

## **ADDENDUM NO. 3**

### **City of Key West Request for Proposals (RFP) 009-10** **Emergency Ambulance Service**

To All Bidders:

The following changes are hereby made a part of RFP 009-10 as fully and as completely as if the same were fully set forth therein:

1. Attachment A.

Emergency Ambulance Service Statement of Work / Specifications

Pages 4-5, Section I. Systems Design Summary, D. Schedule of Events

**Replace in its entirety with the following:**

**D. Schedule of Events**

Unless specifically notified by the City of Key West Purchasing Department of a schedule change, the following procurement schedule must be adhered to:

- May 28, 2010 – Public Release of RFP (This document and its attachments constitute the City’s request for proposal.)
- June 21, 2010 – Deadline for proposers to submit written questions for clarification.
- June 11, 2010 – Pre-bid conference (mandatory) 9:00 AM, 525 Angela Street Key West, FL 33040 (room to be determined). Representative must attend in person.
- July 19, 2010 – The RFP’s are due at the City of Key West City Clerk’s Office by 3:00 PM EST. All proposals must be in writing and delivered by hand, mail, or commercial delivery service and clearly labeled “Key West Emergency Medical Services Proposal”. \*
- By August 9, 2010 – City Evaluation team will convene and recommend up to three proposals to the City Commission.
- September 7, 2010 – City Commission selection of EMS services provider. Recommended proposers may be required to make a presentation
- October 5, 2010 - Final Contract to Commission for approval
- January 1, 2011 – New EMS agreement takes effect.

**\* Also changes the “Proposals Deadline Date:” referenced in the Cover Sheet.**

2. Attachment A.

Emergency Ambulance Service Statement of Work / Specifications

Pages 12, Section III. Program Responsibilities, F. Coverage and Availability, 2. Ambulance Service Zones

**Delete in its entirety**

3. Attachment A.

Emergency Ambulance Service Statement of Work / Specifications

Pages 29, Section V. Financial and Administrative Provisions, L. Penalties for Contract Violation, 6. No Unit Available

**Delete in its entirety**

4. Attachment A.

Emergency Ambulance Service Statement of Work / Specifications

Pages 21 and 22. E. Insurance Requirements, 1. b.

**Delete in its entirety (as amended by Addendum2.) and replace with the following:**

Professional medical malpractice insurance (ambulance attendants malpractice, excluding Key West Fire Department and Key West Police Department first responders) including errors and omission with minimum limits of \$1,000,000 per occurrence and \$2,000,000 annual aggregate, on a claims or occurrence made basis. If on a claims made basis, the contractor shall agree to contract language requiring the purchase of Extended Reporting for no less than a two years.

All Bidders shall acknowledge receipt and acceptance of this Addendum No. 3 by acknowledging Addendum in their proposal or by submitting the addendum with the bid package. Bids submitted without acknowledgement or without this Addendum may be considered non-responsive.

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Signature

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Name of Business