

MEMORANDUM



Date: June 30, 2016
To: Jim Scholl, City Manager
Cc: Key West Bight Management District Board
From: Karen Olson
Re: June 2016 Monthly Report for Key West Historic Seaport

Key West Bight Operations:

- Brick Replacement at the Elizabeth Street Plaza underway.
- Trumbo Road Rip Rap awarded to Charley Toppino & Sons at the July 6th CRA meeting.
- Ice House Design task order to William Horn, Architect approved at the July 6th CRA meeting.
- Processed task order #5 to Adept for Seaport Marketing.
- Working on scope of work for “vanilla-box” renovation to the old Fish Market to be issued to Holtkamp Construction under the new Construction Services contract.
- Received quotes for irrigation installation around the brewery. Issuing purchase order to lower bidder, Blue Island Irrigation, in the amount of \$11,310.
- Florida Dredge and Dock replacing additional pier structural members under change order #1.
- New Seaport signage has been delivered. Working with staff for installation.
- Internally routing work order #1 to Allied General Contractor, under the Construction Services Contract, to relocate the existing electric meter center / service panel from the access road to the adjacent transformer pad. Once approved a purchase order will be issued.
- Internally routing work order #2 to Allied General Contractor, under the Construction Services Contract, to relocate the existing electric meter center / service panel from Lazy Way Lane to the recording studio wall. Once approved a purchase order will be issued.
- Internally routing work order #3 to Allied General Contractor, under the Construction Services Contract, to repair 925 square feet of interior bar floor. Once approved a purchase order will be issued.

Key West Bight Marina:

- June transient dockage was up 38% compared to last June.
- Contractors continue to replace bad cross members on all docks throughout the marina.
- The permit was obtained to install the new fuel dock sign.
- Fuel Dispenser Replacement Was awarded to Adams Tank and Lift.
- 13,378 passengers passed through the ferry terminal this June compared to 14,097 last June.

- Fuel sales are up 81% this June over last June. The reason for this is Conch Harbor replaced their fuel lines and were shut down for several weeks.
- The dock that was damaged at the Half Shell Raw Bar will be repaired by D.N. Higgins and will be paid for by the ships insurance company that caused the damage.

Priorities for the Upcoming Month

- Install fuel dock sign
- Receive price quotes for replacement Veeder-Root fuel tank monitoring system at the ferry terminal.