safe Routes to School - Poinciana Elementary School Sidewalk Installation RFQ No. 11-003



Submitted by:  
**THE CORRADINO GROUP, INC.**

In association with:  
Perez Engineering & Development, Inc.

March 16, 2011

March 16, 2011

Elizabeth Ignoffo, EI, Permits Engineer  
City of Key West Florida  
City Hall  
525 Angela Street  
Key West, Florida 33040

**RE: The Corradino Group's Qualifications for Project No. EN1101, RFQ No. 11-003 *Safe Routes to School: Poinciana Elementary School Sidewalk Installation***

Dear Ms. Ignoffo:

The Corradino Group, Inc. (Corradino)—an FDOT Pre-Qualified firm—in association with Perez Engineering & Development, Inc. (PE&D) is extremely pleased to submit our qualifications to provide design, engineering and construction management services for roadway transportation enhancements. We understand that this project is to provide sidewalks on Duck Avenue and 12<sup>th</sup> Street. Currently Duck Avenue and 12th Street are two-way traffic, two lane roads, with existing sidewalks along both sides of 12th Street, and along the north side of Duck Avenue. Vehicles park off-street in private driveways, parallel and perpendicular along Duck Avenue, and parallel and off-street in private driveways along 12th Street.

We are confident that you will find the Corradino team to be the best qualified for this project. This team of professionals has the credentials, direct relevant experience, skills, desire, and commitment to provide you with the highest quality services. Our team members' past record of performance on numerous roadway enhancements inclusive of bike paths and storm water improvements, in concert with our thorough knowledge of the design process, clearly demonstrates our ability to conduct successful interagency coordination, public involvement and design engineering for the City of Key West. The Corradino team clearly understands that the contemplated project may include planning, design, and specialty services; permitting assistance; studies and/or engineering letters of opinion; bid and proposal development services and services during construction. Our team stands ready to provide any or all of these services to your satisfaction.

John M. Moore will serve as your project manager for this design effort. Allen Perez will serve as the deputy project manager. The depth and breath of knowledge and experience of this project management core is one of our team's greatest assets. In addition to our outstanding management team, our qualifications package will demonstrate the following benefits for the City of Key West by selecting the Corradino team:

- Local and abundant technical resources to address all engineering, and public involvement needs of the project;
- A local and respected engineering sub-consultant;
- A very well-defined and proven quality control process;
- A highly qualified staff of designers that understand both the local needs and concerns since all the sub-consultants reside in Key West and are committed to serving the city;
- A team that is intimately familiar with sidewalk design and understands the particular needs of this project;
- A team that is highly motivated and available to immediately begin producing the required

- construction documents in the time frame required for this project; and
- A team that is ready to start work upon issuance of the NTP and meet the 60% completion date of June 30, 2011 and final completion date of August 20, 2011.

The Corradino team appreciates the opportunity to compete for this project. I give you my personal commitment that we will go far beyond the call of duty to produce an outstanding design package by August 20, 2011 and expedite the overall project delivery timeline. We look forward to your favorable review of this qualification package and further presenting our knowledge, skills, and abilities during the upcoming oral interview.

Sincerely,  
**THE CORRADINO GROUP, INC.**



Mike R. Ciscar, PE  
Vice President of Engineering and Planning

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# 1. UNDERSTANDING OF WORK

## SCOPE OF SERVICES

It is our understanding that the City of Key West is seeking an engineering firm to provide professional design, engineering, and construction management services to the City for Safe Routes to School sidewalks located along Duck Avenue. The project is to provide sidewalks that will enhance the safety of both pedestrian and bicycle traffic along Duck Avenue, from Glynn Archer Drive (14th Street) to 17th Street, and 12<sup>th</sup> Street, from Staples Avenue to Seidenberg Avenue in order to provide safe bicycle and pedestrian access routes to Poinciana Elementary School. These enhancements will improve the safety of children going to school at Poinciana Elementary School. The project includes the development of a bid package, contract agreement and FDOT requirement forms, conditions of the contract, and construction specifications and plans for the installation of the required sidewalks.

It is anticipated that the scope of services for this project will include, but are not limited, to:

- Preparation of preliminary design reports and associated project cost estimates.
- Meetings and presentations before community groups and City of Key West Staff
- Preparation of construction plans, technical specifications and supplementary conditions for the Safe Routes to School *Poinciana Elementary School Sidewalk Installation* project.
- Preparation of Opinions of Probable Construction Cost.
- Preparation of requested studies and or engineers letters of opinion
- Preparation of all required submittal packages as required for agency approvals (i.e. Federal, State, County, and City).
- Bid Phase services including responding to bidders' questions, issuance of addenda, bid review, reference checks, and recommendation for award.
- Construction Phase Services including conducting preconstruction and periodic meetings, routine or periodic site visits, inspections, review of payment applications, responding to Requests for Information from the contractor, certification of substantial and/or final completion.

It is understood that time is of the essence for the Safe Routes to School sidewalks along Duck Avenue pursuant to the Request for Qualifications dated February, 2011. It is our understanding that in accordance with the Local Agency Program (LAP) Agreement, 60% complete design and construction plans and specification documents for the Duck Avenue and 12th Street project shall be completed by June 30, 2011, and that final construction design and specification documents shall be completed by August 20, 2011. The Corradino Group, Inc. (Corradino) has assembled an experienced team inclusive of a local Key West company to ensure that the work is efficiently and effectively completed. Our Sub-consultant Perez Engineering & Development, Inc. (PE&D) not only has their place of business located in the City of Key West, but PE&D and Corradino have all have worked successfully for the City of Key West in the past. Corradino has successfully executed similar projects in both size and scope for the City of Key West and has assembled the resources necessary to execute this project in the time frame required.

## TECHNICAL APPROACH

### PRELIMINARY DESIGN REPORTS

Upon the receipt of the Notice to Proceed (NTP), an initial review of all existing conditions will be conducted. It is anticipated that this information, in addition to both a boundary and topographical

survey, may include existing surveys, as-built and record drawings, existing lighting and vault layouts, and existing utility information. Once this information has been reviewed by the Corradino Project Manager (PM) and other key Corradino team members, staff-meetings will be held with the City staff to review preliminary phasing alternatives and establish required representation from each stakeholder group, local residents, and City staff so that open dialog can identify project needs and constraints.

We understand that at least one, if not more, community meetings chaired by Corradino will be held to obtain input for this important project. It is through the public involvement process that the distribution of the conceptual design information is disseminated so that the consensus of the community and property owners in the public area of the work can be obtained.

The Corradino team will prepare a conceptual idea based on the best options available for accomplishing the required scope. We have identified the following tasks as key elements to address during scope refinement:

- Provide continuous coordination with the City, FDOT, General Consultant, and adjacent Project needs.
- Validate the project schedule to meet the phasing and deliverable needs in consultation with City staff.
- Survey the proposed route and location of the proposed sidewalk installation and repair producing both a Boundary and Topographical map.
- Coordinate permit efforts on issues that could impact the project, including possible coordination with existing SFWMD and NPDES permits, and other regulatory compliance issues.
- Identify construction phasing limitations and objectives.
- Initiate coordination with existing utility companies to avoid potential conflicts at the design level
- Initiate project access, phasing, and maintenance of traffic plans.
- Develop draft technical specifications and special provisions.
- Develop preliminary cost estimates.

