



Monthly CS Department Report

To: Albert P. Childress
City Manager



Date: December 14, 2023

From: Marcus Davila
Director of Community Services

Subject: **November 2023 Community Services Report**

Key West Cemetery

- Met with 16 different families regarding family plot ownership, construction repairs to family graves, burial search, to coordinate burials, and inquiring about purchase of niches/vaults.
- 3 burials. 2 interments of ashes, one full burial.
- \$677.60 total collected for perpetual care.
- \$254.00 total collected for an opening and closing, plus rent of casket lift.
- \$250 collected from a family, for City staff to dig a 1' X 1' hole for contractor to build an underground niche for an upcoming interment of ashes in January.
- One niche sold in Olivia Mausoleum Bldg. G. for \$2,000.00.
- \$200 received from a purchaser making payments for his vault in Olivia Mausoleum
- Updated and corrected a purchase agreement given to a purchaser in the past.
- Emailed all contractors allowed to work in cemetery to advise them to properly dispose of left over concrete, not to store any work equipment in other family plots after completing their daily work, and to please take it with them or store it in contractors' storage area provided to them by City of Key West near Olivia St.
- 3 construction permits pulled from families for contractors to give contractors permission to work in their family plots.
- 2 private tours done by a volunteer from Historic Florida Keys Foundation coordinated by Diane Silva.

Claw Truck

- Dumped 27 times for 49.64 Tons.

Tree Trimming

- Trimmed 58 Coconut Palms. 2 tree removals, and 2 tree transplants.

Events

- 10 Events, including Offshore Powerboat Races, Veterans Day Parade, Suicide Walk, SMART Ride, and the Tree Lighting in Bayview Park.

November- See Click Fix Report

Request Category	Created	Acknowledged	Closed	Avg days to Acknowledge	Avg Days to Close
Abandoned Bicycle	7	7	7	1.1	3.7
Abandoned Property	2	0	2		0.1
Bicycle Rack Request	2	2	0	0	
Bulk Waste Pick Up Request for Waste Management	3	3	3	0	0.3
City Building Maintenance (Community Services)	73	71	66	0	2.9
Code Compliance Concern	3	1	2	2.7	4.5
Curb Issue	4	2	2	0.6	5.1
Graffiti	7	7	7	0.1	2.4
Illegal Dumping on Public Property	6	5	3	0.3	1.5
Litter	2	2	1	0	1.5
Missed Curbside Collection	1	0	1		0.2
Parking Concerns	10	0	10		2.3
Parking Spaces impacted by Construction Projects	1	0	0		
Pavement Marking	2	0	0		
Pothole	11	7	8	0.3	2
Public Park	3	3	1	0.2	3.7
Request a Waste Management Bin	8	7	8	0	0.9
Right of Way Concern	1	0	0		
Sidewalks	7	4	3	1.4	4.8
Signage	7	5	5	0.9	4.4
Storm Drain	2	2	2	0	1.3
Street Gutter	2	2	0	0	
Streetlights	13	3	13	0.4	1.9
Streets	7	3	3	2.8	2.3
Tree Concerns	4	3	3	0.1	0.8
Trim Trees on Public Property	14	14	4	0.9	4.4