

City of Key West

Annual Budget

Fiscal Year 2023/2024

Fund: 402 Stormwater Utility

Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review	FY 2023/2024 CC Adopted
4020000	3313600	Stormwater Grants		\$0	\$0	\$250,000	\$250,000	\$0	\$250,000	\$2,206,667	\$2,206,667
		MAYFIELD GRANT - HARRIS & 10TH									\$1,086,667
		MAYFIELD GRANT - DENNIS STREET PHASE II									\$1,120,000
4020000	3313602	FEMA Grant		\$548,762	\$608,655	\$0	\$0	\$0	\$18,597,938	\$9,993,583	\$9,993,583
		HMGP - HARRIS & 10TH									\$3,657,418
		CDBG - MIT - FOGARTY & THIRD PUMP STATION									\$6,336,165
4020000	3343600	Stormwater Grants		\$894,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
InterGovernmental Revenue				\$1,442,762	\$608,655	\$250,000	\$250,000	\$0	\$18,847,938	\$12,200,250	\$12,200,250
4020000	3436100	Stormwater Charges		\$28,689	\$24,126	\$27,000	\$27,000	\$13,271	\$2,240,000	\$27,000	\$27,000
4020000	3436101	Storm Water on Tax Bill		\$2,353,891	\$2,365,540	\$2,360,409	\$2,360,409	\$2,261,974	\$0	\$2,498,211	\$2,498,211
4020000	3436300	Penalties		(\$809)	(\$94)	\$0	\$0	(\$5)	\$0	\$0	\$0
Charges For Services				\$2,381,771	\$2,389,572	\$2,387,409	\$2,387,409	\$2,275,240	\$2,240,000	\$2,525,211	\$2,525,211
4020000	3610000	Interest Earnings		\$6,140	\$21,420	\$25,747	\$25,747	\$68,498	\$75,000	\$112,830	\$112,918
4020000	3690000	Other Misc Revenues		\$0	\$0	\$0	\$0	\$337,396	\$0	\$0	\$0
Misc Revenue				\$6,140	\$21,420	\$25,747	\$25,747	\$405,894	\$75,000	\$112,830	\$112,918
4020000	3810100	General		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4020000	3811010	Infrastructure		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4020000	3811020	Internal Improvements		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4020000	3814010	Sewer		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4020000	3815020	Insurance Programs		\$2,036	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4020000	3899006	Retained Earnings		\$0	\$0	\$1,348,983	\$1,348,983	\$0	\$0	\$2,700,448	\$2,707,972
Other Sources				\$2,036	\$0	\$1,348,983	\$1,348,983	\$0	\$0	\$2,700,448	\$2,707,972
Stormwater Fund Revenue - Total				\$3,832,710	\$3,019,646	\$4,012,139	\$4,012,139	\$2,681,134	\$21,162,938	\$17,538,739	\$17,546,351

402 3801 STORMWATER UTILITY FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY22/23	FY23/24		FY22/23	FY23/24
FULL TIME:			PART TIME:		
Administrative Assistant II	0.20	0.20			
Senior Project Manager	0.20	0.20			
Contract & Permit Engineer	0.20	0.20			
Director - Utilities	0.20	0.20			
Principal Engineer	-	0.20			
Project Manager	0.20	-			
Utilities Administrator/GIS	0.20	0.20			
TOTAL FULL TIME:	1.20	1.20	TOTAL PART TIME:	-	-

SALARY BUDGET
FY 23/24 POSITION CONTROL

FY 23/24 POSITION CONTROL											SS Cap (does not incl Med) 160,200 FY2023		7.65%		\$17,491		PY \$16,014		
COST CENTER/ POSITION TITLE	GRD/ STEP	FY 22/23 Apprvd FTEs	FY 23/24 Proposed FTEs	Health Insurance FTEs	PART TIME	CTRCT COUNT	TEMP COUNT	Notes	Change in FTEs	Annual Salary	12 FY 23/24 Salary	12 Longevity	14 Over time	15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	TOTAL	
402 STORMWATER UTILITY FUND																			
GENERAL ADMINISTRATION 3801																			
ADMINISTRATIVE ASSISTANT II	G 109	0.20	0.20	0.20						10,159	10,667					853			
SENIOR PROJECT MANAGER	N 130	0.20	0.20	0.20						17,264	18,127					1,450			
CONTRACT & PERMIT ENGINEER	N 133	0.20	0.20	0.20						20,251	21,264					1,701			
DIRECTOR-UTILITIES	U 140	0.20	0.20	0.20						25,704	26,989			840		2,159			
PRINCIPAL ENGINEER	N 135	0.20	0.20	0.20						22,000	23,100					1,848			
UTILITY ADMINISTRATOR/GIS	N 122	0.20	0.20	0.20						16,470	17,294					1,384			
		1.20	1.20	1.20	0.00	0.00	0.00		0.00	111,848	117,441	0	1,000	840	9,125	9,475	20,989	158,870	
											2% Merit Inc	Base 2,349	Taxes 180	Pension 188	2,716	Merit Contingency			