After refined phasing alternatives have been developed with the City staff and initial feedback has been taken into account, a preliminary design report will be prepared containing the proposed design with associated cost and schedule impacts.

## MEETINGS AND PRESENTATIONS

An initial meeting will be coordinated to kick off the project with City staff once the NTP is received. Based on feedback received during these initial meetings, alternatives will be explored to mitigate any concerns that are identified. Further refinement to these alternatives will be reviewed, and then presented to City staff on an iterative basis. These meetings will take into account the impact of the individual project phases on the project limits, the overall project schedule, and the project budget. Finally, a consensus-based preferred alternative will be published and detailed in a final Engineer's Report.

As a result of this phase, a concise plan for the design work required to provide for the installation of new sidewalks and for the correction and replacement of existing damaged sidewalks for those areas considered hazardous and unsafe. These areas include those unsafe conditions found in existing curbs, curb ramps, residential and commercial property driveway aprons and property entrances, bicycle and pedestrian crosswalks, signage and pavement markings, and traffic calming devices.

## UTILITIES

The team will take the initiative to perform early coordination in order to minimize utility conflicts and to ensure utility work schedules are processed prior to the bid ability phase. Any required modifications to these existing utilities will be included in the construction documents.

## MAINTENANCE OF TRAFFIC SAFETY (MOT) AND PHASING PLANS

It is always the intent of The Corradino team to consider safety factors when preparing construction documents and overseeing construction activities. Utmost attention will be given to the preparation of safety plans and construction phasing plans, thereby minimizing the impact to life and property during the course of this project. Detailed safety plans will be provided between the design team and the City to ensure safety during construction while minimizing disruption to traffic. Prepared safety plans will address contractor access, staging areas, control of personnel and equipment, and security measures that must be adhered to during construction.

The Contractor shall use the MOT plans provided in the bid documents as a basis for the final MOT coordination. Prior to any construction activities the Contractor will submit final MOT plans to the City staff for review and approval. At this time, the City staff may adjust the MOT layout to accommodate pedestrian and traffic flow. The Contractor will keep a copy of the approved-and-signed MOT plan on site at all times.

## CONSTRUCTION DOCUMENTS

The Corradino team will prepare a coordinated set of plan documents and specifications predicated on the information outlined above. It is anticipated that these documents will be submitted and reviewed by City staff at the 60% and 100% milestones during the production phase of the project. In order to maintain schedule and meet the 60% complete design milestone for construction plans and specification documents for the Duck Avenue and 12<sup>th</sup> Street project by June 30, 2011, and final construction design and specification documents for the Duck Avenue and 12<sup>th</sup> Street project by August 20, 2011, the normal review points need to be truncated. Cost and schedule will be a key component of the review process.

Final design of the project will consist of the continuation of the preliminary design effort upon acceptance of the conceptual ideas of the preliminary design including:

- Complete construction phasing and maintenance of traffic plans.
- Provide bicycle path street pavement marking plan and details.
- Provide final design for sidewalks and any utility alterations
- Complete project access, general notes, and tables of quantities.
- Complete technical specifications and deviations to standards.
- Complete Special Provisions.
- Prepare final contract documents for bidding.
- Provide continuous updates of the project schedules and cost estimates throughout final design.

## STATEMENT OF PROBABLE COST

During the design phase of the project, The Corradino team will initially prepare and maintain opinions of probable cost. These will be presented at each of the design review interim mile stones, with particular attention to material costs.

## AGENCY APPROVALS

The Corradino team will be responsible for coordinating the final design documents with the various regulatory agencies. This will include early notification to the permitting agencies. We will work with the permitting and regulatory agencies during the course of design to assure that, at the completion of final



design, the plans and specifications meet local, state, and FDOT requirements. The Corradino team works with these regulatory agencies on a regular basis, and as such, is familiar with both the code requirements and the personnel involved in reviewing and approving the documents required to allow the work to be accomplished.

## **BID & AWARD**

The Bid and Award phase of the project will consist of the formal advertisement and solicitation for bids from the contracting community and coordination with the City of Key West staff throughout the bidding process. Typical services provided by the Corradino team during the Bid and Award phase consist of the following elements:

- Printing of contract documents.
- Assist with advertisement as requested.
- Administer document distribution.
- Plans interpretation and clarification.
- Attend and conduct (if requested) the pre-bid meeting.
- Issue addenda as required and develop final reconciled cost estimates.
- Attend bid opening.
- Assist with technical review and ranking to attain qualified contractors.
- Provide bid tabulation and a recommendation of award.
- Provide complete conformed documents for the contract upon award.

## **SCHEDULE OF DESIGN ACTIVITIES**

The Corradino Group team understands the importance of time in producing a conformed set of drawings and specifications in obtaining the best possible competitive construction pricing. When contractors have a clear and concise set of drawings and specifications, both the owner and contractor benefit on the final pricing.

Upon receipt of the Notification to Proceed (NTP), our team will immediately set up community meetings to identify areas of concern as well as areas of compatibility. We anticipate having a consensus-based preferred alternative Engineers Report completed within 30 calendar days.

In concert with completing the Engineers Report, Perez Engineering (PE&D) will be meeting with the various local utilities in order to minimize any potential conflicts and to engage them in the design process. By including them in the thought process of the project, we, as a global team, will ensure that the work effort will be focused on design completion, and not having to re-do work due to not clearly understanding the utility companies requirements. As PE&D is located in Key West and has worked with these various entities in the past, we expect this effort to be completed in the first 30 days as well.

Once the Engineers Report has been accepted, the primary design effort will begin in earnest. It should be understood that our team successfully completed sidewalk designs in Key West and other municipalities. As such, the details for sidewalks, including sidewalk repair, have been produced in these prior design packages. Modifications to these details may be required, but already having acceptable details from prior Key West sidewalks certainly accelerates the design effort as well as specification production. We will have a 60% design package ready for staff review by June 30, 2011. Since we are utilizing our Key West subconsultant Allen Perez as our Deputy Project Manager we expect to have staff interaction during the total design effort. We expect that only one formal review should be required at the 60% completion point. We will also expect to have a review at 100% completion; however, this review is to ensure that we have not omitted or overlooked any single item in the construction bid package. We are dedicated to the August 20, 2011 completion date, and all our team members will work the days

necessary to have a complete design and specification package completed and submitted to the appropriate Key West staff.

