

**CITY OF KEY WEST**  
**APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) Sunrise Rotary Club of Key West

Address of Applicant(s) P.O. Box 2354, Key West, FL 33045

Phone Number of Applicant(s) 305-294-7050 Fax: 305-294-7016 Email jsanders@florida-law.com

Name of Non-Profit (s) See above

Address of Non-Profit(s) See above

Phone Number of Non-Profit(s) See above

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving \$30,000

Date/Dates of Event Fri/Sat Sept 14-15, 2012

Hours of Operation 10 AM - Midnight both dates

Estimated/anticipated number of persons per day 10,000

Location of Event Duval St. & Greene St.

Street Closed ① Duval St. from Front St. to Southard St.  
② Greene St. from Elizabeth St. to Whitehead St.

Detailed description of event Charity Motorcycle Bike  
Week Terminus

Noise exemption required: Yes  No

Alcoholic beverages sold/served at event: Yes  No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Sunrise Rotary Club of Key West  
By: [Signature]  
Bike week chair

Applicants Signature

Date March 26, 2012

Financial Statement of the event of the previous year must be submitted with application

# CITY OF KEY WEST

## APPLICATION FOR A SPECIAL EVENT PERMIT

### NOISE CONTROL EXEMPTION

**\$50.00**

Date 3/26/12

Applicant Name Key West Sunrise Rotary Club  
 Applicant Address P.O. Box 2354, Key West, FL 33045  
 Applicant Phone Number 305-294-7050 - Jerry Sanders  
 Event Name Sunrise Rotary Club Bike Week  
 Event Address/Location Duval St. / Greene St., Key West  
 Date of Event Sept 14-15, 2012  
 Nature of Event Charity Motorcycle Bike Week

Profit  Non Profit

Time(s) Request for Exemption September 14-15, 2012

Number of Exemptions at this location this calendar year

Date of last exemption September:

City of Key West  
 \*\*\* CUSTOMER RECEIPT \*\*\*  
 Oper: KEYWVXC Type: OC Drawer: 1  
 Date: 4/05/12 45 Receipt no: 57898

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$50.00

G/L account number:  
 00100003429300  
 00100001040000

NOISE EXEMPTION  
 POKER RUN

Tender detail		
CK CHECK	1595	\$50.00
Total tendered		\$50.00
Total payment		\$50.00

Trans date: 4/04/12 Time: 16:48:46

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-26. Payment for city services.**

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first \$500.00 \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

\* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

**Sec. 6-27. Food, beverage and merchandise booths.**

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-56. Application.**

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

**Sec. 6-57. Donation of percentage of revenue to nonprofit organization.**

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at ~~Mango's~~ Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~Have a non-profit coapplicant of to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

**Sec. 6-61. Temporary bathroom facilities.**

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16<sup>th</sup> day of October, 2002.

Read and passed on second reading at a regular meeting held this 6<sup>th</sup> day of November, 2002.

Read and passed on final reading at a regular meeting held this 19<sup>th</sup> day of November, 2002.

Authenticated by the presiding officer and Clerk of the Commission on 21<sup>st</sup> day of November,

2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature

*Serving Rotary Club of Key West*  
*By George Sander,*  
*Pastor Rumi Chair*

# RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.

Sponsor's Signature Seavine Rotary Club of Key West  
By: Gregory D. Landon, Robert Kim Chair

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.

Sponsor's Signature Seavine Rotary Club of Key West  
By: Gregory D. Landon

5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature Seavine Rotary Club of Key West  
By: Gregory D. Landon

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature Seavine Rotary Club of Key West  
By: Gregory D. Landon

7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.

Sponsor's Signature Seavine Rotary Club of Key West  
By: Gregory D. Landon

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.  
 Sponsor's Signature \_\_\_\_\_ *Seminole Rotary Club of Key West*  
*By: [Signature]*
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.  
 Sponsor's Signature \_\_\_\_\_ *Seminole Rotary Club of Key West*  
*By: [Signature]*
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.  
 Sponsor's Signature \_\_\_\_\_ *Seminole Rotary Club of Key West*  
*By: [Signature]*
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.  
 Sponsor's Signature \_\_\_\_\_ *Seminole Rotary Club of Key West*  
*By: [Signature]*
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.  
 Sponsor's Signature \_\_\_\_\_ *Seminole Rotary Club of Key West*  
*By: [Signature]*
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.  
 Sponsor's Signature \_\_\_\_\_ *Seminole Rotary Club of Key West*  
*By: [Signature]*
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.  
 Sponsor's Signature \_\_\_\_\_ *Seminole Rotary Club of Key West*  
*By: [Signature]*
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.  
 Sponsor's Signature \_\_\_\_\_ *Seminole Rotary Club of Key West*  
*By: [Signature]*