City of Key West
Annual Budget
Fiscal Year 2023/2024

Fund: 402 Stormwater Utility
Department: 3801 General Administration

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review	FY 2023/2024 CC Adopted
4023801	5381200	Salaries		\$53,778	\$82,968	\$99,505	\$99,505	\$43,093	\$113,511	\$117,441	\$117,441
4023801	5381400	Overtime		\$190	\$1,156	\$0	\$0	\$360	\$1,000	\$1,000	\$1,000
4023801	5381500	Special Pay		\$180	\$105	\$180	\$180	\$36	\$180	\$840	\$840
4023801	5382100	FICA		\$3,524	\$5,625	\$7,626	\$7,626	\$3,201	\$8,774	\$9,125	\$9,125
4023801	5382200	Retirement		\$3,283	(\$2,728)	\$7,960	\$7,960	\$3,356	\$9,161	\$9,475	\$9,475
4023801	5382300	Life & Health Insurance		\$11,534	\$40,217	\$19,216	\$19,216	\$7,436	\$20,989	\$20,989	\$20,989
Personnel Services				\$72,489	\$127,342	\$134,487	\$134,487	\$57,482	\$153,615	\$158,870	\$158,870
4023801	5383100	Professional Services		\$94,351	\$173,946	\$114,600	\$130,764	\$8,344	\$108,000	\$108,000	\$108,000
		ANNUAL RATE STUDY									\$25,000
		ASSISTANCE WITH REGULATORY PERMITS 2@\$30,000									\$60,000
		DEVELOP EDUCATIONAL MATERIALS									\$5,000
		FEE TO TAX COLLECTOR FOR BILLING									\$9,000
		TAX ROLL PREPARATION									\$9,000
4023801	5383200	Accounting & Auditing		\$3,750	\$9,489	\$4,035	\$4,035	\$2,018	\$4,200	\$3,167	\$3,167
		SHARE OF ANNUAL CITY AUDIT									\$3,167
4023801	5384000	Travel & Per Diem		\$0	\$0	\$5,000	\$5,000	\$802	\$2,000	\$2,000	\$2,000
4023801	5384100	Communications/Postage		\$85	\$0	\$500	\$500	\$0	\$200	\$200	\$200
4023801	5384500	Insurance		\$0	\$0	\$91,384	\$91,384	\$0	\$0	\$109,669	\$119,713
4023801	5384600	Repairs and Maintenance		\$0	\$5,500	\$18,500	\$18,500	\$5,500	\$11,000	\$11,000	\$11,000
4023801	5384700	Printing & Binding		\$0	\$0	\$1,200	\$1,200	\$0	\$50	\$50	\$50
4023801	5384800	Promotional Expenses		\$466	\$0	\$2,300	\$2,300	\$0	\$1,000	\$1,000	\$1,000
		EDUCATIONAL MATERIALS									\$1,000
4023801	5384900	Other Current Charges		\$843	\$380	\$0	\$0	\$0	\$0	\$0	\$0
4023801	5385100	Office Supplies		\$79	\$23	\$100	\$100	\$0	\$100	\$100	\$100
4023801	5385200	Operating Supplies		\$0	\$0	\$0	\$0	\$0	\$850	\$850	\$850
		MS4 STENCILS									\$500
		SPRAY PAINT									\$350
4023801	5385400	Books-Subscrip-Membership		\$0	\$0	\$500	\$500	\$70	\$6,350	\$6,350	\$6,350
		ESRI MEMBERSHIP									\$6,000
		FLORIDA STORMWATER MEMBERSHIP									\$350
4023801	5385500	Training		\$297	\$1,813	\$5,000	\$5,000	\$743	\$2,750	\$2,750	\$2,750