With a March 16, 2011 submittal date, we are anticipating a two to four-week review of the submittal packages, inclusive of short listing, and selection of the most qualified firm and approval by the City Commission. Once selected, we understand that we will have up to 30 days to negotiate a contract, inclusive of having and executed purchase order and a written Notice to Proceed letter. Based upon this timing we have anticipated a start date of May 15, 2011. Obviously, should the Corradino Group be selected for this work, we would expect a much shorter negotiation period as we have a clear understanding of the work at hand, a clear understanding of contractual requirements, and a strong desire to execute this project successfully. We also have executed work under the terms and conditions of the proposed contract and will be pleased to work under these same terms and conditions in the future.

## CONSTRUCTION PHASE SERVICES

The diligence and attention given to the construction documents will provide an efficient construction phase of the project. This will establish procedures prior to the pre-construction meeting, enabling all involved parties to become acquainted with and understand responsibilities of each procedure. Additionally, team members will meet with the contractor to discuss and approve the contractor's quality control program and to establish the processes and procedures for construction administration. This process will provide an atmosphere of cooperation among the Owner, contractor, the CEI firm, and the project team. This approach has been successful on previous projects and has eliminated unnecessary paperwork, claims, and project delays.

The construction administration task will include weekly construction coordination meetings with the Owner, Contractor, and project team members. The Project Engineer will address requests for information, shop drawings, and other matters on site, thereby enabling the design team to provide prompt support. Every member of the design team has been involved with sidewalk construction projects and understands the importance of providing timely responses to any construction issues. The Corradino team will provide updates to the construction schedule during the weekly construction meetings if requested to do so.

This ***Project Approach*** has been prepared based on the Corradino team's extensive local knowledge of municipal construction projects, understanding and experience in working with the City of Key West, and the combined team's technical expertise. Key project Issues have been identified and initially addressed based on the information available.



## 2. RELEVANT PREVIOUS EXPERIENCE AND PROJECTS

Corradino has extensive experience with engineering projects and has an understanding of the design issues and requirements of these projects. The team assembled for this project is tailored to meet each aspect of any engineering project. In assembling the team, we not only looked at the special technical capabilities of the individuals, but also the current and projected workload and availability of each team member. The technical qualifications and experience of the team selected matches the requirements of the tasks that may be encountered in this project.

**The Corradino Group, Inc.** has provided civil engineering services for many municipal and county agencies as well as FDOT projects, a few of which have included The City of Key West, Monroe and Broward counties, Fort Lauderdale, Miami-Dade County, Hialeah and the City of Miami. Our projects have covered the full spectrum of civil engineering services, including design, preparing construction documents, providing construction administration and reporting. The firm's extensive experience in highway designs ranges from complex interchange configuration development and designs, to local streetscape projects. Corradino staff expertly handles projects where issues of constrained right-of-way and permit issuance present major challenges.

**Perez Engineering & Development, Inc.** provides professional engineering services in the public, industrial, military, and private sectors. Based in Key West, the staff has a proven record in successfully managing and completing complex multi-discipline projects throughout the State of Florida. PE&D, Inc. has successfully worked with the City of Key West, Monroe County, Florida Keys Aqueduct Authority, Key West Housing Authority and the Monroe County School Board.

### THE CORRADINO GROUP, INC.

#### CITY OF KEY WEST ATLANTIC BLVD. ENHANCEMENTS

##### CLIENT

The City of Key West  
P.O. Box: 1409, 3140 Flagler Avenue, Key West, FL 33041  
Ms. Janet Muccino  
Tel.: 305-809-3867  
jmuccino@keywestcity.com



##### PROJECT DESCRIPTION/RESPONSIBILITIES

The project is located within The City of Key West, Florida, along Atlantic Boulevard between Bertha Street and White Street. The purpose of the project is to provide a continuous segment of sidewalk along the north side of the corridor to enhance pedestrian mobility and comply with ADA standards, as well as to repair/replace existing damaged sections of sidewalk. In addition, the city wanted to provide minor drainage improvements and signing and pavement marking enhancements along the corridor. The Corradino Group was retained to provide the roadway, drainage and signing and pavement markings design for the above proposed improvements.

## CITY OF KEY WEST COLLEGE ROAD/GERALD ADAMS SIDEWALK ENHANCEMENTS

### CLIENT

The City of Key West  
P.O. Box: 1409, 3140 Flagler Avenue, Key West, FL 33041  
Ms. Janet Muccino  
Tel.: 305-809-3867  
jmuccino@keywestcity.com



### PROJECT DESCRIPTION

The project is located within The City of Key West, Florida, along College Road from 60 feet South of Sunset Marina Road to 150 feet East of Gerald Adams Elementary school entrance. The purpose of the project is to provide a continuous segment of sidewalk along both sides of the corridor to provide a safe route to school and to enhance pedestrian mobility and comply with ADA standards. The Corradino Group was retained to provide the roadway, drainage and signing and pavement markings design for the above proposed improvements.

## CITY OF KEY WEST GLYNN ARCHER DRIVE/ 14<sup>TH</sup> STREET ROADWAY ENHANCEMENTS

### CLIENT

The City of Key West  
P.O. Box: 1409, 3140 Flagler Avenue, Key West, FL 33041  
Ms. Janet Muccino  
Tel.: 305-809-3867  
jmuccino@keywestcity.com



### PROJECT DESCRIPTION

The project is located within The City of Key West, Florida, along Glynn Archer Drive/ 14<sup>th</sup> Street from 90 feet South of Roosevelt Blvd to Flagler Avenue. The purpose of the project is to reconstruct the existing corridor to provide on street parking, bicycle lanes, drainage improvements as well as signing and pavement marking improvements. The Corradino Group was retained to provide the roadway and signing and pavement markings design for the above proposed improvements. *Allen Perez Engineering* assisted in performing the drainage design for the above project.

## BIG COPPITT KEY PD&E STUDY

### CLIENT

FDOT District VI  
1000 NW 111 Avenue  
Miami, Florida 33172  
Mr. John Dovel  
Tel.: 305.470.5342



### PROJECT DESCRIPTION

This PD&E study fell in the third category where there were concerns with the social and environmental aspects of the project, as well as potential utility conflicts. In addition to the further development of the recommendations of the Master Plan, this PD&E study focused on the improvements necessary to

upgrade/enhance roadway conditions and safety along the corridor, improve intersection operations, provide water quality treatment, improve signing and pavement markings, provide bicycle path continuity, and study the possibility of adding a culvert under US-1 as requested by Monroe County Commissioner Dixie Spehar, and the “Save Our Bays” group (completed 2007).

## SR-700, US-98, CONNERS HIGHWAY PALM BEACH COUNTY, FLORIDA

### CLIENT

Florida Department of Transportation, District IV  
3400 West Commercial Boulevard  
Fort Lauderdale, Florida 33309  
Mr. Ron Wallace, P.E.  
Tel: 954.777.4452



### PROJECT DESCRIPTION

SR 700 is approximately 14.5 miles from Old 700 Alignment to Old Connors Highway located in the unincorporated section of Palm Beach County. SR 700 lies within the naturally mucky region of Terra Ceia series soils. Due to the existing soil conditions, the corridor has pavement and embankment deficiencies.

