



## THE CITY OF KEY WEST

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**TO:** Jim Scholl, City Manager

**FROM:** Birchard Ohlinger, P.E., Engineering

**CC:** E. David Fernandez, Assistant City Manager  
Mark Finigan, Jim Fitton, Myra Wittenberg

**DATE:** May 15, 2012

**SUBJECT: Public Transit Facility: Approval of Amendment 1  
Chen Moore & Associates, Inc. Task Order**

**ACTION STATEMENT:**

Approval of Amendment 1 to Task Order 1 pursuant to the Master Service Agreement with CMA (Chen, Moore and Associates formerly C&A) passed under Resolution 10-352

**BACKGROUND:**

Under Resolution 06-270, dated 1 August 2006, CMA was awarded a Task Order to develop Plans and Specifications for the construction of the new Public Transit Facility on Stock Island.

On 4 May 2010 the City Commission approved the Major Permit Application (now expired and up for renewal). During this meeting direction was given to CMA to develop a "Request for Proposal" (ie Design/Build Package) as oppose to an "Invitation to Bid" (ie Design/Bid/Build Package) as required in their original scope of work. Negotiations for this change were completed on 7 March 2012 and passage of this resolution will formalize this change.

**PURPOSE & JUSTIFICATION:**

During the Planning Phase of this Task Order a number of cost overruns were realized. These over runs are in the amount of \$153,954 and were primarily due to the City's increased oversight and public input on this project. The additional efforts are outlined in Attachment B of the addendum.

**OPTIONS:**

1. The City Commission can approve Amendment 1 to Task Order 1.
2. The City Commission can disapprove this Amendment and direct City Staff to have C&A develop an "Invitation to Bid" document.

MEMORANDUM

**FINANCIAL IMPACT:**

This amendment results in a deductive of \$68,859 dollars to the CMA Task Order. Additional costs may be realized during the Bid and Award Phase of this project as full design will have to be developed by the General Contractor.

**RECOMMENDATION:**

City Staff recommends that the City Commission approve this Amendment and realize a deductive in the amount of \$68,859 dollars to the CMA Task Order. This will result in a new “not to exceed” amount of \$899,573.00 dollars.