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.  
Sponsor's Signature \_\_\_\_\_ *Seminole Rotary Club of Key West*  
*By: Jerryl Sander*
17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.  
Sponsor's Signature \_\_\_\_\_. *Seminole Rotary Club of Key West*  
*By: Jerryl Sander*
18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.  
Sponsor's Signature \_\_\_\_\_. *Seminole Rotary Club of Key West*  
*By: Jerryl Sander*



# Complete Checklist for Event Recycling

## City of Key West

- Identify contact person at the festival responsible for working with recycling.  
Name of person: Greg Sullivan Phone number: 797-3355
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.  
Aluminum X Glass X #1 Plastic X #2 Plastic X Steel \_\_\_\_\_  
Corrugated Cardboard X Other: \_\_\_\_\_
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).  
Amount of recycling and garbage containers needed: 24
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.  
Arrangements made: Greg Sullivan, Waste Management
- Capacity of containers on grounds: 24-35 gal Recyclers 24-64 gal Trash  
Contact person for containers: Greg Sullivan Phone #: 797-3355
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.  
Arrangements made: yes
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.  
Arrangements made: yes
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.  
Problems: \_\_\_\_\_  
Actions taken: \_\_\_\_\_  
\_\_\_\_\_
- View trash barrels and note any recyclables in the trash. Take actions to solve problems.  
Problems: \_\_\_\_\_  
Actions taken: \_\_\_\_\_  
\_\_\_\_\_
- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program  
Comments: \_\_\_\_\_  
\_\_\_\_\_
- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.
- At the end of the event, remove signs and arrange for their return to owners.
- Place recycling containers in the pick-up location, as arranged with the providers of the containers.
- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.  
Amount of material: \_\_\_\_\_  
Contamination: \_\_\_\_\_
- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.
- Share the results with event organizers.
- Security deposit of \$1000.00 must be submitted prior to the event.
- Security deposit returned: \_\_\_\_\_

*For more information about event recycling and waste reduction, contact Waste Management at  
305 296-2825*

Sunrise Rotary Club Annual Bike Week Fundraiser  
September 14-15, 2012  
10am- Midnight each day

## Recycle Plan

Recycle Coordinator: Greg Sullivan

Recycle Coordinator will:

- Inform Sunrise Rotary Staff of recycling policy
- Coordinate recycling containers on street (extra bins will be leased if necessary)
- Recycled items will be pickup by Waste Management through our business account
- Report recycled materials to the City of Key West (Annalise Mannix 809-3747)
- ensure waste containers are placed throughout event area
- Make sure recyclables and trash are separated.

Minimum City Requirements:

1. Recycle bins for cans and bottles within 50 feet of all vendor locations

Sunrise Rotary Club will not be leasing vendor locations for food or beverages other than the beer wagon of the Sunset Rotary Club. Sunrise Rotary will require recycle containers at the Sunset Rotary Beer Wagon. Any draft beer served will be in cups. Sodas and drinks will also be served in cups.

2. Sunset Rotary's staff will separate bottles, cans and cardboard into businesses appropriate sorting area.
3. Recyclables will be picked up by Waste Management
4. Cardboard will be recycled through our business Waste Management account
5. Recycle bins will be clearly marked to reduce sorting time.



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

*Senior Rotary Club of Key West*  
*By: Judy Sarden, Bike Week Chair*



**SUNRISE ROTARY FOUNDATION**  
 PO BOX 2354  
 KEY WEST, FL 33045  
 Ph. 305-295-1191

**1596**  
 63-7955/2670

*Mar 23, 2012*  
 Date

Pay to the  
 Order of

*Gibley of Key West*  
*One thousand and no/100*

*\$ 1000-*

Dollars



Security  
 Features  
 Begin on  
 Back.



**Keys Federal**  
 CREDIT UNION  
 P.O. Box 1898  
 Key West, FL 33041-1898  
 www.keyscu.org

TWO SIGNATURES REQUIRED OVER \$2500.

For

*Bike Week 2012 Refund Deposit Receipt*

*[Signature]*

MP



Harland Clarke



KEY WEST  
**SUNRISE**  
 ROTARY CLUB  
 OF THE CONCH REPUBLIC



**SUNRISE ROTARY CLUB ANNUAL BIKE WEEK FUNDRAISER  
 SEPTEMBER 14-15, 2012**

**STATEMENT OF NON-OBJECTION TO STREET CLOSURE**

The undersigned business has no objection to the closure of the 100-500 blocks of Duval Street (from Front St. to Southard St.) and Greene Street (From Elizabeth to Whitehead Streets) for the above Rotary Fundraiser (Benefits Rotary's College Scholarship Fund for Key West High School Seniors):