The scope of the project includes milling and resurfacing the existing pavement, upgrading pedestrian ramps and sidewalks to comply with ADA standards, shoulder and embankment rehabilitation, improvements to existing guardrails which include bridge/barrier wall connections, and signing and marking upgrades. This project also involves close coordination with the South Florida Water Management District for the installation of articulated concrete block mattress along the existing canal bank (completed 2009).

## VILLAGE OF PALMETTO BAY ROUNDABOUT PALMETTO BAY, FLORIDA

### CLIENT

Village of Palmetto Bay  
8950 SW 152<sup>nd</sup> Street  
Palmetto Bay, Florida 33157  
Mr. Ron Williams  
Tel: 305.259.1234



### PROJECT DESCRIPTION

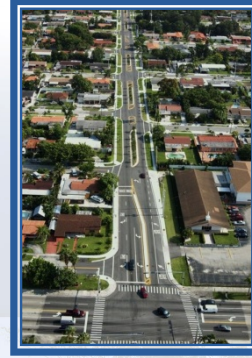
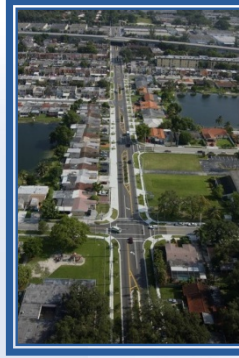
This project included professional engineering services, topographic survey, geotechnical exploration, and landscape architectural services to prepare design plans, specifications, and provide construction administration for a permanent roundabout at the intersection of S.W. 160<sup>th</sup> Street and S.W. 82<sup>nd</sup> Avenue (completed 2006).

- Pembroke Road at NW 72nd Avenue right-of-way and signalization improvements at NW 72nd Avenue.
- Railroad crossing signal pre-emption at various locations.
- Sunrise Boulevard right-of-way signalization improvements from I-95 to Federal Highway.

## WEST 8<sup>TH</sup> AVENUE HIALEAH, FLORIDA

### CLIENT

City of Hialeah  
5601 East Eighth Avenue  
Hialeah, FL 33013  
Mr. Jorge E. Hernandez  
Tel: 305.687.2611



### PROJECT DESCRIPTION

This project consisted of the reconstruction and streetscape of West 8<sup>th</sup> Avenue from West 51<sup>st</sup> Place to West 83<sup>rd</sup> Street. The project included total reconstruction, including roadway lanes, parking lanes, new drainage system, signing and pavement markings, lighting and landscape enhancements. Drainage reconstruction consisted of installation of exfiltration trenches to meet DERM's water quality and flood protection criteria (completed 2005).

## PEREZ ENGINEERING & DEVELOPMENT, INC.

### STORM WATER GRAVITY INJECTION WELLS

### CLIENT

City of Key West  
Mr. E. David Fernandez  
Tel: 305.293.6414  
dfernand@keywestcity.com

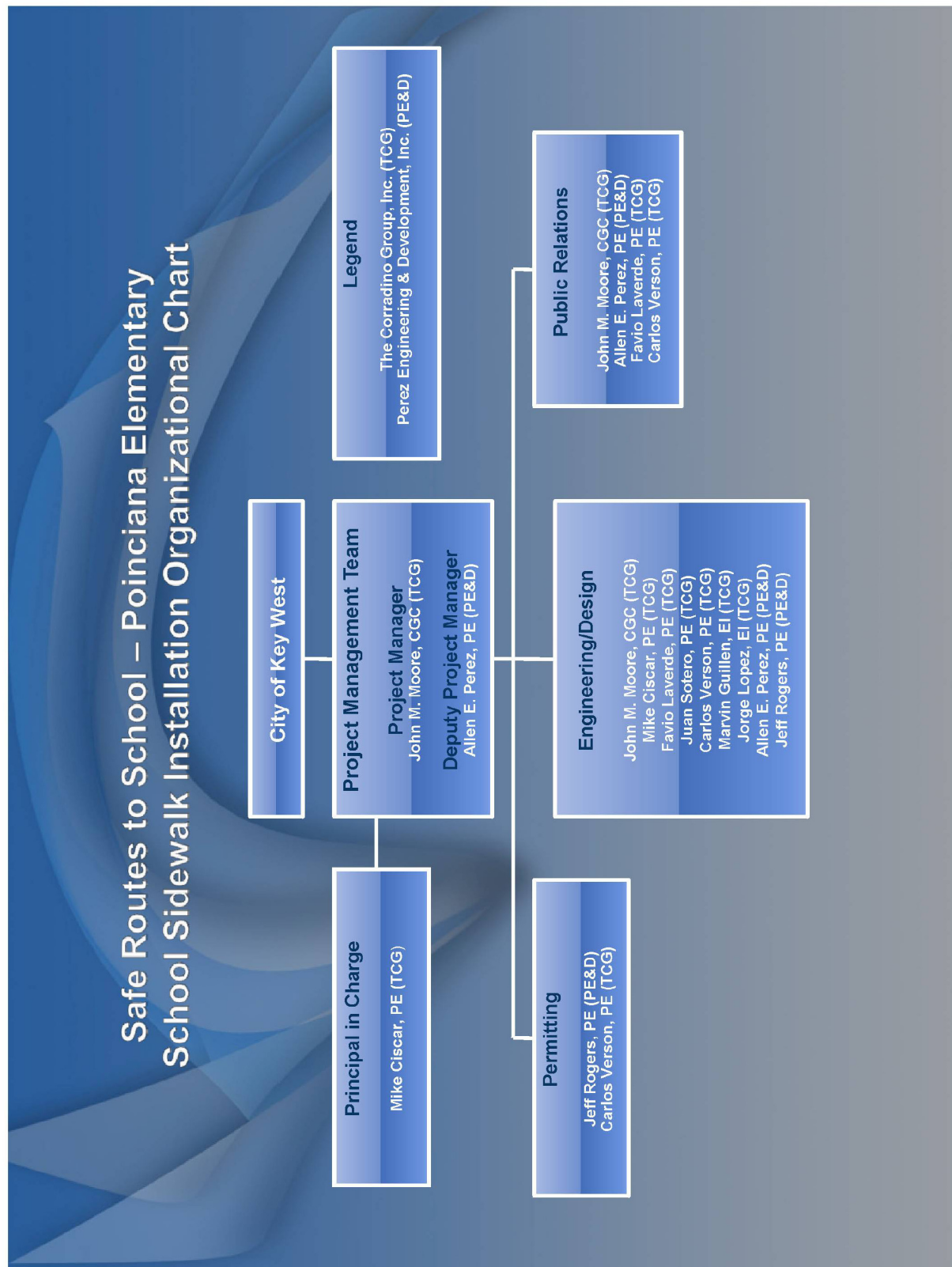
### PROJECT DESCRIPTION

The project consists of storm water improvements to thirty-five (35) intersections including the installation of gravity injection wells, triple chamber baffle boxes, catch basins, storm pipe, and ADA compliant sidewalk restoration.