City of Key West
Annual Budget
Fiscal Year 2023/2024

Fund: 402 Stormwater Utility
Department: 3801 General Administration

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review	FY 2023/2024 CC Adopted
		BMP TRAINING FOR EMPLOYEES									\$1,750
		MISCELLANEOUS TRAINING									\$1,000
Operating Expenditures				\$99,870	\$191,152	\$243,119	\$259,283	\$17,477	\$136,500	\$245,136	\$255,180
4023801	5387200	Debt Service-Interest		\$74,696	\$66,160	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service				\$74,696	\$66,160	\$0	\$0	\$0	\$0	\$0	\$0
4023801	5389100	Transfers		\$204,503	\$552,229	\$590,691	\$590,691	\$125,082	\$241,162	\$581,688	\$581,688
		GENERAL FUND LOAN REPAYMENT FY24									\$182,214
		SEWER FUND LOAN REPAYMENT FY24									\$158,312
		TRANSFER TO GENERAL FUND FOR INDIRECT COST AND FRANCHISE/RIGHT OF WAY FY24									\$241,162
Transfers				\$204,503	\$552,229	\$590,691	\$590,691	\$125,082	\$241,162	\$581,688	\$581,688
4023801	5389803	Operating		\$0	\$0	\$404,628	\$355,628	\$0	\$0	\$423,885	\$522,801
4023801	5389804	Salary Contingency		\$0	\$0	\$2,302	\$2,302	\$0	\$0	\$4,711	\$5,324
		RESERVE FOR MERIT INCREASES									\$2,716
		RESERVE FOR POSITION RECLASS									\$2,608
4023801	5389900	Other Uses		\$0	\$0	\$846,861	\$662,061	\$0	\$0	\$2,629,986	\$2,528,026
Reserves				\$0	\$0	\$1,253,791	\$1,019,991	\$0	\$0	\$3,058,582	\$3,056,151
General Administration - Total				\$451,558	\$936,883	\$2,222,088	\$2,004,452	\$200,041	\$531,277	\$4,044,276	\$4,051,889

City of Key West
Annual Budget
Fiscal Year 2023/2024

Fund: 402 Stormwater Utility
Department: 3802 Construction

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review	FY 2023/2024 CC Adopted
4023802	5383100	Professional Services		\$36,086	\$23,456	\$0	\$49,000	\$38,742	\$0	\$0	\$0
4023802	5384600	Repairs and Maintenance		\$65,589	\$41,421	\$50,000	\$50,000	\$0	\$50,000	\$50,000	\$50,000
		EMERGENCY REPAIR									\$50,000
Operating Expenditures				\$101,676	\$64,877	\$50,000	\$99,000	\$38,742	\$50,000	\$50,000	\$50,000
4023802	5386500	Construction in Progress		\$0	\$0	\$654,134	\$708,484	\$155,717	\$0	\$12,275,250	\$12,275,250
		ST38021901 - TIDE VALVES & OUTFALL IMPROVEMENTS (CARRY FORWARD \$3,154,426)									\$0
		ST38022102 - HARRIS AND 10TH OUTFALL (CARRY FORWARD \$1,444,162)									\$4,744,085
		ST38022201 - FOGARTY AND 3RD STREET PUMP STATION (CARRY FORWARD \$1,206,900)									\$6,336,165
		ST38022301 - SOUTH STREET DRAINAGE UPGRADES (CARRY FORWARD \$300,000)									\$0
		NEW CIP - ANGELA/SIMONTON DRAINAGE MODIFICATION									\$75,000
		NEW CIP - DENNIS STREET PHASE 2									\$1,120,000
Capital Outlay				\$0	\$0	\$654,134	\$708,484	\$155,717	\$0	\$12,275,250	\$12,275,250
Construction - Total				\$101,676	\$64,877	\$704,134	\$807,484	\$194,459	\$50,000	\$12,325,250	\$12,325,250