<u>Business Name &amp; Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. <u>Key West Key Lime Shoppe</u>	<u>KERMIT CARPENTER</u>	<u>[Signature]</u>
2. <u>Captains Corner</u>	<u>Todd C. Sea</u>	<u>[Signature]</u>
3. <u>Conch Farm</u>	<u>Ryan Franklin</u>	<u>[Signature]</u>
4. <u>Divers Direct</u>	<u>Kathy Rabe</u>	<u>[Signature]</u>
5. <u>Key West Key Lime Pie Co</u>	<u>Reid McDonald</u>	<u>[Signature]</u>
6. <u>Greene Street Cigs</u>	<u>[Signature]</u>	<u>[Signature]</u>
7. <u>Steel Horse Saloon</u>	<u>Christina Gray</u>	<u>[Signature]</u>
8. <u>SHOPY JOE'S</u>	<u>LOUISE STATION BOYNTON</u>	<u>[Signature]</u>
9. <u>CONCH FLASH</u>	<u>DAVID VERDECCI</u>	<u>[Signature]</u>
10. <u>Tropical Island</u>	<u>P. J. Nagy</u>	<u>[Signature]</u>
11. <u>CAPT Tony's</u>	<u>Patrick McCarney</u>	<u>[Signature]</u>
12. <u>Key Lime Pie Factory</u>	<u>Scott Miles</u>	<u>[Signature]</u>
13. <u>LILOS (Local color)</u>	<u>Gwen Poe</u>	<u>[Signature]</u>
14. <u>Key West Aloe</u>	<u>Lance Allen</u>	<u>[Signature]</u>
15. <u>Key Lime Pie Factory</u>	<u>Pam Gorman</u>	<u>[Signature]</u>

R Robinson  
Greene St.



KEY WEST  
**SUNRISE**  
ROTARY CLUB  
OF THE CONCH REPUBLIC



**SUNRISE ROTARY CLUB ANNUAL BIKE WEEK FUNDRAISER  
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<u>Business Name &amp; Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. <u>Tato's + Scars</u>	<u>MARLENE STIFFER</u>	<u>[Signature]</u>
2. <u>Paradise Corner</u>	<u>ROARI A5912</u>	<u>[Signature]</u>
3. <u>Lucky Street Gallery</u>	<u>DANNE LOLOTOU</u>	<u>[Signature]</u>
4. <u>Peppers</u>	<u>Peter Lesrady</u>	<u>[Signature]</u>
5. <u>The Sports Page</u>	<u>Sunny Teel</u>	<u>[Signature]</u>
6. <u>Key West MUNCHIES</u>	<u>DANONA KARPERDS</u>	<u>[Signature]</u>
7. <u>Fury</u>	<u>Anna Miller</u>	<u>[Signature]</u>
8. <u>Garbo's Grill</u>	<u>Lenna Pancamo</u>	<u>[Signature]</u>
9. <u>Adventure Dealz</u>	<u>Kris Koshka</u>	<u>[Signature]</u>
10. <u>Old Town Trolley</u>	<u>Shirley Porter</u>	<u>[Signature]</u>
11. <u>Willy</u>	<u>Elizabeth Mick</u>	<u>[Signature]</u>
12. <u>Reef Mobile</u>	<u>Ricardo C.</u>	<u>[Signature]</u>
13. <u>621 Inc</u>	<u>Grace Vaz</u>	<u>[Signature]</u>
14. <u>Island Cigar</u> <small>226 Duval St</small>		
15. <u>Island Silver</u>	<u>Asevia</u>	<u>[Signature]</u>

Robinson  
Green St.



KEY WEST  
**SUNRISE**  
ROTARY CLUB  
OF THE CONCH REPUBLIC



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<u>Business Name &amp; Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. <u>CRAZY Shirts</u>	<u>Julie Phoned</u>	<u>Julie Phoned</u>
2. <u>Local Color</u>	<u>Jesse Andersen</u>	<u>Jesse Andersen</u>
3. <u>Amigos Tortilla Bar</u>	<u>Jesse Andersen</u>	<u>Jesse Andersen</u>
4. <u>Blue Sophia jewelry</u>	<u>KIM NGOW</u>	<u>Kim Ngow</u>
5. <u>Bumble Bee Silver</u>	<u>Carrie Goulet</u>	<u>Carrie Goulet</u>
6. <u><del>Blue</del> Nautical Treasures</u>	<u>V. Awan</u>	<u>V. Awan</u>
7. <u>NEW LOOK</u>	<u>JAY SONZ</u>	<u>Jay Sonz</u>
8. <u>Key West Art</u>	<u>Mike Price</u>	<u>Mike Price</u>
9. <u>Key West Tea &amp; Spice</u>	<u>Brian Creager</u>	<u>Brian Creager</u>
10. <u>Medeeton House</u>	<u>Veronique Hestrey</u>	<u>Veronique Hestrey</u>
11. <u>Polar Bear Ice-cream</u>	<u>SARAI DEB</u>	<u>SARAI DEB</u>
12. <u>Calzo Nycor</u>	<u>T-Shack, Inc.</u>	<u>T-Shack, Inc.</u>
13. <u>DIAMONDS INTERNATIONAL</u>	<u>JAMIE CENTANNI</u>	<u>Jamie Centanni</u>
14. <u>Fury Surf Shack</u>	<u>L FOX</u>	<u>L FOX</u>
15. <u>Pacific Jewelry</u>	<u>NICKY GASATE</u>	<u>Nicky Gasate</u>

