



Monthly Planning Report

To: Brian L. Barosso
City Manager

Date: February 1, 2025

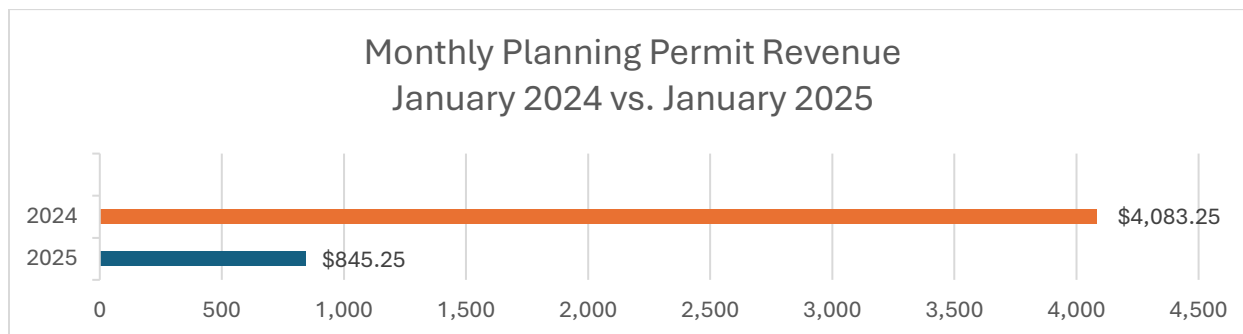
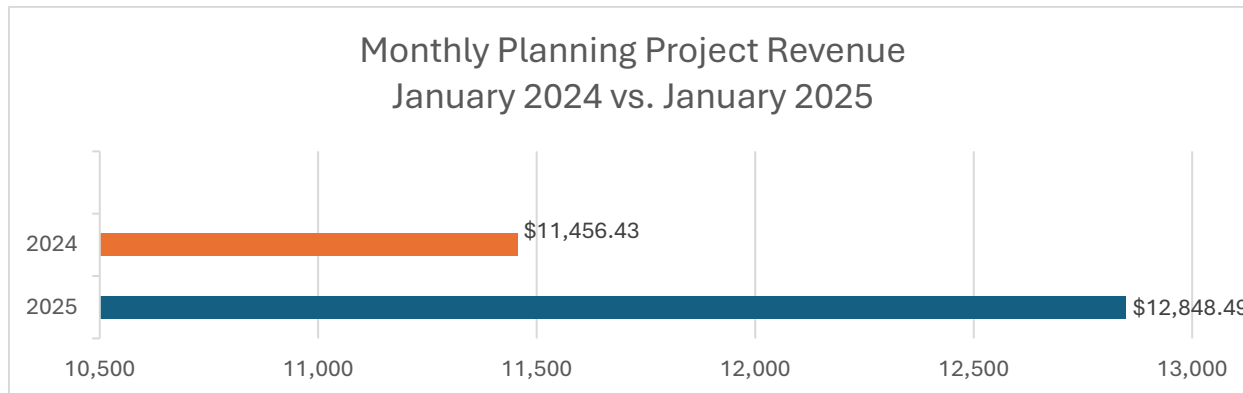
From: Katie P. Halloran
Planning Director

Subject: January 2025 Planning Report

Planning

\$ 12,848.49 Total Monthly Project Revenue

\$ 845.25 Total Monthly Permit Revenue



On-going Planning projects:

- Mallory Square Master Plan (Sasaki)
- Duval Street Resiliency & Revitalization Plan (Stantec)

Planning Board

- 409 Frances Variance- Approved
- 217 Eanes Lane Transfer of Transient – Approved
- 0 Duval Variance – Postponed
- 0 Duval MDP – Postponed
- 218 Duval Minor Development Plan – Postponed
- HARC Text amendment for roofing -Approved
- Zoning In Progress Text Amendment - Approved
- Housing Text Amendments - Postponed

Planning Staff continues to work on other various projects, code amendments, building permit reviews, and handling daily walk in appointments.

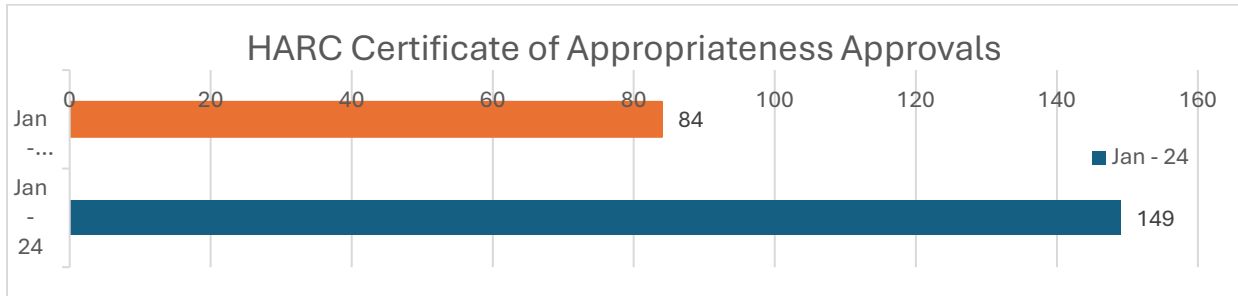
Historic Architectural Review Commission (HARC)

