

City of Key West
Special Event Permit Application

For assistance in filling out this application, please contact the City at (305) 809-3881 or via email at: event_request@cityofkeywest-fl.gov

Event Name: New Year's Eve Shoe Drop New Queen Contest

Location: 724 Duval Street, Key West, Florida 33040

Event Date(s): 10/04/2025 Saturday

Event Hours: 5:00 pm - 11:00 pm *event start e 7pm*

Set-Up Date: 10/04/2025

Set-Up Time: 5:00 pm

Break-Down Date: 10/04/2025

Break-Down Time: by 11:00 pm

Number of Expected Attendees: 500+

Is the Event Open to the Public: Yes ☒ No ☐

Event Description: Provide a narrative description of the full scope of the event with as much detail as possible in the box, use additional sheets as needed. For multiple sub events, specify date and time range of each.

The winners of Talent Drag Queens competitions from five (5) major cities will descend upon Key West for the final contest to be held on October 4th, 2025. The winner of the final competition will be named the new Queen for the iconic Red Shoe drop at Bourbon Street Pub on New Year's Eve 2025.

EVENT ORGANIZER INFORMATION

Company or Organization Name Bourbon Street Pub, Inc.

Name Joseph J. Schroeder, Owner Phone number (305) 747-0343

Mailing Address 728 Duval Street

City Key West State FL Zip _____ Email SchroedKw@aol.com

Tax ID / EIN# 65-0606106 Event Website: N/A

SECONDARY CONTACT INFORMATION

Name Kenneth Signor, General Manager Phone number (305) 849-9689

Company or Organization Name Bourbon Street Pub, Inc.

Email _____

SPECIAL APPROVAL REQUIREMENTS (IF APPLICABLE)

Noise Exemption Required: Yes ☒ Complete Supplement A No ☐

Non-Profit Applicant or Benefit: Yes ☐ Complete Supplement B No ☒

Alcoholic Beverages Sold/Served at Event: Yes ☐ Needs City Commission Approval No ☒

Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission through Resolution and must hire an extra-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must have a liquor license and provide liquor liability insurance.

INITIALS REQUIREDEvent Name: New Years Eve Queen ContestEvent Date: 10/04/2025

1. **Application Form:** All Applicant(s) must fill out the City of Key West (City) application form provided to you by the Office of the City Manager. All applications are subject to approval at the discretion of the City Manager and/or City Commission and must in the Office of the City Manager 60 days prior to the event.

Applicant Printed Name: Joseph J. SchroederSignature: 

2. **Liability Insurance:** Applicant(s) will be required to maintain the following types and amounts of insurance during the Special Event. All insurance coverages must be provided by insurance companies authorized to transact business within the State of Florida and must maintain an A.M. Best rating of A- or better.

Commercial General Liability with minimum limits of \$1,000,000

Business Automobile Liability with minimum limits of \$1,000,000

Statutory Workers' Compensation Coverage

Employers Liability with minimum limits:

- \$1,000,000 injury by accident

- \$1,000,000 injury by disease

- \$1,000,000 Policy Limits – Each Employee

If alcohol beverages will be sold at the event or if the event's attendees will be required to pay an admittance fee and alcoholic beverages will be served, the permittee will be required to maintain Full Liquor Liability coverage with minimum limits to \$1,000,000. Host Liquor Liability coverage will not be acceptable. If the permittee will use the services of a caterer and the caterer will be providing and servicing the alcoholic beverages, the City will honor evidence from the caterer that this requirement is being met.

The City of Key West shall be named as an "Additional Insured" on the permittees commercial general liability policy.

Applicant Printed Name: Joseph J. SchroederSignature: 

3. **Indemnification:** The applicant shall indemnify and hold the City to harmless from all losses, claims, damages, liabilities, and expenses which maybe incurred by the City or which may be claimed against the City by any person, firm to the person or property f any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.

Applicant Printed Name: Joseph J. SchroederSignature: 

4. **ADA:** All special events are required to comply with the Federal Americans with Disabilities Act which requires access to all areas in services provided by the special events. Organizers must ensure that all aspects of their event meet the requirements.

