



THE CITY OF KEY WEST

Pos Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EMERGENCY DECLARATION

To: Patti McLauchlin, City Manager
Todd Stoughton, Assistant City Manager
John Paul Castro, Utilities Director

From: Matt Willman, Utility Administrator

Effective Date: February 2, 2022

Action Statement: Request City Manager Patti McLauchlin to approve the emergency procurement for failed equipment with Evoqua Water Technologies in the amount of \$148,452.00.

Also, City Manager Patti McLauchlin authorizes an emergency budget transfer from reserve account 4013501 5359803 to account 4013504 5356500 to cover the expenditure. This action will be ratified by the Commission in a future meeting.

Ordinance: 2-797 (2) Emergency Procurement – “the city manager may make emergency procurement of commodities or contractual services where the cost exceeds \$50,000.00 when there exists a clear and present threat to public health, property, welfare, safety or other substantial loss to the city...”

Justification:

The sewer plant is currently functioning with only one of the two clarifiers in operating condition due to catastrophic failure. This endangers keeping up with peak flows. Both clarifiers were installed simultaneously and are considered to be at the end of their useful life. After repair of the failed clarifier drive, the second operating drive will also be replaced immediately.

Exceptional circumstances exist due to the criticality of the equipment and lead time of the parts where standard policy approval processes for commission approval would bring extreme risk.

Recommendation:

Utilities request City Manager Patti McLauchlin approve the emergency procurement of \$148,452.00 to replace/rebuild the Clarifier.

City Manager Signature

2/2/22

Date

MEMORANDUM