



THE CITY OF KEY WEST
1300 White Street, Key West, FL 33040 (305) 809-3792

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager

FROM: Steve McAlearney, Senior Project Manager
Alison Higgins, Sustainability Coordinator

DATE: February 28, 2018

SUBJECT: Parking and Alternative Transportation Group Recommendation for Multimodal Transportation Coordinator

ACTION STATEMENT:

Recommend City Manager to expeditiously re-evaluate and amend the compensation, title and responsibilities of the vacant Bicycle/Pedestrian Coordinator position to "Multimodal Transportation Coordinator". Recommend City staff to make efforts to hire a qualified person for that position in a timely manner.

BACKGROUND

On January 25, 2018, the City of Key West Parking and Alternative Transportation Group (PATG) recommended that City Management make a priority of hiring a Multimodal Transportation Coordinator. PATG also recommended to re-title the currently vacant position of Bicycle/Pedestrian Coordinator to "Multimodal Transportation Coordinator" and to re-evaluate the compensation and duties of the proposed position.

A similar recommendation was approved by the City of Key West Sustainability Advisory Board (SAB) on February 8, 2018.

Minutes of the January 25, 2018 PATG and February 8, 2018 SAB are attached.

PURPOSE & JUSTIFICATION

PATG believes hiring a Multimodal Transportation Coordinator will improve the City's progress toward alleviating traffic congestion, bicycle safety and improving multimodal transportation infrastructure. Additionally, this position will assume the duties of the currently vacant Bicycle/Pedestrian Coordinator position.

FINANCIAL IMPACT:

A Multimodal Transportation Coordinator position is not funded in the current FY17/18 budget. The open Bicycle/Pedestrian Coordinator position is funded for approximately \$46,675, not including employee benefits. Funding of a Multimodal Transportation Coordinator position with compensation exceeding available funds would require use of General Fund Reserves.

RECOMMENDATION:

The Parking and Alternative Transportation Group recommends City Commission recommend the City Manager expeditiously re-evaluate and amend the compensation, title and responsibilities of the vacant Bicycle/Pedestrian Coordinator position to “Multimodal Transportation Coordinator” and have City staff to make efforts to hire a qualified person for that position in a timely manner.