Applicant Printed Name: Joseph J. Schroeder **Signature:** 

5. **Notifying:** Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Applicant Printed Name: Joseph J. Schroeder **Signature:** 

6. **City Services Pricing:** The organizer or sponsor of any special event which requires the provision of additional extraordinary support services by police, fire, and administration or other city department shall pay to the city the cost of such services. A nonrefundable down payment of 10% of all cost, as estimated by the city manager, shall be made to the city either by certified check or credit card at least 10 days prior to the special event.

Applicant Printed Name: Joseph J. Schroeder **Signature:** 

7. **Payment Terms:** The City Manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the City Manager, or if no such deadline is established, then within 30 days after the event the City may impose an interest charge on the amount due at the rate of one and one-half percent (1.5%) per month.

Applicant Printed Name: Joseph J. Schroeder **Signature:** 

Event Screening Questionnaire

Event Name: New Years Eve Queen Contest

Event Date: 10/04/2025

The following questions will determine the correct application supplements that will be required for your event. Any permit or license may be revoked if there has been misrepresentation in the permit or license application with respect to the nature and location of the activity. If you answer "Yes" to any question next to a Supplement, that Supplement must be submitted with this application.

VENDOR SALES		
1. Will ANY alcoholic beverage be sold or served?	Yes <input type="checkbox"/> Needs City Commission Approval	No <input checked="" type="checkbox"/>
2. Will ANY food be prepared or served?	Yes <input type="checkbox"/> Complete Supplement C	No <input checked="" type="checkbox"/>
SAFETY		
IF YES, COMPLETE REQUIRED FORMS		
3. Will your event involve ANY of the following? Cooking Onsite, Compressed Gases or Flammable Liquid (used or stored), Fog Machine/Smoke Machine/Bubble Machine, Generators, Open Flame (fire juggling, bonfire, etc.) Pyrotechnics/Special Effects, Lasers, Confetti, Vehicle or Motorcycles	Yes <input type="checkbox"/> Complete Supplement C	No <input checked="" type="checkbox"/>
4. Will your event involve ANY of the following tents or structures? Tents, Booths, Canopies or Podiums, Viewing Stands and Bracing, Stages, Risers or Air Support Structures	Yes <input checked="" type="checkbox"/> Complete Supplement D	No <input type="checkbox"/>
STREETS & SIDEWALKS		
IF YES, COMPLETE REQUIRED FORMS		
5. Will your event require a stationary street closure (Block Party, etc.) or block sidewalk?	Yes <input checked="" type="checkbox"/> Complete Supplement E	No <input type="checkbox"/>
6. Will your event require a moving street closure (e.g. Race, Bike Rally, Parade)?	Yes <input type="checkbox"/> Complete Supplement E	No <input checked="" type="checkbox"/>
7. Will your event require parking restrictions (i.e. clearing cars for parade)?	Yes <input type="checkbox"/> Complete Supplement E	No <input checked="" type="checkbox"/>
8. Will your event take place in a City-owned Park, Recreation Center or Truman Waterfront?	Yes <input type="checkbox"/> Complete Supplement F	No <input checked="" type="checkbox"/>

The applicant does acknowledge and hereby affirms that any and all information of this application and all of its supplements are accurate to the best of their knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason for an injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the City their agents or employees.

☒ By checking "I agree", you agree and acknowledge your electronic signature is valid and bonding in the same force as a handwritten signature. Date 08/04/2025

Required – Recycling Plan

Event Name: New Years Eve Queen Contest

Event Date: 10/04/2025

The City of Key West is committed to increasing the collection of recycled materials and needs your help to accomplish this. As the Event Organizer, you need to encourage your vendors to participate in the separation of solid waste and recyclable items by providing the adequate number and type of collection receptacles.

