

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING A THREE YEAR CONTRACT BETWEEN THE CITY AND HISTORIC TOURS OF AMERICA, INC. (HTA) FOR CRUISE SHIP PASSENGER SHUTTLE SERVICE, PURSUANT TO SECTION 2-797(1)(b), SOLE SOURCE BASIS, AND SECTION 2-797(4)(b), BEST INTERESTS OF THE CITY; AUTHORIZING THE CITY MANAGER TO EXECUTE NECESSARY DOCUMENTS UPON ADVICE AND CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Historic Tours of America (HTA) has consistently provided reliable cruise ship passenger shuttle service for the City, and possesses experience, equipment and staff capacity to provide this service; and

WHEREAS, Key West Code of Ordinances section 2-797(1) permits the purchase of goods and services without competition on a sole source basis under certain specified conditions; and

WHEREAS, City staff has solicited bids for Cruise Ship Passenger Shuttle Service approximately six times in the past 20 years and HTA has been the only operator that submitted a responsive bid to any of the solicitations for services; and

WHEREAS, the City Manager finds that exceptional circumstances exist to exempt this purchase from competitive bid requirements on a sole source basis, and in the best interests of the City, pursuant to City Code Sections 2-797(1)(b) and 2-797(4)(b) and recommends approval of a Contract with HTA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: That a three-year contract, with an option for additional two-year terms, for Cruise Ship Passenger Shuttle Service between the City and Historic Tours of America, Inc., is hereby approved pursuant to section 2-797(1)(b), sole source procurement and 2-797(4)(b) of the Code of Ordinances, best interest of the City.

Section 2: That the City Manager is authorized to execute necessary documents, upon the advice and consent of the City Attorney.

Section 3: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Authenticated by the Presiding Officer and Clerk of the Commission on \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Filed with the Clerk on \_\_\_\_\_, 2018.

Mayor Craig Cates	_____
Commissioner Gregory Davila	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____

\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL SMITH, CITY CLERK