Duval





KEY WEST  
**SUNRISE**  
 ROTARY CLUB  
 OF THE CONCH REPUBLIC



**SUNRISE ROTARY CLUB ANNUAL BIKE WEEK FUNDRAISER  
 SEPTEMBER 14-15, 2012**

**STATEMENT OF NON-OBJECTION TO STREET CLOSURE**

The undersigned business has no objection to the closure of the 100-500 blocks of Duval Street (from Front St. to Southard St.) and Greene Street (From Elizabeth to Whitehead Streets) for the above Rotary Fundraiser (Benefits Rotary's College Scholarship Fund for Key West High School Seniors):

100 Duval

<u>Business Name &amp; Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. <u>Aroma Island 123 Duval</u>	<u>Jacinda Pettek</u>	<u>Jacinda Pettek</u>
2. <u>Harley Davidson</u>	<u>Maresa Sanchez</u>	<u>Maresa Sanchez</u>
3. <u>Jangle Paradise 117 Duval</u>	<u>David Parlashvili</u>	<u>D. Parl</u>
4. <u>Bazatello's</u>	<u>SABINA BALOCERA</u>	<u>Sabina</u>
5. <u>Duval Village (Juice Bar)</u>	<u>Yulia Gnumakova</u>	<u>Yulia</u>
6. <u>Sunglass Fox</u>	<u>Yulia Vorkova</u>	<u>Yulia</u>
7. <u>MOMENTUM 109 Duval</u>	<u>TIMOTHY ESTER</u>	<u>Timothy Ester</u>
8. <u>Rene Telly</u>	<u>Rene Telly</u>	<u>Rene Telly</u>
9. <u>CA2</u>	<u>CHRISTIAN ORTIZ</u>	<u>CHRISTIAN ORTIZ</u>
10. <u>Key West Style</u>	<u>Jeff Klein</u>	<u>Jeff Klein</u>
11. _____	_____	_____
12. _____	_____	_____
13. _____	_____	_____
14. _____	_____	_____
15. _____	_____	_____

5th dollars store



KEY WEST  
**SUNRISE**  
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**SUNRISE ROTARY CLUB ANNUAL BIKE WEEK FUNDRAISER  
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	<u>Business Name &amp; Address</u>	<u>Printed Name</u>	<u>Signature</u>
1.	<sup>Greene</sup> USKITE'S	DIANE SCOTT	<i>[Signature]</i>
2.	<sup>Duval</sup> PIRATES Key	Alex HARRISON	<i>[Signature]</i>
3.	TOMMY'S SUN ISLAND	TOMMY	<i>[Signature]</i>
4.	Energy	Moshe	<i>[Signature]</i>
5.	Diamonds International	Bob Kelly	<i>[Signature]</i>
6.	ISLAND PERFUME	YOUNG	<i>[Signature]</i>
7.	HAPPY ISLAND 2	George.	<i>[Signature]</i>
8.	COACH SHOP	STEVEN	<i>[Signature]</i>
9.	HOLERS BOUTIQUE	BAB KELLY	<i>[Signature]</i>
10.	John OR Ripley Behavior	itor NOT	<i>[Signature]</i>
11.	Matthessen's	Margda	<i>[Signature]</i>
12.	Emeralds Int'l LLC	Marina Marcial	<i>[Signature]</i>
13.			
14.			
15.			

Robinson

Duval



KEY WEST  
**SUNRISE**  
ROTARY CLUB  
OF THE CONCH REPUBLIC



**SUNRISE ROTARY CLUB ANNUAL BIKE WEEK FUNDRAISER  
SEPTEMBER 14-15, 2012**

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<u>Business Name &amp; Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. Rita Genny Thelaz	Peter Bena	[Signature]
2. Yours + Megan <sup>24th Street</sup> Duval	Linda W. Moughy	[Signature]
3. CROS	WILLIAM M. M. M.	[Signature]
4. Irish Kevin's	Molly Tomczyk	[Signature]
5. Beach Wiper	Francesco	[Signature]
6. Shortys	Bobbi	[Signature]
7. <del>CHISEL BURGERS</del>	Row Adams	[Signature]
8. Mad Rooster	[Signature]	[Signature]
9. Cream Factory	[Signature]	[Signature]
10. Pirate Paradise 2	[Signature]	[Signature]
11. Fogarty's	Matt	[Signature]
12. JAY P. NEPTUNE DESIGNS	[Signature]	[Signature]
13. Colombaro Collection	Vilma OTTO	[Signature]
14. HARD ROCK CAFE	KEVIN MARGHAN	[Signature]
15. Women's Club	[Signature]	[Signature]