RECYCLING POINT OF CONTACT


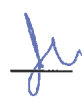
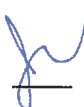
Name Joseph J. Schroeder

Phone Number (305) 747-0343

Email schroedkw@aol.com

Number of people dedicated to recycling 4

INITIALS REQUIRED

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1. **NON- ACCEPTABLE WASTE:** No Plastic Bags, plastic cutlery, plastic straws, plastic cups, or polystyrene are allowed at events.
 2. **RECYCLING FEE:** The Fee (see Fee Schedule) must be submitted prior to the event. You can earn all or part of this fee back by participating in the City Recycling Program.
 3. **ACCEPTABLE RECYCLABLES:** The primary items will be Aluminum Cans, Plastic Bottles, Cardboard, and Glass Bottles. But additional items can include Food and Beverage Cartons, Regular paper, Magazines and Program Handouts.
 4. **CONTAMINATION:** I understand that recycle bins with contamination above 15% will result in not being able to earn back all or part of the Recycling Fee.
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RECYCLING TIMELINE

Two
Weeks
(Self
filling)

BEFORE EVENT:

1. Arrange Trash/Recycling through Community Services (305-809-3759).
2. Get approval for educational signage needed to inform customers/event goers of recycling and garbage rules/locations during the event. Request standard signage or submit unique designs for approval through recycle@cityofkeywest-fl.gov

Due Date
(Self
filling)

DAY OF EVENT:

1. Place Recycling/Garbage containers in pairs throughout venue, at approximately every 30 feet throughout the event.
2. During the event ensure that recycle bins are free from contamination. Pull full bags, replace with a new liner, and stage full bags only at pre-arranged sites.
3. At end of event, remove all signage, and return if borrowed from City. Place all trash/recycling containers pre-arranged pick-up location.

Due Date
(Self
filling)

TRASH/RECYCLING REPORT:

1. City Community Services will supply a report detailing the amount of materials collected for recycling by weight, volume, or count and report on contamination levels.
2. After the report is generated, the results will be shared with the event organizer and event vendors, or by contacting recycle@cityofkeywest-fl.gov.

Required – Event Transportation Planning

Event Name: <u>New Years Eve Queen Contest</u>	Event Date: <u>01/04/2025</u>
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Parking and traffic congestion are consistently a concern of Key West residents. It is the City's goal to involve all event planners in traffic reduction as well as management. For more information consult the Special Events Guide.

INITIALS REQUIRED

X

Communications: Every event is required to provide communications about modes of transportation that will reduce vehicle traffic. These actions include:

- | | |
|---------------|------------------|
| 1. Website(s) | 3. Ticketholders |
| 2. Email | 4. Social Media |

X

Opportunities: Large Events are required to explore opportunities to help minimize traffic congestions and parking issues. Your event will be more successful by encouraging alternate transportation or utilize transit friendly alternatives. Check opportunities you will explore.

X Encourage Walking

X Encourage Biking

 Providing Bike Security with Valet

 Include Ride Service with VIP Passes

 Provide Pre-Sale parking only

 Premium parking prices

 Partner with Transit System/Buses

 Partner with Transit Friendly Hotels

 Partner with Restaurants/Bars

 Partner with Rideshare/Taxi Companies

 Implement Shuttles

 Other: _____

If Event Organizers or Vendors desire to utilize metered parking spaces or lots, payment will need to be made to the City. The following fees apply for events that wish to use or reserve parking areas. All existing parking ordinances apply to special events.

Parking Type	Fees and Rules*	No. of Parking Spots Requested	No. of Days Needed	Total Parking Cost
Residential Permit Spaces	Not allowed			
Unmetered Street Parking	No Cost			
Park N Ride Garage	\$48/day			
Metered Street Parking	\$20/day			
Truman Waterfront Park	\$20/day			
Smathers Beach	\$20/day			
Angela Firehouse Parking Lot	\$20/day			
Simonton Beach Parking Lot	\$20/day			
Ferry Terminal Parking Lot	\$20/day			
Historic Bight Parking Lots	\$48/day			
Mallory Square Parking Lot	\$48/day			
Total				

*Modification of rates or parking waivers can only be approved by City Commission.