Review and Compliance

84 Total Certificate of Appropriateness Reviewed

80 Certificate of Appropriateness Reviewed by staff or 95.2% of reviewed applications.

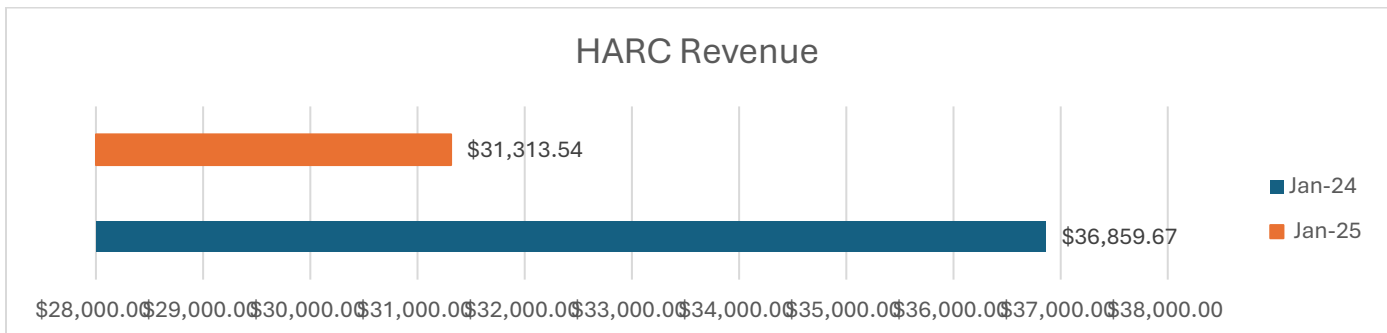
4 Certificate of Appropriateness scheduled for HARC meeting.



HARC Revenue

\$31,313.54 HARC revenue for the month of January

HARC Revenue 2024-2025 FY up to January \$133,354.00



Urban Forestry

- The Urban Forester Assistant position has been filled and the new employee will report to work on February 6th.
- The Urban Forester position has been filled and the new employee will report to work on February 10th.
- Retired Urban Forester Karen DiMaria has been re-contracted to keep Tree permits moving.

Community Redevelopment Agency

- All purchase orders for the community center have been completed.
- Coordinated tenants for the new community center.
- Coordinated Art in Public Places agreements with the artists.
- Collaborated across departments on a FEMA BRIC grant for Duval/Mallory Stormwater.
- Processed \$240,000 in pay applications.
- Met with upper management to review current project status.
- 4 Consultant/ staff meetings.

Sustainability & Adaptation

- **Adaptation Plan:**
 - Jan: The Chapter goals and partial list of projects are complete and will be presented to all Working Groups in February. The public workshop will be in April.
- **Other Adaptation:**
 - The ground LiDAR of all City streets and facades has arrived!
- **Energy:**
 - The Energy Service Company Owners Representative Contract is passed legal review and has been signed by the selected consultant, NV5.
 - Energy Staff hosted the ETIPP (Energy Transitions Initiative Partnership Project) technical advisory staff, including experts from the National Renewable Energy Lab, Berkely Lawrence National Lab and the Southeast Sustainability Directors Network. The team hosted 4 workshops with key stakeholders, covering City buildings, Community efforts, Resiliency Hubs and EV fleet plans. A summary will be provided soon.
- **Grants:**
 - Hosted first meeting of the Asset Management / CIP Team to discuss long term CIPs and how they help align with grant funding.
 - Attended second meeting of the keyswide funding meeting for the \$100M ACOE Water Quality funds. Each entity will present top priorities to group at Feb 20th meeting for final ranking and proportional share of the allocated funds.
 - Assisting with submittals for FEMA BRIC grant for Duval Street / Mallory Square Stormwater System and a DOD OLDCC Regional Housing Assessment and Plan.
- **Transportation:**
 - Resiliency Manager hosted monthly Transportation Coordination Team meetings. Key discussions included an eBike plan that includes education and enforcement, Jose Marti and the upcoming budgeting process.
 - The new Sustainable Transportation Coordinator began work on January 21st. His first projects are assist with eBike outreach, Coordinate the City's first Fleet / Transit / Community Electric Vehicle Plan and bring back the Green Commute Challenge.
 - Participated in Monroe County's stakeholder workshop for a Bus Stop Improvement Plan.
- **Other:**
 - Resiliency Manager worked with staff and the Community of the Florida Keys to create a new Interlocal Agreement for the February City Commission meeting.
 - Sustainability, Transportation and Recycling staff met with the Special Events Coordinator with specific recommendations for updates to the Special Events Application.
 - Green Drinks: Sustainable Fisheries edition featured Sarah Curry from Sereia films and was attended by 21 participants.