



MEMORANDUM

Date: August 6, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso, City Manager

CC: Doug Bradshaw Director Engineering
Steve McAlearney, Director Port & Marine Services

From: Karen Olson, City Project Manager

Subject: **File ID: 26-5651 Final Design & Construction Support Task Order
Charter Boat Row Seawall Replacement – City Marina @ Garrison Bight**

Introduction

Resolution approving a Task Order for Final Design & Construction Support for Charter Boat Row Seawall Replacement at the City Marina @ Garrison Bight, to Tetra Tech, Inc, under their General Engineering Services Contract in the amount of \$265,537.00 authorizing the City Manager to execute any necessary related documents.

Background

Charter Boat Row (Bonita, Bonefish and Amberjack Piers) at City Marina is home to 37 vessels leasing commercial wet slips. The concrete seawall was built over 50 years ago and is showing signs of structural damage from age and the harsh environment. Tetra Tech performed a structural assessment, Resolution #20-084, in late 2020 outlining all deficiencies, concluding that the seawall is reaching the end of its useful life, and recommending scheduling for replacement within the next 5 years.

Through Resolution #23-314, Tetra Tech, Inc. provided seawall permitting and design services which included topographic & bathymetric surveys, preliminary plans, utility coordination, structural engineering for permitting including 60% permit drawings, scientific diving and benthic assessment, and environmental permit preparation and processing.

The proposed task order will include development of 100% construction documents and specifications, bid phase support services, construction phase support services, bi-weekly meetings, quality assurance and control services, on-site support and utility investigation.

The City of Key West advertised RFQ #22-002 for General Engineering Services with Tetra Tech, Inc. as one of seven firms awarded a three-year contract under Resolution #23-029 and extended through Resolution #26-045.

Procurement

The Final Design & Construction Support Task Order is budgeted in account #413-7551-575-6300 (GB75511701). Upon approval, a purchase order will be issued to Tetra Tech, Inc. in the amount of \$265,537.00.

Recommendation

The City Manager's Office recommends the Mayor and Commission approve this Task Order for Final Design & Construction Support for Charter Boat Row Seawall Replacement at the City Marina @ Garrison Bight, to Tetra Tech, Inc, under their General Engineering Services Contract in the amount of \$265,537.00 authorizing the City Manager to execute any necessary related documents. This item supports the City's strategic agenda priority Infrastructure.