We were responsible for the following tasks:

- Basin area delineation/evaluation and data collection
- Hydrologic/hydraulic modeling and analyses
- Development of final construction drawings and specifications
- Regulatory permitting
- Construction was completed on this project in 2006.

### 3. EXPERIENCE OF KEY PERSONNEL





## TEAM KEY PERSONNEL

### **JOHN M. MOORE, CGC, VICE-PRESIDENT (CORRADINO)**

Mr. Moore has more than 41 years experience in the engineering and construction industry. Prior to joining Corradino, he was the Deputy Program Director for the \$1.2 billion expansion of the Fort Lauderdale-Hollywood Airport. He has been manager of projects for environmental/infrastructure and transportation projects in Florida, Puerto Rico, U.S. Virgin Islands, and the Bahamas. Mr. Moore has served as manager for engineering/design products produced which included total construction bid packages containing all disciplines; i.e. civil/structural, architectural, electrical, instrumentation, mechanical, security, communication and plumbing. Mr. Moore was also responsible for business development, as well as maintaining client relationships including interacting with local and state government personnel. He is experienced at meeting with clients to discuss project status, identify and resolve areas of concern, evaluate performance of project personnel, maintaining appropriate staffing levels, and review progress of the ongoing work.

### **FAVIO LAVERDE, PE – PROJECT ENGINEER (CORRADINO)**

Mr. Laverde has more than five years of experience in the field of Civil Engineering, Roadway Design and Pipe Line Design. He is experienced in sanitary sewer design using Miami-Dade Water and Sewer Design and Construction Standard Specifications and Details. He has prepared Technical Special Provisions and processed all the necessary permits for the construction of several projects. He was the Design Engineer of a sanitary sewer system within the University of Miami, consisting of gravity lines, a pump station and a force main. He was also responsible for performing a Sanitary Sewer Evaluation of the University of Miami campus to bring the sanitary sewer maintenance and operations program into compliance with the Miami-Dade Department of Resources Management Sanitary Sewer Evaluation Survey requirements. In addition, Mr. Laverde supervises the design of several roadway projects for the Florida Department of Transportation and has the Advance Maintenance of Traffic Certification with FDOT.

### **MIKE CISCAR, PE – VICE PRESIDENT OF ENGINEERING AND PLANNING (CORRADINO)**

As Corradino's Vice President of Engineering and Planning, Mr. Ciscar has more than 20 years of experience in the field of civil and transportation engineering. He oversees all of Corradino's engineering operations in South Florida. Corradino's projects range from water and sewer planning and design to major expressway corridor studies, highway design, and construction assistance. Prior to joining Corradino, Mr. Ciscar had a distinguished 16-year career with the Florida Department of Transportation's District Six office and served as the District Environmental Management Engineer in for 5 and ½ years. In his capacity as the Environmental Management Engineer, he directed the activities of the District Environmental Management Office to ensure compliance with all FDOT objectives, Departmental policies, and FHWA requirements as well as all federal, state, and local laws and regulations. The primary function of the office was to perform Project Development and Environmental (PD&E) studies. This entails performing engineering and environmental studies, documenting the studies in the form of engineering reports and environmental documents, and conducting extensive public and inter-governmental coordination. Mr. Ciscar was responsible for obtaining all environmental permits and approvals for all of the FDOT's projects in Miami0Dade and Monroe counties. During this time, Mr. Ciscar was also the project manager for the US-1/18-mile stretch widening project.

### **ALLEN E. PEREZ, PE (PE&D)**

Mr. Perez has more than 16 years of experience with storm water systems, potable water systems, and sanitary sewer systems. His experience includes the management and technical preparation of master plans, construction documents, permit submittals, and construction services for a wide variety of development activity. Mr. Perez has been providing professional engineering services, from his Key West office, for projects throughout the Florida Keys for over nine years. He has assisted the City of Key West with the accelerated sanitary sewer rehabilitation project as well as numerous storm water projects. Mr. Perez has worked with the City of Key West on several FDOT LAP agreement projects and has experience in providing Civil Engineering services for a variety of private and public sector clients.

### **CARLSO VERSON, PE (CORRADINO)**

Mr. Verson is a Project Manager at Corradino. His responsibilities include the design and plans production of transportation engineering projects. His main areas of concentration are roadway and signalization design, drainage design, MOT plans preparation, quality assurance/quality control, and signing and pavement marking design. He also assists with post design services providing construction assistance, constructability reviews, MOT reviews, utility coordination, shop drawing reviews, and responding to RFI's as needed.





## 4. REFERENCES/LIST OF FHWA PROJECTS

### REFERENCES

#### THE CORRADINO GROUP, INC.

City of Hialeah  
5601 East Eighth Avenue  
Hialeah, FL 33013  
Mr. Jorge E. Hernandez  
Tel: 305.687.2611

Village of Palmetto Bay  
8950 SW 152<sup>nd</sup> Street  
Palmetto Bay, Florida 33157  
Mr. Ron Williams  
Village Manager  
Tel: 305.259.1234

FDOT District VI  
1000 NW 111 Avenue  
Miami, Florida 33172  
Ms Ana Arvelo  
Tel.: 305.470.5210

City of Palmetto Bay  
8950 Southwest 152 Street  
Palmetto Bay, Florida 33157  
Ms. Corrice Patterson  
Director of Public Works  
Tel.: 305.259.1234



#### PEREZ ENGINEERING & DEVELOPMENT, INC.

City of Key West  
525 Angela St.  
Key West, FL 33040  
Mr. E. David Fernandez, Asst. City Mgr.  
Tel.: 305.809.3879

### FHWA PROJECTS (PRIME)

Big Coppitt Key PD&E Study

Client: FDOT District VI

I-95 “Mobility 2000” Widening Projects

Client: FDOT

SFRTA/Tri-Rail New River Bridge Design/Build Project

Client: FDOT District IV

CEI Services for Andrews Avenue Extension

Client: FDOT District IV

Interstate 95 Project Development & Environment Study

Client: FDOT District IV

Interstate 95 Project Development & Environment Study

Client: FDOT District VI

Interstate 75 Project Development & Environment Study

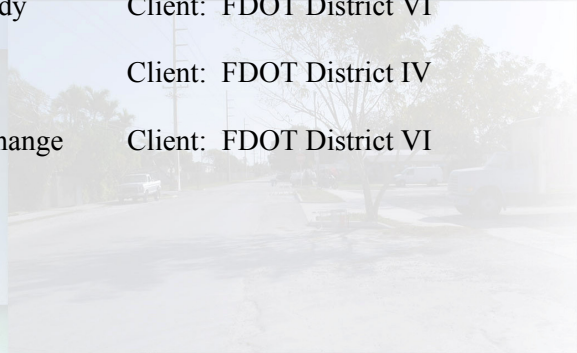
Client: FDOT District VI

SR 70 PD & E Study

Client: FDOT District IV

SR 836(Palmetto Expressway & S.W. 8<sup>th</sup> Street Interchange

Client: FDOT District VI



## 5. LOCAL AVAILABILITY/OFFICE LOCATION

### STATEMENT OF LOCAL AVAILABILITY

The Corradino Group, Inc. will perform the majority of the design effort in our office located in Miami. In order to better serve and interact with the City of Key West staff and local regulatory agencies, we will also utilize the offices of Perez Engineering & Development, Inc. located at 1010 Kennedy Drive, Suite 400 in Key West Florida. Allen Perez will be the Deputy Project Manager for this design effort and will be the direct point of contact for the City's staff members. This close proximity to the City's staff and to the streets for which the design is being completed will facilitate productivity and increase the effectiveness of interagency co-ordination. Mr. Perez will provide work space for The Corradino Group in his engineering office, thus providing close co-ordination between all those involved on this effort.

