

MEMORANDUM

TO: Jim Scholl, City Manager

FROM: Terrence Justice, Engineering

CC: E. David Fernandez, Assistant City Manager
Doug Bradshaw, Senior Project Manager

DATE: 25 June 2012

SUBJECT: **Approval to award RFP 006-12: CCTV and Security Lighting to Florida Keys Electric, Inc. and approval of a budget transfer.**

ACTION STATEMENT:

Request for Proposal 006-12 was advertised on 17 May, 2012 and bids were opened on 7 June 2012. One proposal was received from Florida Keys Electric, Inc. in the amount of \$377,755.00 dollars. A part of this proposed Resolution is to transfer funds from Navy Reserves Account #602-1900-519-9800 to Navy Repairs and Maintenance Account #602-1900-519-4600 for project number OM1205.

BACKGROUND:

In lieu of rent payments to the Navy for the use of the Mole pier, the CITY has agreed to perform certain In-Kind Projects. RFP 006-12: CCTV and Security Lighting at Mole Pier was requested by the Navy as indicated in Attachment 1. This RFP was advertised in The Key West Citizen, DemandStar, and the City of Key West web site. The sole respondent submitted a proposal that was deemed responsive and a publicly advertised meeting of a three-member staff Ranking Committee resulted in an assessment that the submitted proposal is satisfactory, meets the requirements of the RFP, and is within the budgeted amount for the project.

PURPOSE & JUSTIFICATION:

This project is in conformance with the Lease Agreement N62467-03-RP-00077 between the City and the U.S. Navy as approved by Resolution 03-138 and has been requested by the Navy via In-Kind Letter approving Ser PR712/787. Providing cameras and lighting will help prevent unauthorized access and protect valuable assets located at the NASKW Port Operations facilities.

OPTIONS:

1. City Commission can approve this award of this contract to Florida Keys Electric, Inc. in the amount of \$377,755.00 dollars
2. City Commission could elect to reject all proposals and cancel this project
3. City Commission can reject all proposals and direct staff to solicit additional proposals.

FINANCIAL IMPACT:

Budget Transfer: Funds in the amount of \$377,755.00 will be moved from the Navy Reserves Account #602-1900-519-9800 to Navy Repairs and Maintenance Account #602-1900-519-4600 and used to fund project number OM1205.

RECOMMENDATION:

City Staff recommends that the City Commission approve option 1 and award this project to Florida Keys Electric, Inc.