



THE CITY OF KEY WEST

1300 White Street, Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

Date: April 6, 2021
To: Gregory W. Veliz, City Manager
From: Steve McAlearney, Director of Engineering
Subject: Extension of Professional Surveying Services Contracts

Action Statement

Approve two (2) year extension of professional surveying services contracts for below listed firms. Authorize City Manager to execute the extensions.

Background

Resolution 18-144 awarded three-year professional surveying services contracts to below listed firms in response to RFQ 18-002: *Professional Surveying Services*. In accordance with Article 4 of the agreements, a single two-year renewal is authorized at the discretion of the City. Current agreements expire in May 2021. Mathews Consulting, a fourth firm whose contract is expiring, will no longer be offering surveying services. Firms to be extended are:

1. Aviom & Associates, Inc.
2. Florida Keys Land Surveying, LLC
3. Manuel G. Vera & Associates

Purpose and Justification

This resolution supports City's Strategic Plan, Infrastructure Goal #1, *A transportation system which is aesthetically attractive, functional, efficient, safe and environmentally sensitive.*

Financial

Contracts are issued on a task order basis. Financial implications of this resolution are limited to an adjustment of hourly fee schedule rates as allowed in Article 5 of the agreements.

Recommendation

Staff recommends approving two-year extensions to professional surveying services contracts for listed firms. Authorize City Manager to execute the extensions.