KEY WEST  
**SUNRISE**  
 ROTARY CLUB  
 OF THE CONCH REPUBLIC



**SUNRISE ROTARY CLUB ANNUAL BIKE WEEK FUNDRAISER  
 SEPTEMBER 14-15, 2012**

**STATEMENT OF NON-OBJECTION TO STREET CLOSURE**

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406	Business Name & Address	Printed Name	Signature
1.	Camera World	Mario Cohn	Mario Cohn
2.	Samantha Barcalifa	Jenna	Shade. R. US.
3.	FRENCH KISS	MARTHA SIMPSON	M. Simpson
4.	Wendy's	↑	↑
5.	X X V	MAKIE	[Signature]
6.	KID'S	YAMI	[Signature]
7.	Key West Aloe	CHRISTINA	[Signature]
8.	Key West Olive Oil	Romero Corcoran	[Signature]
9.	Machhenners	[Signature]	[Signature]
10.	The Surf Shop	NOAH LEV	Lev
11.	Venus World	NOAH LEV	Lev
12.	Flip Out	Flip Out	[Signature]
13.			
14.			
15.			



KEY WEST  
**SUNRISE**  
 ROTARY CLUB  
 OF THE CONCH REPUBLIC



**SUNRISE ROTARY CLUB ANNUAL BIKE WEEK FUNDRAISER  
 SEPTEMBER 14-15, 2012**

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<u>Business Name &amp; Address</u>	<u>Printed Name</u>	<u>Signature</u>
1. <u>RICKS</u>	<u>Mark Ross</u>	
2. <u>Beach club</u>	<u>DEKEL</u>	
3. <u>Pete's</u>	<u>Jennifer</u>	
4. <u>THE BULL</u>	<u>LYNN</u>	
5. <u>B.A.D.D.</u>	<u>Jason</u>	
6. <u>Playhouse</u>	<u>Sharon Nelligan</u>	<u>Sharon N.</u>
7. <u>Bikini Villa</u>	<u>Oliver Man</u>	
8. <u>Margaretville</u>	<u>Phil Lambert</u>	
9. <u>Point Break</u>	<u>Shon Koles</u>	
10. <u>C.B.P.</u>		
11. <u>C.B. Rebel</u>		
12. <u>Walgreens</u>	<u>Amanda Siglin</u>	
13. <u>Willie T's</u>	<u>Eric Kotowski</u>	
14. <u>Jack Flats</u>	<u>Michael Eldridge</u>	
15. <u>Express</u>	<u>William Knobbs</u>	



## THE CITY OF KEY WEST

P.O. BOX 1409  
KEY WEST, FL 33041-1409

# PUBLIC NOTICE

THIS IS TO NOTIFY YOU THAT **SUNRISE ROTARY CLUB OF KEY WEST, FLA, INC. ( MOTORCYCLE BIKE WEEK)** HAS APPLIED TO THE KEY WEST CITY COMMISSION FOR A SPECIAL EVENT PERMIT UNDER SECTION 6-86 OF THE CITY'S NOISE CONTROL ORDINANCE. THE APPLICATION IS FOR AN EVENT TO TAKE PLACE ON **FRIDAY, JUNE 1, 2012 (SET UP 7:00 A.M.) 4:00 P.M. TO 11:00 P.M. & SATURDAY & SUNDAY, JUNE 2 & 3, 2012 FROM 12:00 NOON TO 11:00 P.M.** WHICH IS LOCATED WITHIN 100 FEET OF YOUR PROPERTY. A HEARING ON THE APPLICATION WILL TAKE PLACE AT THE CITY COMMISSION MEETING ON **MAY 1, 2012, AT 6:00 P.M., OLD CITY HALL, 510 GREENE STREET.**

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT MARIA RATCLIFF THE CITY MANAGER'S OFFICE AT 809-3881.

*Key to the Caribbean – Average yearly temperature 77° F.*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/29/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC-K CHICAGO 525 W. Monroe, Suite 600 CHICAGO IL 60661 (312) 669-6900	CONTACT NAME: Lockton Companies, LLC	FAX (A/C. No): 1-312-681-6769	
	PHONE (A/C. No. Ext): 1-800-921-3172	E-MAIL ADDRESS: Rotary@lockton.com	
INSURED All Active US Rotary Clubs & Districts Attn: Risk Management Department 1560 Sherman Ave. Evanston, IL 60201-3698	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: ACE American Insurance Company		22667
	INSURER B: ACB Property & Casualty Insurance Co		20699
	INSURER C:		
	INSURER D:		
INSURER E:			
INSURER F:			

COVERAGES                                      CERTIFICATE NUMBER:                                      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability <input type="checkbox"/> Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC	N	PMI G23861355 003	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	PMI G23861355 003	7/1/2011	7/1/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$	N	M00534092 003	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	NOT APPLICABLE			<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 104, Additional Remarks Schedule, if more space is required)