Total Parking Cost shall be calculated using this table and accounted for in the Event Fee Schedule. For more information, contact John Wilkins, Parking Director at (305) 809-3855.

Required: Event Site Map / Layout

Event Name: New Years Eve Queen Contest

Event Date: 10/04/2025

Using the legend below, please illustrate your event to the best of your ability.

If it is a single site event only one site layout is needed. If the event includes multiple streets, a second map showing the Impacted Streets for the entire area is needed.

INITIALS REQUIRED

X Attach Site Map Layout

 Attach Impacted Streets Map

Event Site Map Layout Legend:

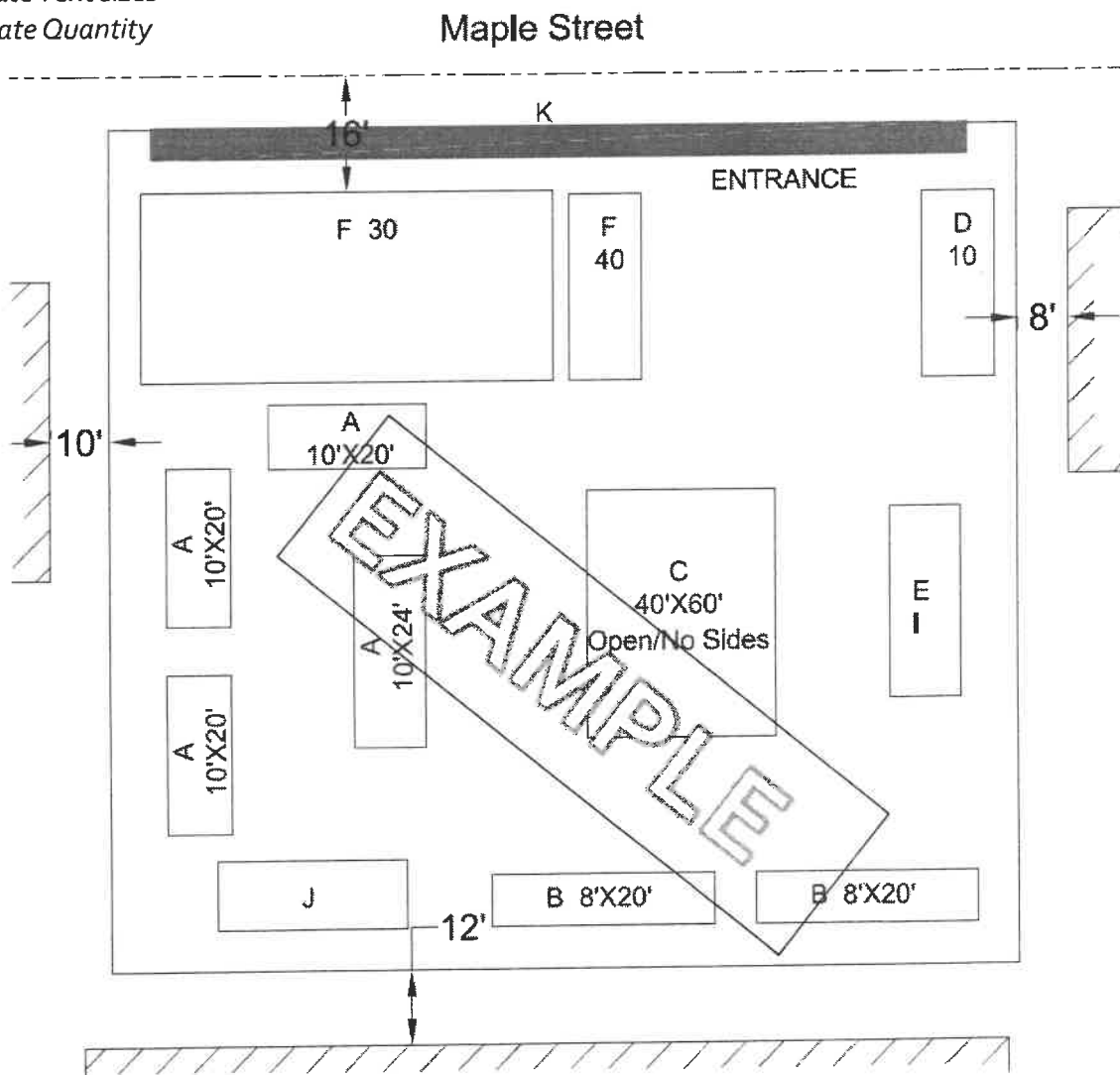
- A. Food/Bev. Vendor Tents*
- B. Merchandise Vendor Tents*
- C. Seating Tents*
- D. Toilets **
- E. Amplified Music

