



Monthly CS Department Report

To: Todd Stoughton
Interim City Manager

Date: November 14, 2024

From: Marcus Davila
Director of Community Services

Subject: October 2024 Community Services Report

Key West Cemetery

- Met with 24 different families via telephone/email/ in person regarding different inquiries about current burials, new burials, construction permits for new construction and repairs to current structures in family lots, family plot ownership, rights to sell plot, disinterment's and relocating family members, purchase niche or vault.
- Set up meetings every Monday at 11:00 am with cemetery staff to discuss upcoming burials, areas that need attention, any issues they may have and would like to discuss, and any equipment or supplies they may need to complete their daily task.
- 1 disinterment of ashes relocated in same Bldg. G niche mausoleum, different niche.
- 3 burials of cremation
- 3 full burials \$2759.60 total received for payments on perpetual care, tent and chair rental fees, casket tray fees.
- Sold one niche for \$1500 building G near Olivia St.
- \$1,321 total received for payment on two plaques received.
- 4 plaques installed in mausoleums by City staff.
- 3 Construction building/repair permits pulled by families.
- The storage room in Pauline Mausoleum is being repaired by FMT staff.
- Palm Memorial Mausoleums repairs are still on going by FMT staff.

Claw Truck

- Dumped 34+1.92 times for 52.7 Tons.

Events

- Over 12 events including the Duval Mile, FF 5k, Goombay, Zombie Bike Ride, Royal Coronation, Pet Masquerade, Headdress Ball, Masquerade March, FF Parade, and Children's Day.

October- See Click Fix Report

Request Category	Created	Acknowledged	Closed	Avg Days to Acknowledge	Average Days to Close
Abandoned Property	2	0	2		0.4
City Building Maintenance (Community Services)	94	93	87	0.1	2.3
Code Compliance Concern	4	1	4	0.7	4.3
Corner Visibility	3	1	0	0.2	
FMT Category for maintenance	10	5	4	0.6	3.1
Curb Issue	4	0	1		3.7
Graffiti	1	1	0	1.5	
Illegal Dumping on Public Property	2	0	0		
Litter	1	1	0	0.1	
Missed Curbside Collection	1	0	1		0.5
Pavement Marking	3	0	0		
Pothole	12	12	12	1.2	3.8
Public Park	3	2	2	0.6	3.2
Right of Way Concern	2	0	2		1.5
Sidewalks	10	3	2	2.2	0.3
Signage	3	0	0		
Storm Drain	3	3	3	0.3	5.4
Street Gutter	2	2	2	0	1.1
Streetlights	10	1	9	1.1	2.6
Streets	14	1	1	0	4.1
Suggestion Box	2	1	0	5	
Tree Concerns	6	4	1	0.7	0.3
Trim Trees on Public Property	25	4	5	4.3	6.5
Parking Concerns	9	1	9	0	0.8
Urban Forestry Request	1	1	1	0	3.1
Downed Signage on Public Property	1	0	0		
Pickup on ROW	1	1	0	0	
Abandoned Bicycle	4	2	3	4.8	4.8
Bicycle Rack Maintenance	1	1	0	0.4	
Bicycle Rack Request	4	4	4	2.2	9.3
Request a Waste Management Bin	1	0	1		1.1
Bulk Waste Pick Up Request for Waste Managem	4	2	4	0	1
Parking Spaces impacted by Construction Project	1	1	1	0	5.7