### OFFICE LOCATION

**Regional Hub – The Corradino Group**  
Miami Office

4055 N.W. 97th Avenue  
Miami, Florida 33178  
**Tel:** 305.594.0735  
**Tel:** 1.800.887.5551  
**Fax:** 305.594.0755  
**E-Mail:** [miami@corradino.com](mailto:miami@corradino.com)

**Perez Engineering & Development, Inc.**  
1010 Kennedy Drive, Suite 400  
Key West, FL 33040  
**Tel:** 305.293.9440  
**Fax:** 305.296.0243  
**E-Mail:** [info@perezeng.com](mailto:info@perezeng.com)



## 6. PROVISIONS/CONFLICT OF INTEREST

Neither the Corradino Group, Inc., nor any of its aforementioned subconsultants, has any conflict of interest concerning the Safe Routes to School *Poinciana Elementary School Sidewalk Installation, Project No. EN1101* nor are there any officers, directors, employees, or agents who are City of Key West or Florida Department of Transportation employees. Additionally, there is no City of Key West or Florida Department of Transportation employee who owns (directly or indirectly) any equity interest in, or owes any outstanding debt to, The Corradino Group, Inc.







# 7. PROOF OF INSURANCE

<b>ACORD</b>		<b>CERTIFICATE OF LIABILITY INSURANCE</b>		OP ID: DM			
				DATE (MM/DD/YYYY) 03/10/11			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
<b>PRODUCER</b> Robert H. Clarkson Agency, LLC P.O. Box 70129 Louisville, KY 40270 Bradley C. Cook		502-585-3600 502-585-8819		<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID # <b>CORRA-2</b>			
<b>INSURED</b> The Corradino Group, Inc. 200 S. Fifth Street, #300N Louisville, KY 40202		INSURER(S) AFFORDING COVERAGE INSURER A : <b>Travelers Property Casualty</b> INSURER B : <b>American International Group</b> INSURER C : <b>CNA NAIC#35289</b> INSURER D : <b>Endurance American Specialty</b> INSURER E : INSURER F :		NAIC # 25674			
<b>COVERAGES</b>		<b>CERTIFICATE NUMBER:</b>		<b>REVISION NUMBER:</b>			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			2097382943	07/17/10	07/17/11	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000
D	<input checked="" type="checkbox"/> PROF \$5,000,000			PPL10001659300	08/31/10	08/31/11	PERSONAL & ADV INJURY \$ 1,000,000
B	<input checked="" type="checkbox"/> D&O \$1,000,000			01-985-35-96	06/13/10	06/13/11	GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
GENL AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>							
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS			810526D0930	05/01/10	05/01/11	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$
A	<input checked="" type="checkbox"/> HIRED AUTOS			810526D0930	05/01/10	05/01/11	PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> NON-OWNED AUTOS			810526D0930	05/01/10	05/01/11	Comp Ded \$ 500
A	<input checked="" type="checkbox"/> COMP \$500			810526D0930	05/01/10	05/01/11	Collision Ded \$ 1,000
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000			6818248	05/01/10	05/01/11	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/> N/A	PJUB-526D054-8-08	05/01/10	05/01/11	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	PROPERTY			810526D0930	05/01/10	05/01/11	CONTENTS 250,000 DED 2,500
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) CERTIFICATE HOLDER IS ADDED AS ADDITIONAL INSURED WITH RESPECTS TO LIABILITY FOR WORK PERFORMED BY THE INSURED WITH REGARDS TO: RFQ NO. 11-003 SAFE ROUTES TO SCHOOL - POINCIANA ELEMENTARY SCHOOL SIDEWALK INSTALLATION (FEDERAL LAP AGREEMENT FM NO. 425851-1)							
<b>CERTIFICATE HOLDER</b>				<b>CANCELLATION</b>			
CITY OF KEY WEST CITY CLARK, CITY OF KEY WEST, FL CITY HALL, 525 ANGELA STREET KEY WEST, FL 33040				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
				AUTHORIZED REPRESENTATIVE 			

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ACORD 25 (2009/09)

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# 8. PROOF OF ENGINEERING CERTIFICATE

## THE CORRADINO GROUP, INC.

Florida Department of Business Professional Regulation  
DBPR ONLINE SERVICES

Log On Home 9:53:20 AM 3/10/2011

Search for a Licensee  
Apply for a License  
View Application Status  
Find Exam Information  
File a Complaint  
AB&T Delinquent Invoice & Activity  
List Search

### Licensee Details

Licensee Information	
Name:	The Corradino Group, Inc. (Primary Name) (DBA Name)
Main Address:	4055 N W 97TH AVE MIAMI Florida 33178
County:	DADE
License Mailing:	
LicenseLocation:	

License Information	
License Type:	Certificate of Authorization
Rank:	Cert of Auth
License Number:	7665
Status:	Current,Active
Licensure Date:	03/07/1997
Expires:	02/28/2013

Special Qualifications	Qualification Effective

## PEREZ ENGINEERING & DEVELOPMENT, INC.

Florida Department of Business Professional Regulation  
DBPR ONLINE SERVICES

Main Menu Logoff  
Logged in as Perez, Allen

### Certificate of Authorization #8579

**License Menu**

Select the function you wish to perform.  
Press "Back" to return to the main menu.

License Issued To:	<b>PEREZ ENGINEERING &amp; DEVELOPMENT, INC.</b>
License Status:	<b>Current, Active</b>
Originally Licensed On:	<b>06/26/2000</b> (mm/dd/yyyy)
Expires On:	<b>02/28/2013</b> (mm/dd/yyyy)
Modifiers:	<b>Corporation</b> <b>06/26/2000</b> (mm/dd/yyyy)

**Functions**

[Address Change](#)

Back



## 9. LITIGATION

### THE CORRADINO GROUP, INC.

City of Key West  
Request for Qualifications • RFQ No. 11-003  
Safe Routes to School – Poinciana Elementary School Sidewalk Installation  
(March 16, 2011)

The legal affairs of Corradino are under the responsibility of its in-house General Counsel, Burt J. Deutsch (800.880.8241; 502.587.7221; [bdeutsch@corradino.com](mailto:bdeutsch@corradino.com)). Any questions on arbitration, litigation, or claims or other legal matters should be referred to him.

Claims history for The Corradino Group, Inc. for the last five years.