- F. Car Parking**
- G. Bike Parking**
- H. Roads Closed
- I. Stage Area
- J. Bounce House

- K. Podiums
- L. Fire Lane (RED LINE)
- M. Label Street(s)
- N. Other:
- O. Other:

* Indicate Tent sizes

** Indicate Quantity



Special Event Permit Application

Supplement A - Noise

Event Name: New Years Eve Queen Contest

Event Date: 01/04/2025

Excerpt from City Code Sec. 26-192. - Unreasonably excessive noise prohibited.

Noise limitations - Within a core commercial district as defined in this article, the maximum dBA and dBC sound levels permitted on any property located therein shall be as follows:

The average measurement taken between ten (10) and twenty (20) seconds shall be no greater than the maximum levels set out below. The measurement shall be taken from the sound source property line, or individual lease boundary in the case of property which has been subdivided by the execution of individual leases, of the noise generating property at a location that is closest to the complainant's property line:

- a. Eighty-five (85) dBA or ninety-four (94) dBC between the hours of 11:00 a.m. and 2:59 a.m. b. Seventy-five (75) dBA or eighty-four (84) dBC between the hours of 3:00 a.m. and 10:59 a.m.

In any residential or commercial district as defined in this article, a decibel meter shall be used for a complaint of unreasonable noise made at or within 100 feet of the property line of the sound source. The decibel reading shall be made at the location of the complaint. The investigating officer shall issue a citation for unreasonably excessive noise, unless in his judgment a warning is sufficient to cease the violation. There shall be no more than a total of one warning per offending person or establishment.

Events that expect to exceed decibel levels set for their area must get a Noise Exemption from the City Commission. Noise Exemptions cannot be issued for the same location within 60 days of the last noise exemption approval.

Describe the Potential Noise Sources: Live music and singers

Do you wish to apply for a Noise Exemption? Yes ☒ Need City Commission Approval No ☐

INITIALS REQUIRED



1. Applicant(s) has reviewed the City Code regarding Noise limitations and understands that an exemption from the noise control ordinance requires approval from the City Commission. Applications for noise exemptions must be received 30 days before the event



2. The processing fee for the application is \$93.88, due upon submission of application. Include this fee in the Special Event Fee Schedule.



3. Notice of the City Commission's proposed action on a Noise Exemption shall be published in a newspaper of general circulation at least five days prior to the date of the Commission meeting, as well as mailed to all property owners and occupants located within a 100-foot radius of the proposed event. The applicant is required to pay for the newspaper advertisement.

For more information on Noise and Noise Exemptions, consult the Special Event Guide and read the City Code Section 26-192

Special Event Permit Application

Supplement B – Non-Profit Verification

Event Name: New Years Eve Queen ContestEvent Date: 01/04/2025

Non-Profit Organization Name _____



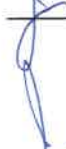

Tax ID/EIN # _____ Representative _____

Purpose of Organization _____

Phone _____ Email _____

How will the nonprofit proceeds/donations, after payments of direct necessary expenses be used?