The Certificate Holder is included as Additional Insured where required by written contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER  CITY OF KEY WEST KEY WEST, FL 33040  Motorcycle Bike Week Event 9/13/12 - 9/16/12	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

**Merchandise Profits to PPKWPR**

**Petersons HD of Miami and Petersons HD South**

Description	Profit Per Unit	HD North Units	HDN Profit	HD South Units	HDS Profit	HDS-Rotary Profit	Total
Hands	10	780	7,800	1,946	19,460	-	27,260
T-Shirts	10	367	3,670	683	6,830	7,970	18,470
Caps	6	3	18	2	12	72	102
Pins	3	100	300	120	360	450	1,110
Wristbands	5	-	-	-	-	-	-
Vendor Space	250	-	-	-	-	-	-
			<b>11,788</b>			<b>8,492</b>	<b>46,942</b>

(1)

**Rotary Club**

Description	Profit Per Unit	Cost Per Unit	Rotary Units	Total Cash Receipts		Total
				Rotary Profit	Rotary Cost	
Hands	10	0	252	2,520	-	2,520
T-Shirts	10	15	797	7,970	11,955	19,925
Caps	6	14	12	72	168	240
Pins	3	2	150	450	300	750
Parking Bands	5	0	751	3,755	-	3,755
Program Ads	1	0	12,075	12,075	-	12,075
Bumper Stickers	1	0	-	-	-	-
Scooter Raffle	1	0	-	-	-	-
Key West Bike t's t-St	1	0	-	-	-	-
Duval Crawl entr/fee	1	0	2,080	2,080	-	2,080
Bikini entr/fee	1	0	-	-	-	-
Bottle Cap Kick Off	1	0	150	150	-	150
Hard Rock Reimb	1	0	-	-	-	-
Vendor Space	1	0	10,767	10,767	-	10,767
				<b>39,839</b>	<b>12,423</b>	<b>52,262</b>

(2)

**HDS Merch Sales**

Hands	27,260
T-Shirts	19,925
Caps	240
Pins	750
Parking Bands	3,755
Program Ads	12,075
Bumper Stickers	-
Scooter Raffle	-
Key West Bike t's t-St	-
Duval Crawl entr/fee	2,080
Bikini entr/fee	-
Bottle Cap Kick Off	150
Hard Rock Reimb	-
Vendor Space	10,767
<b>20,915</b>	

(3)

Sponsors	Amount
5 Stops	7,500
6 Events	10,050
Bike Night	-
Bike Show	1,000
Fuddrucker's	-
Yuengling	3,000
Jack Daniels	-
Pepsi	-
50/50 DRI Raffle	-
<b>Total</b>	<b>21,550</b>

Income	
Sponsors	21,550
Income from HD	46,942 (1)
Income from Rotary	52,262 (2)
<b>Total Income</b>	<b>120,754</b>



Expenses	Amount
<b>Rotary</b>	
Fire Dept	-
Police Officers	20,960
Keys Rotary Stops	4,000
KW Public Works	3,370
Dina Designs& comish	2,265
Dina Designs& Set Up	900
Hard Rock remote	-
misc	122
Furthest Away prize	-
Bumper Stickers	-
Band Kick Off Party	-
Bike Week T-Shirts	-
Upper Duval Crawl t-shirts	877
Hitch King-Truck Rental	80
Scooter/Raffle Tickets/posters	-
Bikini Winner	-
Permit/Legal/Mis	25
	<u>32,599</u>

<b>PPKWPR</b>	
Rotary Merchandise	20,666 (3)
DIFF IN TS-POLOS	-
883N Give Away	6,000
Fla.Dept State/Agr	125
Eagle Signs	289
WINNER SIGNS	145
Half DMD Program	2,769
Vinyl Wristbands	1,797
Liability Insurance	2,387
Bike Show Trophy	1,571
Paid by PPKWPR	<u>35,749</u>
<b>Total Expense</b>	<u><u>68,348</u></u>

#### Profit Calculation

Income	120,754
Expenses	68,348
<b>Profit</b>	<u><u>52,406</u></u>

Profit Division	Less Raffle	Net Payout
Rotary		26,203
DIABETES-DRIF	-	26,203
<b>Total</b>		<u><u>52,406</u></u>

#### Cash Reconciliation

Money Rotary Collec Units	Rate	Amount
Hands	252	10 2,520
T-Shirts	797	25 19,925 -
Pins	150	5 750 -
PROGRAM SALES	12075	1 12,075
Vending Space	10767	1 10,767
Duval Crawl Entr/fee	2080	1 2,080
cap sales	12	20 240 -
Bottle Cap Tip/mo	150	1 150
Hard Rock reimb	0	1 -
Scooter Raffle	0	1 -
Bumper Stickers	0	1 -
Bike week T's	0	1 -
Parking bands	751	5 3,755 -
	0	-
<b>Total Cash</b>		<u><u>52,262</u></u>
Total Cash Collected		<u>52,262</u>
Less: Expenses Paid by Rotary		<u>(32,599)</u>
Money Retained by Rotary		<u><u>19,663</u></u>