Fernandez v. M.V.R.T., et al. Miami-Dade County, Florida. 05-25519-CA-11. Corradino, under contract to Miami-Dade County, provided a construction inspector to a consultant working for Miami-Dade County. Auto accident occurred in construction zone. Case dismissed as to Corradino.

Lindsay v. ASTALOI Construction, et al. Palm Beach County, Florida. 50-2006-CA-001273. Corradino provided construction engineering and inspection services for FDOT on I-95 in Palm Beach County. Auto accident. Case dismissed as to Corradino.

Bensmlem/Galeas v. The Corradino Group, et al. Palm Beach County, Florida. 50-2006-CA-009115. Corradino provided construction engineering and inspection services for FDOT on I-95 in Palm Beach County. Auto accident. Dismissed as to Corradino on Summary Judgment. Sovereign immunity.

Goebel v. The Corradino Group, Inc. Broward County, Florida. CACE-06-000287(05). Corradino provided architectural services for an assessment of a Ft. Lauderdale public parking garage. Auto accident from the garage. Settled for \$8,000.

Davis v. Astaldi Construction Corporation, The Corradino Group, Inc. and Mark Best, 50(?) 2008 CA010973XXXXNBAE, Circuit Court, 15<sup>th</sup> Judicial Circuit, Palm Beach County. Filed April 17, 2008; regarding maintenance of traffic plan for I-95 and 6<sup>th</sup> Avenue South and an automobile accident on January 8, 2008, where Best's vehicle rear-ended Davis's vehicle, resulting in the death of Brian Davis. Case dismissed as to Corradino.

### PEREZ ENGINEERING & DEVELOPMENT, INC.

A Ms. Sylvia Belkin, regarding an injury sustained on a sidewalk, filed a lawsuit against the City, the tour company, the contractor who built the sidewalk several years ago, and Perez Engineering & Development. The case has since been settled.



## 10. CURRENT PROJECTS

The Corradino Group's (Corradino) Principal-in-Charge (Mike Ciscar, PE) and Project Manager (John M. Moore, CGC) will be responsible for the execution of the Poinciana Elementary School Sidewalk Installation and will ensure the needed resources are dedicated to the project so it is successfully completed within the required schedule and budget. The Corradino Group was established in 1971 and maintains a staff of professional engineers, planners, environmental scientists, construction managers, inspection personnel, and support personnel who will be available to meet the demands of this project.

In addition to Corradino's personnel, the other project team member is Perez Engineering & Development, Inc. (PE&D) which will enhance and augment Corradino's capacity with their staff of experienced professionals.

Corradino realizes the importance of this project and the required timeline for completion of the design; therefore, it will be the priority task for the team's assigned personnel. We will perform this work with professionals familiar with The City of Key West and FDOT standards and procedures. It is to this end that we have assembled a group of professionals, both within Corradino and Perez Engineering, a group of professionals with extensive expertise and experience to perform the required tasks for this contract.

The Corradino team members' current workload ensures that we will easily be able to provide the work hours needed to complete the *Poinciana Elementary School Sidewalk Installation* by the required timeframe of June 30, 2011, for 60% design drawings and specifications, and August 20, 2011, for final completion.

### THE CORRADINO GROUP, INC.

Current Design projects:


- FDOT District 6 Harding Avenue – 3 R Design  
Completion: February 2010





# 11. MBE/DBE/WBE STATUS

## PEREZ ENGINEERING & DEVELOPMENT, INC.



*Florida Department of Transportation*

CHARLIE CRIST  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

STEPHANIE C. KOPELOUSOS  
SECRETARY

August 16, 2010

**Certified Mail – Return Receipt Requested**

Perez Engineering & Development, Inc.  
Mr. Allen E. Perez  
1010 Kennedy Drive, Suite 400  
Key West, FL 33040

**RE: ANNIVERSARY DATE – ANNUALLY ON AUGUST 13**

Dear Mr. Perez:


The Florida Department of Transportation [FDOT] is pleased to announce that your firm is certified under the **Florida Unified Certification Program [UCP]** as a **Disadvantaged Business Enterprise [DBE]** in accordance with Part 49 Section 26, Code of Federal Regulations.

DBE certification is continuing, but is contingent upon the firm maintaining its eligibility annually through this office. You will be notified of your annual responsibilities in advance of the **Anniversary Date**. You must submit the annual **AFFIDAVIT FOR CONTINUING ELIGIBILITY** no later than the **Anniversary Date**. Failure to do so will result in immediate action to remove certification.

Only those firms listed in the UCP DBE Directory, are certified by Florida UCP Members. **Prime contractors and consultants should verify your firm’s DBE certification status, and identify the work area(s) for which the firm is DBE eligible, through this Directory.**

Your firm will be listed in Florida’s UCP DBE Directory which can be accessed via the internet, at <http://www.bipincwebapps.com/biznetflorida/> or through The Department’s website at [www.dot.state.fl.us/equalopportunityoffice](http://www.dot.state.fl.us/equalopportunityoffice), then select “DBE Directory.”

[www.dot.state.fl.us](http://www.dot.state.fl.us)





# 12. REQUIRED FORMS



**ATTACHMENT J: ANTI-KICKBACK AFFIDAVIT**

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA

SS:

COUNTY OF MONROE

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS,

This sworn statement is submitted to the City of Key West, Florida, by  
Mike R. Ciscar, Vice President of Engineering and Planning

(print individual's name and title)

for The Corradino Group, Inc.

(print name of entity submitting sworn statement)

whose business address is 4055 NW 97th Ave., Miami, FL 33178

and (if applicable) its Federal Employer Identification Number (FEIN) is

610713040 (if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement):

I, the undersigned, being hereby duly sworn, depose and say that no sum has been paid and no sum will be paid to any employee or elected official of the City of Key West as a commission, kickback, reward or gift, directly or indirectly, by me or any member of my firm, or by any officer or agent of the corporation.

BY: 

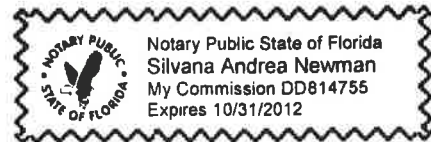
TITLE: Vice President of Engineering and Planning

sworn and prescribed before me this 10th day of March, 2011

Silvana Andrea Newman

NOTARY PUBLIC, State of Florida

My commission expires:



**ATTACHMENT K: PUBLIC ENTITY CRIMES CERTIFICATION**

PUBLIC ENTITY CRIMES CERTIFICATION

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS,

1. This sworn statement is submitted to the City of Key West, Florida, by  
Mike R. Ciscar, Vice President of Engineering and Planning  
(print individual's name and title)  
  
for The Corradino Group, Inc.  
(print name of entity submitting sworn statement)  
  
whose business address is 4055 NW 97th Ave., Miami, FL 33178  
and (if applicable) its Federal Employer Identification Number (FEIN) is  
610713040 (If the entity has no FEIN, include the Social Security  
Number of the individual signing this sworn  
statement \_\_\_\_\_):
  2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
  3. I understand that "conviction" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
  4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
    1. A predecessor or successor of a person convicted of a public entity crime: or
    2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers,

directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment of income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (indicate which statement applies).

