



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

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### EXECUTIVE SUMMARY

**TO:** Jim Scholl, City Manager  
E. David Fernandez, Asst. City Manager

**FROM:** Doug Bradshaw, Interim Senior Project Manager

**DATE:** June 30, 2010

**SUBJECT:** Approving a Local Agency Program (LAP) Agreement between the City of Key West and the Florida Department of Transportation (FDOT) in the amount of \$437,726 for sidewalk installation in the Safe Routes to School – Poinciana Elementary School project (FM# 425854-1 / EN1101); authorizing the City Manager to enter into the LAP Agreement and execute all required documents

#### ACTION STATEMENT:

This resolution will approve a Local Agency Program (LAP) Agreement between the City of Key West and the Florida Department of Transportation (FDOT) in the amount of \$437,726 for sidewalk installation in the Safe Routes to School – Poinciana Elementary School project (FM# 425854-1).

City Staff also requests the City Manager be authorized to execute the LAP Agreement attached hereto for the amount previously listed.

#### BACKGROUND:

The State FDOT has numerous grant opportunities to offer to municipalities and their partners. In 2007, the federal government initiated a program through state DOT'S to improve routes within walking distance to schools. The program is for elementary and middle schools and offers 100% funding for proposed sidewalks and other infrastructure as well as training in the schools and assessment of the project upon completion to determine if the project has increased walking and biking to school or decreased accidents.

*Key to the Caribbean – Average yearly temperature 77° F.*

In an effort to obtain such infrastructure funding, City Staff met with then School Board Superintendent Randy Acevedo and his team in early 2008 to formulate a partnership to create a Safe Routes to School program. That meeting resulted in an agreement to form a partnership between the City and the School Board along with the University of Miami Ryder Trauma Hospital (who will supply the teacher training and performance measure portion of the projects). The application process in the Safe Routes to Schools program is such that the School Board is the applicant and the City is the recipient of the grant funding through a LAP Agreement between FDOT and the City.

On March 18, 2008, the Commission passed Resolution 08-090 supporting the concept of a partnership among the City of Key West, the Monroe County School Board and Ryder Trauma Hospital for the purpose of submitting an application to FDOT for the Safe Routes to Schools 2009 Grants Program for sidewalks and traffic safety improvements near Gerald Adams and Poinciana School. A LAP Agreement is already in place for Gerald Adams Elementary School (please refer to Resolution 09-217 (not attached) for that particular LAP Agreement).

Shortly after, City Staff submitted applications to FDOT to obtain infrastructure funds for new sidewalks and traffic safety improvements for both schools. The projects were approved and placed in FDOT's work program.

#### **PURPOSE & JUSTIFICATION:**

The Safe Routes to School – Poinciana Elementary School project will involve installing new sidewalks along Duck Avenue from 17<sup>th</sup> Street to Glynn Archer Drive as well as on 12<sup>th</sup> Street from Staples Avenue to Seidenberg Avenue and will provide bicyclists and pedestrians a safer route of travel to the school. FDOT has budgeted a total of \$437,726 in their work program for the design, construction and construction engineering & inspection (CEI) of this project. No local match on this funding is required.

#### **OPTIONS:**

1. Approve the Local Agency Program (LAP) Agreement between the City of Key West and the Florida Department of Transportation (FDOT) in the amount of \$437,726 and authorize the City Manager to execute the agreement. This will allow the City to provide new sidewalks and a safer route to Poinciana Elementary School utilizing FDOT funds up to \$437,726 without a local match.
2. Do not approve the Local Agency Program (LAP) Agreement. Without an executed LAP Agreement, the City will not be able to utilize \$437,726 in funding programmed by FDOT for the Safe Routes to School – Poinciana Elementary School project. Inactive projects in FDOT's work program risk loss of funding.

#### **FINANCIAL IMPACT:**

This project will be funded through budget line item 102-4104-541-63. The Safe Routes to School – Poinciana Elementary School project is included in the General Services' FY 2011 capital improvement plan, project EN1101.

The construction for this project will be reimbursed up to \$437,726 through an FDOT Local Agency Program (LAP) grant.

The LAP Agreement in place for this project includes design funds in the amount of \$65,659; construction funds in the amount of \$306,408; and Construction Engineering and Inspection (CEI) in the amount of \$65,659 for a total grant amount of \$437,726 (no City match required). These grant funds are budgeted in Revenue Account 102-0000-334-49-01.

Funding for this project is as follows:

FDOT LAP Grant (100%).....	\$ 437,726.00
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Total funds	\$ 437,726.00

**RECOMMENDATION:**

Staff recommends the City Commission select option 1, approve the LAP Agreement between the City of Key West and FDOT in the amount of \$437,726 so that we may proceed with the Safe Routes to School – Poinciana Elementary School project.

DB/cds