Rotary Payout Calculation

Profit	26,203.00	
Less Money Retained by Rotary	(19,663.00)	
Due to Rotary	6,540.00	
Less Reserve	6,789.00	Last Year
Amount Due to Rotary	<u>-</u>	



**THE CITY OF KEY WEST**

P.O. BOX 1409  
KEY WEST, FL 33041-1409

**RELEASE AND INDEMNIFICATION**  
**Sunrise Rotary Club of Key West**  
~~Poker Run~~ *Motorcycle Bike Week*  
**September 14 & 15, 2012**

I **Jerry Sanders** being authorized to act on behalf of and legally bind **Sunrise Rotary Club of Key West** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

*Maria G. Ratchob*  
Signature of Witness

*Maria G. Ratchob*  
Print Name

*4/2/12*  
Date

*Sunrise Rotary Club of Key West, Inc.*  
By *Jerry D. Sanders*  
Signature of Applicant *Both Run Club*

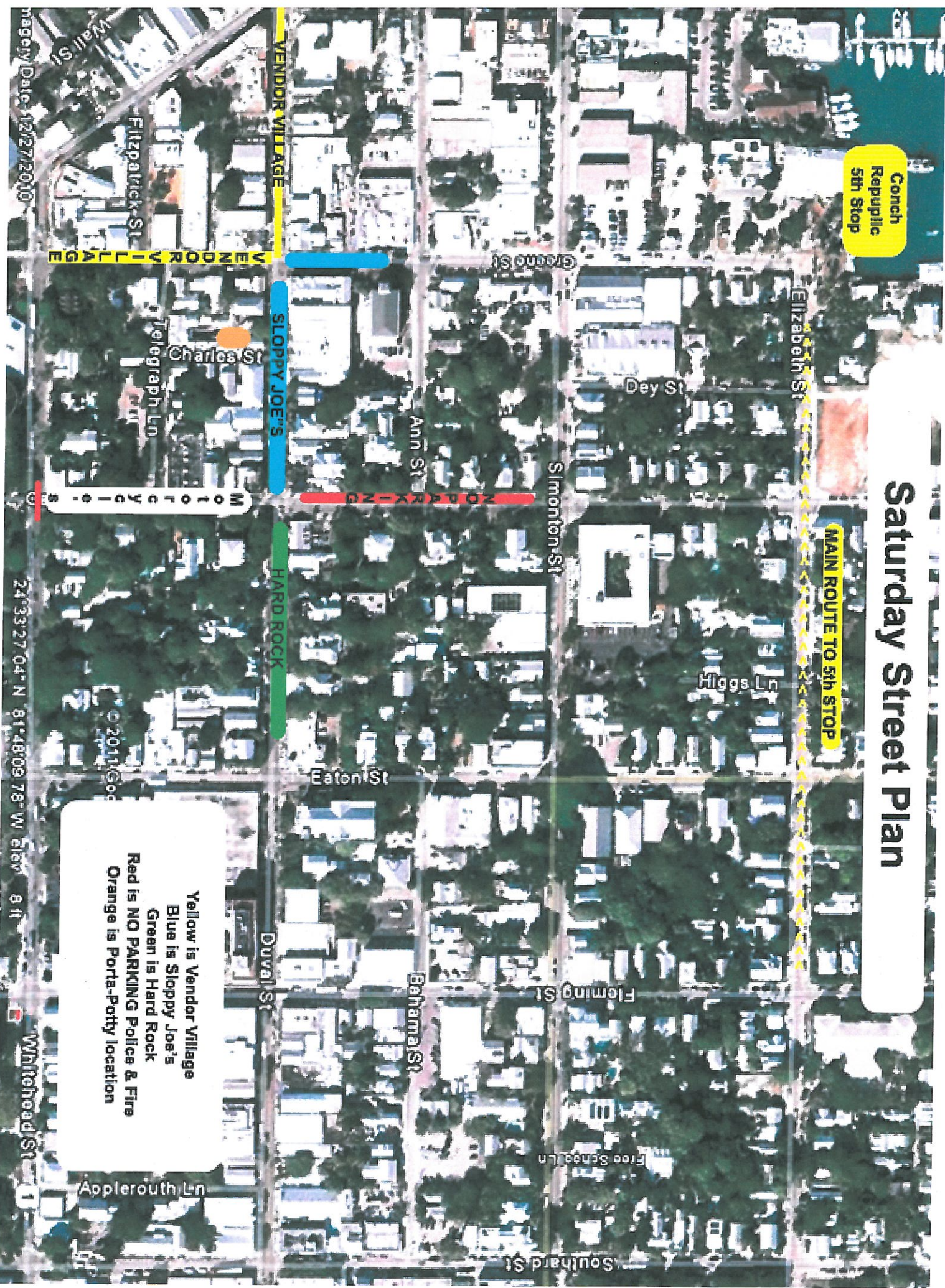
*Jerry D. Sanders*  
Print Name

*4/2/12*  
Date

Conch  
Repuplic  
5th Stop

# Saturday Street Plan

MAIN ROUTE TO 5th STOP



Yellow is Vendor Village  
Blue is Sloppy Joe's  
Green is Hard Rock  
Red is NO PARKING Police & Fire  
Orange is Porta-Potty location