Neither the entity submitting this sworn statement, or any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before an Administrative Law Judge of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Administrative Law Judge determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN

Safe Routes to School "Poinciana Elementary School Sidewalk Installation"





**ATTACHMENT L: SUSPENSION AND DEBARMENT CERTIFICATION**

**CERTIFICATION REGARDING DEBARMENTS, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER FEDERALLY FUNDED TRANSACTIONS**

1. The undersigned hereby certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
  
2. The undersigned also certifies that it and its principals:
  - (a) Have not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
  - (b) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2.(a) of this Certification; and
  - (c) Have not within a three-year period preceding this certification had one or more public transactions (Federal, State or local) terminated for cause or default.
  
3. Where the undersigned is unable to certify to any of the statements in this certification, an explanation shall be attached to this certification.

Dated this day 10th of March, 2011.

By   
Authorized Signature/Contractor

Mike R. Ciscar, Vice President of Engineering and Planning

Typed Name/Title

The Corradino Group, Inc.

Contractor's Firm Name

4055 NW 97th Ave.

Street Address

Suite 200

Building, Suite Number

Miami, FL 33178

City/State/Zip Code

305-594-0735

Area Code/Telephone Number

Safe Routes to School "Poinciana Elementary School Sidewalk Installation"



**ATTACHMENT N: NON-COLLUSION DECLARATION AND COMPLIANCE**

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
**NON-COLLUSION DECLARATION AND  
COMPLIANCE WITH 49 CFR §29.**

FORM 575-060-13  
RIGHT OF WAY - 05/01

ITEM/SEGMENT NO.: EN1101  
F.A.P. NO.: LAP Agreement No. 425851-1  
MANAGING DISTRICT: \_\_\_\_\_  
PARCEL NO.: \_\_\_\_\_  
COUNTY OF: Monroe  
BID LETTING OF: EN1101 , 0348-0046

I, Mike R. Ciscar, hereby  
(NAME)  
declare that I am Vice President of The Corradino Group, Inc.  
(TITLE) (FIRM)  
of Miami, Florida  
(CITY AND STATE)

and that I am the person responsible within my firm for the final decision as to the price(s) and amount of this Bid on this State Project.

I further declare that:

1. The prices(s) and amount of this bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition with any other contractor, bidder or potential bidder.

2. Neither the price(s) nor the amount of this bid have been disclosed to any other firm or person who is a bidder or potential bidder on this project, and will not be so disclosed prior to the bid opening.

3. No attempt has been made or will be made to solicit, cause or induce any other firm or person to refrain from bidding on this project, or to submit a bid higher than the bid of this firm, or any intentionally high or non-competitive bid or other form of complementary bid.

4. The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary bid.

5. My firm has not offered or entered into a subcontract or agreement regarding the purchase of materials or services from any firm or person, or offered, promised or paid cash or anything of value to any firm or person, whether in connection with this or any other project, in consideration for an agreement or promise by any firm or person to refrain from bidding or to submit a complementary bid on this project.

6. My firm has not accepted or been promised any subcontract or agreement regarding the sale of materials or services to any firm or person, and has not been promised or paid cash or anything of value by any firm or person, whether in connection with this or any other project, in consideration for my firm's submitting a complementary bid, or agreeing to do so, on this project.

7. I have made a diligent inquiry of all members, officers, employees, and agents of my firm with responsibilities relating to the preparation, approval or submission of my firm's bid on this project and have been advised by each of them that he or she has not participated in any communication, consultation, discussion, agreement, collusion, act or other conduct inconsistent with any of the statements and representations made in this Declaration.

8. As required by Section 337.165, Florida Statutes, the firm has fully informed the Department of Transportation in writing of all convictions of the firm, its affiliates (as defined in Section 337.165(1)(a), Florida Statutes), and all directors, officers, and employees of the firm and its affiliates for violation of state or federal antitrust laws with respect to a public contract or for violation of any state or federal law involving fraud, bribery, collusion, conspiracy or material misrepresentation with respect to a public contract. This includes disclosure of the names of current employees of the firm or affiliates who were convicted of contract crimes while in the employ of another company.

9. I certify that, except as noted below, neither my firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of Federal funds:

- (a.) is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 49 CFR §29.110(a), by any Federal department or agency;
- (b.) has within a three-year period preceding this certification been convicted of or had a civil judgment rendered against him or her for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, State or local government transaction or public contract; violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- (c.) is presently indicted for or otherwise criminally or civilly charged by a Federal, State or local governmental entity with commission of any of the offenses enumerated in paragraph 9(b) of this certification; and

(d.) has within a three-year period preceding this certification had one or more Federal, State or local government public transactions terminated for cause or default..

10. I(We), certify that I(We), shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this contract by any Federal Agency unless authorized by the Department.

Where I am unable to declare or certify as to any of the statements contained in the above stated paragraphs numbered (1) through (10), I have provided an explanation in the "Exceptions" portion below or by attached separate sheet.

EXCEPTIONS:

(Any exception listed above will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any exception noted, indicate to whom it applies, initiating agency and dates of agency action. Providing false information may result in criminal prosecution and/or administrative sanctions.)

I declare under penalty of perjury that the foregoing is true and correct.

CONTRACTOR: The Corradino Group, Inc. (Seal)

BY: Mike R. Ciscar, Vice President - Engineering/Planning  
NAME AND TITLE PRINTED

WITNESS: [Signature]

BY: [Signature]  
SIGNATURE

WITNESS: Silvana Newman

Executed on this 10th day of March, 2011

**FAILURE TO FULLY COMPLETE AND EXECUTE THIS DOCUMENT  
MAY RESULT IN THE BID BEING DECLARED NONRESPONSIVE**

**ATTACHMENT O: PROHIBITED INTERESTS FORM AND NOTICE**

**Prohibited Interests Form and Notice**

I Mike R. Ciscar , VP - Engineering/Planning certify that neither The Corradino Group, Inc.  
(Printed Name) (Title) (Company Name)

nor any of its subcontractors shall enter into any contract, subcontract or arrangement in connection with the project or any property included or planned to be included in the project in which any member, officer or employee of the agency or the locality during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee involuntarily acquires or had acquired prior to the beginning of tenure any such interest, and if such interests is immediately disclosed to the City of Key West, The City of Key West, with prior approval of the Department of Transportation, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the City of Key West or the locality relating to such contract, subcontract or arrangement

NOTICE: The FDOT requires the City of Key West to insert in all contracts entered into in connection with the project or any property included or planned to be included in any project, and shall require its contractors to insert in each of their subcontracts, the following provision:

“No member, officer or employee of the Agency or of the locality during this tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof.”

The provisions of this paragraph shall not be applicable to any agreement between the Agency and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a government agency.

  
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Signature





**THE CORRADINO GROUP**