

# EXECUTIVE SUMMARY



**TO:** Bogdan Vitas, City Manager

**COPIES:** David Fernandez, Assistant City Manager  
Mark Finigan, Assistant City Manager  
Greg Veliz, Director Community Services  
Rod Delostrinos, Deputy Director Community Services

**FROM:** Christina Hepworth, Fleet Manager – Community Services

**DATE:** January 27, 2014

**SUBJECT: Vehicle Disposal**

## **Action statement:**

This resolution authorizes City staff to proceed with the disposal of eight (8) unmarked City owned vehicles with original purchase prices in excess of \$20,000, pursuant to City of Key West Code of Ordinances, Subdivision II, Authority of Purchasing Agent, Section 2-771-(3)(c), *The City Manager shall have the authority to sell, trade or otherwise dispose of surplus and obsolete personal property belonging to the City either by sale, barter or exchange or by sealed bid, public auction, cannibalization, trade-in or any other means of disposal as may be appropriate and in the best interests of the city. Disposal of surplus or obsolete personal property with acquisition prices in excess of \$20,000.00 per item shall be made only after approval by the City Commission.*

## **Strategic Plan/Business Plan:**

Staff is recommending a bulk sale approach for disposal of the vehicles. All vehicles would be sold in one transaction, with the minimum bid of \$1000 for each vehicle to the highest bidder.

## **Background:**

The City has been storing decommissioned vehicles on the fourth floor of the Park and Ride on Grinnell Street for the past year. We have attached the listing of vehicles that are being recommended for bulk sale.

**Purpose and Justification:**

The vehicles currently being stored at the Park and Ride garage have been replaced by 2013 Ford Interceptors.

**Options:**

- 1) The City Commission could approve the disposal of the eight (8) surplus vehicles currently being stored on Park and Ride garage, allowing City staff to proceed with a bid request for bulk purchase with the minimum bid of \$1000 per vehicle. This option would allow for expedited removal of the vehicles, clearing the Park and Ride garage.
- 2) The Commission could decline to approve the disposal of the surplus vehicles. This option would result in the Park and Ride garage losing potential revenue where the eight (8) spaces are currently occupied by these surplus vehicles as well as the visual nuisance.

**Financial Impact:**

The sale of the vehicles would result in a positive budget impact for the city

**Recommendation:**

Staff recommends Option #1, approve the disposal of the eight (8) surplus vehicles currently being stored on Park and Ride garage, allowing City staff to proceed with a bid request for bulk purchase with minimum bid of \$1000 per vehicle.