



**CIVIL SERVICE BOARD
(305) 809-3770**

EXECUTIVE SUMMARY

TO: Mayor & Members of the City Commission

FROM: Claire Hurd
Clerk, Civil Service Board

DATE: August 5, 2013

RE: Civil Service Board (CSB) Rules & Regulations Amendment

ACTION STATEMENT:

Request approval of the attached amended CSB Rule regarding the length of exam review session.

HISTORY:

The CSB rules contained no provisions regarding the length of review sessions, and historically, the CSB members present at each review session limited each review to one hour. Earlier this year, some members of the firefighter's union requested the CSB to set in writing a longer length of time for exam review sessions.

At its meeting of February 20, 2013, the CSB approved the attached amended Rule III.A.1.H, providing for a review session of up to 90 minutes.

Pursuant to Code section 50-91(a), the City Commission is asked to approve these amendments.

FISCAL IMPACT:

There is no fiscal impact to amending the CSB Rules and Regulations. Board members serve without compensation. Promotional exams are mandated by union contract.

cc: CSB File