



# Monthly Utilities Department Report

To: Albert P. Childress  
City Manager *APC*

Date: October 12, 2023

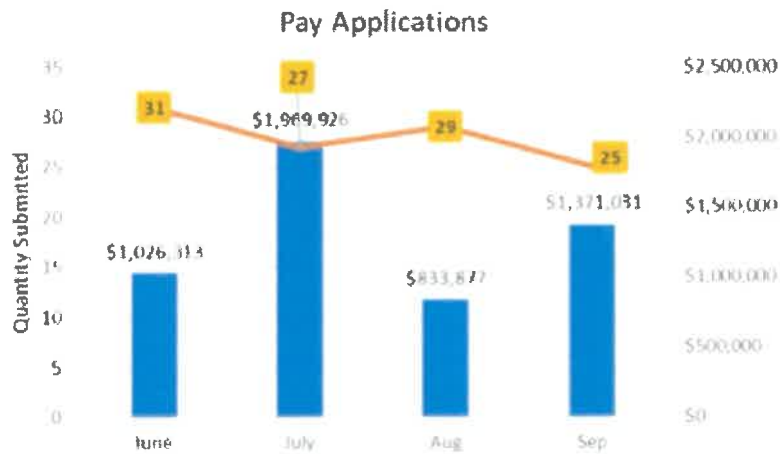
From: Kelly Crowe P.E.  
Utilities Director

Subject: September 2023 Utilities Report

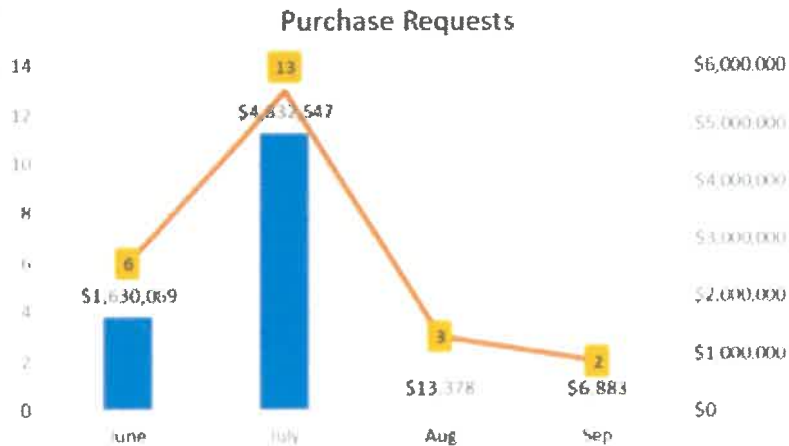
## Utilities Department

### Administrative

- 25 Pay Applications @ \$1,371,030.71



- Purchase Orders Issued @ \$6,883.41



- Back Utility Fees Assessed/Collected: \$477 Assessed/\$1,426 Collected
- Undiscovered Sewer Base Charges recognized: 0
- Add or reassess new parcels: \$698
- Issues Resolved in Click Fix: 20 of 29 resolved to date (all categories)

## **Solid Waste**

- Waste Hauled
  - Municipal Solid Waste: 3239 tons
  - Recycling: 374 tons
  - Yard Waste: 379 tons
  - Construction and Demolition: 0 tons
  - Metal: 26 tons
- White Goods Pick Ups: 139 Pick Ups
- Bulk Item Pick Ups Waste Management: 612 Pick Ups
- Bulk Pick Ups by Public Works: 48 tons
- Extra Pick Ups : 45 Pick Ups
- Carts Delivered: 82
- Carts Repaired: 0
- Carts Exchanges: 11
- Commercial Recycling Participation Rate: 47%
- Solid Waste related code cases opened: 39
- Solid Waste code cases closed: 27
- Solid Waste See Click Fix Reports Created: 19
- Solid Waste See Click Fix Reports Closed: 17 (open reports awaiting completion by Public Works)

### **Recycling Pilot Program Update**

- The program continues to be successful in educating businesses and their staff in proper recycling habits.
- Waterfront Brewery has changed to vendors that provide supplies in recyclable containers when possible.
- Half Shell Raw Bar is using Phade biodegradable cups and straws. This business is also working with DEP on an oyster shell recycling program on Geiger Key.

### **Sewer/Storm/GIS**

- Conducted Utility Asset Inventory and reviewed with Finance.
- Met with Engineered Coating Solutions to correct a manhole liner.
- Attended training for the City's floodplain management software.
- Met with Assistant City Manager & Planning Staff to consider revising a review process for permits in other departments.
- Began data collection efforts for the Adaptation Project.
- Participated in a Sewer master plan inflow and infiltration project update call.
- Briefed the Floodplain Manager with necessary workflows. So that she may respond in my absence/out of office.