City of Key West
Annual Budget
Fiscal Year 2023/2024

Fund: 402 Stormwater Utility
Department: 3803 Renewal & Replacement

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review	FY 2023/2024 CC Adopted
4023803	5383100	Professional Services		\$12,899	\$0	\$15,000	\$15,000	\$0	\$15,000	\$15,000	\$15,000
4023803	5384600	Repairs and Maintenance		\$189,870	\$0	\$150,000	\$150,000	\$0	\$150,000	\$150,000	\$150,000
Operating Expenditures				\$202,768	\$0	\$165,000	\$165,000	\$0	\$165,000	\$165,000	\$165,000
4023803	5386500	Construction in Progress		\$0	\$0	\$75,000	\$205,450	\$0	\$1,285,000	\$100,000	\$100,000
ST38031902 - GOVERNMENT ROAD CULVERT 1 (CARRY FORWARD \$146,780)											\$0
ST38032201 - CANAL SYSTEM CLEARING (CARRY FORWARD \$115,097)											\$100,000
Capital Outlay				\$0	\$0	\$75,000	\$205,450	\$0	\$1,285,000	\$100,000	\$100,000
Renewal & Replacement - Total				\$202,768	\$0	\$240,000	\$370,450	\$0	\$1,450,000	\$265,000	\$265,000

City of Key West
Annual Budget
Fiscal Year 2023/2024

Fund: 402 Stormwater Utility
Department: 3804 System Operations

Key	Object	Account Description	Category	FY 2020/2021 Actuals	FY 2021/2022 Actuals	FY 2022/2023 Adopted	FY 2022/2023 6 Mth Amnd	FY 2022/2023 6 Mth Actuals	FY 2023/2024 Dept Req	FY 2023/2024 CM Review	FY 2023/2024 CC Adopted
4023804	5383400	Other Contractual Service		\$705,228	\$843,634	\$765,917	\$765,917	\$382,959	\$804,212	\$804,213	\$804,213
		OMI CONTRACT									\$804,212
4023804	5384302	Electricity		\$54,268	\$54,066	\$80,000	\$80,000	\$51,248	\$100,000	\$100,000	\$100,000
4023804	5384600	Repairs and Maintenance		(\$6,790)	\$1,008	\$0	\$0	\$0	\$0	\$0	\$0
Operating Expenditures				\$752,705	\$898,708	\$845,917	\$845,917	\$434,207	\$904,212	\$904,213	\$904,213
System Operations - Total				\$752,705	\$898,708	\$845,917	\$845,917	\$434,207	\$904,212	\$904,213	\$904,213
Stormwater Utility Fund Expenditures - Total				\$1,508,708	\$1,900,468	\$4,012,139	\$4,028,303	\$828,707	\$2,694,327	\$17,538,738	\$17,546,351

2023/24 Budget
402 Account-CIP
Updated August 24, 2023

Projects (In FY 22/23 Budget)	Project Number	PTD Budget	PTD To Date	Balance	Grant Funds			Remaining ¹	Notes
					HMGP	CBDG	Other		
Dennis Street	ST38021601	3,201,376.00	3,357,455.87	-156,079.87	799,777.95		1,277,542.32	0.00	
Tide Valves	ST38021901	3,603,532.00	449,106.25	3,154,425.75	504,372.91	3,099,159.00		0.00	
Harris/10th	ST38022102	1,878,733.00	434,570.59	1,444,162.41	502,462.50	1,376,270.00		0.00	
Fogarty and 3rd	ST38022201	1,206,900.00	0.00	1,206,900.00				1,206,900.00	
South Street	ST38022301	300,000.00	0.00	300,000.00				300,000.00	
United Street	ST38022302	100,000.00	0.00	100,000.00				100,000.00	Transfer to 102
Government Road Culvert	ST38031902	160,000.00	13,220.00	146,780.00				146,780.00	
Canal System Clearing	ST38032201	210,540.00	95,442.99	115,097.01				115,097.01	

Totals		10,661,081.00	4,349,795.70	6,311,285.30	1,806,613.36	4,475,429.00	1,277,542.32	1,868,777.01	
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Notes:

- 1. Equals Total Funds minus FY Projected, Grant Funds
- 2. For staff information purposes
- 3. Yellow highlight indicates PO coming
- 4. See notes to the right

\$	3,718,880	Claim on Cash
\$	1,850,103	Cash - After CIP
\$	810,924	Grant Revenue - Dennis St
\$	239,910	Grant Revenue - Tide Valves
\$	325,928	Grant Revenue - Harris/10th
\$	3,362	Remaining Revenue FY23
\$	(60,389)	Remaining Expenditures - 3801 (GA)
\$	(25,000)	Remaining Expenditures - 3802 (R&R)
\$	(361,041)	Remaining Expenditures - 3803 (TPO)
\$	(75,826)	Remaining Expenditures - 3804 (TPO)
\$	2,707,972	FY 23-24 Carry Forward