Magely Date: 12/27/2010

24°33'27.04" N 81°48'09.78" W Elev 8 ft

WALL ST

Fitzpatrick St

VENDOR VILLAGE

SLOPPY JOE'S

HARD ROCK

NO PARKING

Charles St

Telegraph Ln

Ann St

Ground St

Elizabeth St

Dey St

Simonton St

Higgs Ln

Eaton St

Fleming St

Bahama St

Duval St

Free School Ln

Southard St

Applerouth Ln

Whitehead St

Event Name: Motorcycle Bike Week Terminus  
9/14-15/2012

## Special Event Checklist

Everything must be checked off before  
submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
✓	Noise Exemption (If applicable)	
✓	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
✓	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
✓	Signatures of No Objection of Street closure (If applicable)	
	Insurance naming the City as additional insured	<i>forth coming</i>
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map ( where barricades, stages, etc are to go)	
<i>N/A</i>	Letter from non profit that states they will be receiving the funds	<i>they are the non profit</i>

May 15, mtg

# Sunrise Rotary Poker Run Sept 14 + 15, 2012

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

*Maria Katuski* 4/2/2012  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

✓

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

POLICE DEPARTMENT

✓

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

✓

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

KWDOT/PORT

✓

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

CODE COMPLIANCE

✓

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_

(if denied attach explanation)

May 1st  
mtg

# Sunrise Rotary Poker Run Sept 14-15, 2012

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

### EVENTS (INITIAL SIGNOFF):

Maria Katush 4/2/2012  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### POLICE DEPARTMENT

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### KWDOT/PORT

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CODE COMPLIANCE

Jim Yong 3 Apr 12  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_ (if denied attach explanation)

May 1st  
MAY

# Sunrise Rotary Poker Run

Sept 14-15, 2012

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

### EVENTS (INITIAL SIGNOFF):

Maria Rotuzzi 4/2/2012  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### POLICE DEPARTMENT

[Signature] 12 April 2012  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

- ① Nois exemption
- ② See Charles Page ④
- ③ Will require EAAA dut & pres
- ④ Will require AST permits

### FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### KWDOT/PORT

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_

(if denied attach explanation)



# Poker Run

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

CONDITIONS/RESTRICTIONS

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POLICE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FIRE DEPARTMENT

Danny Blanco

04/13/2012

SIGNATURE

DATE

SEE ATTACHED MEMO

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PORT/KEY WEST DOT

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

KEY WEST PROPERTY

MANAGEMENT

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PARKING DEPARTMENT

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Sunrise Rotary Club of Key West

From: Division Chief/Fire Marshal Danny Blanco

Reference: Poker Run

This office reviewed the special event application for the Sunrise Rotary Club of Key West to be held on September 14 - 15, 2012.

The following conditions apply:

- Road closure needs to allow for a fire lane.
- Event organizer is responsible for Fire Inspectors @ \$40.00 an hour. They will be present for the entire event to conduct a Fire Safety Watch.

If I can be of any further assistance please contact me.

*Danny Blanco*, Fire Marshal/Division Chief

Key West Fire Department  
1600 N. Roosevelt Boulevard  
Key West, Florida 33040  
305-809-3931 Office  
305-292-8284 Fax  
dblanc@keywestcity.com

*Serving the Southernmost City*

KEY WEST FIRE

my 1st  
mtg

# Sunrise Rotary Poker Run Sept 14 + 15, 2012

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

### EVENTS (INITIAL SIGNOFF):

Maria Ratush 4/2/2012  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### PUBLIC WORKS

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### POLICE DEPARTMENT

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### FIRE DEPARTMENT

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### KWDOT/PORT

John W. 4-13-12  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
Added TRAFFIC - may  
CAUSE perf. delay?

### CODE COMPLIANCE

\_\_\_\_\_  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:  
\_\_\_\_\_  
\_\_\_\_\_

### EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_ (if denied attach explanation)

May 1st  
mtg

# Sunrise Rotary Poker Run Sept 14 + 15, 2012

## CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

### EVENTS (INITIAL SIGNOFF):

Maria Rotundo 4/2/2012  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PUBLIC WORKS

[Signature]  
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### KWDOT/PORT

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### EVENTS:

REQUEST HAS BEEN APPROVED \_\_\_\_\_  
DENIED \_\_\_\_\_

(if denied attach explanation)