INITIALS REQUIRED

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1. **Services Waived:** The first \$1,000.00 of costs as specified in Section 6-26 (d) of the Code of Ordinances may be waived for any Event Organizer or Sponsor organization which qualifies as a tax-exempt Non-profit organization according to State or Federal law. Acceptance of this waiver by such Event Organizer or Sponsor organization shall render the Special Event a public accommodation subject to Human Rights provision of Section 38-225.
 2. **Approval:** Supplement B must be reviewed and approved for Non-profit waivers to be granted. Neither Completion nor Submission of this form guarantees a waiver will be granted.
 3. **Monies Received:** Within 30 days of the event completion the Event Organizer agrees to submit to the City Commission a letter from the Non-profit Organization receiving the waiver stating the amount of monetary donation received from the event.
 4. **Accounting:** Within 90 days following the Special Event, the Event Organizer or Sponsor organization will ensure that the Non-profit organization receiving the waiver submits to the City Commission an accounting of expenses and revenues incurred and generated during the event.
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SIGNATURE AND ATTACHMENT REQUIRED

I hereby certify that the above-named Non-profit organization is a bona fide, in good standing, domestic civic, educational, charitable, fraternal, or religious organization under the laws of the State of Florida or with proper tax exemption status with the Internal Revenue Service; that the organization is the actual sponsor of the event described and that all the proceeds from the event, after necessary direct expenses, will be used for civic, educational, charitable or religious purpose.

I further certify that the answers to the above questions are correct and complete to the best of my knowledge and belief. I also understand that any organizations who fraudulently seek exemption shall be subjected to civil and criminal penalties provided for in Florida Statutes.

Provide a copy of your organization letter issued by the I.R.S. or Secretary of State verifying tax exempt status.



By checking "I agree", you agree and acknowledge your electronic signature is valid and bonding in the same force as a handwritten signature.

Date 08/04/2025

Special Event Permit Application

Supplement C – Food & Safety

Event Name: New Years Eve Queen Contest

Event Date: 00/04/2025

This section will be reviewed by the Key West Fire and Police Departments to determine what safety checks and security needs may be required at the Special Event. The Fee Schedule may be revised based on requirements that may be deemed necessary.

Please contact the following City representatives before completing your application:

Fire Department and EMS – Chief Alan Averette (305) 809-3938

Police Department – LT Joseph Tripp (305) 809-1027

More information on Safety requirements can be found in the Special Event Guide.

EVENT ACTIVITIES – Check all that apply to the Special Event

Cooking:

☐ Deep Frying / Open Flame

☐ Charcoal Grill

☐ Gas Grill

☐ Food Warming Only

☐ Catered Food

Electrical Power

☐ Generator

☐ 110AC / Extension Cords

☐ DC Power

Structures:

☒ Stages / Risers / Canopies

☐ Viewing Stands / Bracing

☐ Seating

☐ Air Supported Bounce House

☐ Tents Greater than 200 SF

Other

☐ Road Closure

☐ Fog/Smoke Machine

☐ Bubble Machine

☐ Pyrotechnics

☐ Special Effects

☐ Open Flame

☐ Lasers

☐ Confetti

☐ Vehicle/Motorcycle Demo

Alcohol To be Served By

☐ Existing Licensed Establishment

☐ Commercial Licensed Vendors

☐ Non-profit Licensed Vendors

INITIALS REQUIRED

- 1. Alcohol:** Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission by Resolution and must hire an extra-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager. Applicant must have a liquor license and provide liquor liability insurance.
- 2. Cooking Safety:** If cooking, a KWFD Fire Watch must be provided and fire extinguisher(s) with a minimum rating of 3A40BC shall be provided near cooking equipment.
- 3. Sidewalks:** Structures must not interfere with pedestrian movement on the sidewalk. The Special Event Site Plan must show a minimum setback of six (6) feet from the property lines.
- 4. Special Event Site Map:** Indicate where structures, tents, stages, cooking equipment, etc. will be located. The layout must also identify distances to the nearest buildings and property line. If seating will be provided, show seating/chair arrangement.
- 5. Cooking Oil:** Cooking oil must be disposed of properly. Vendors found dumping cooking oil improperly will result in forfeiture of a portion of the Event deposit.

Supplement D – Tents & Structures

Event Date: 10/04/2025

Police Department – LT Joseph Tripp (305) 809-1027

No ☐

City of Key West | 1300 White St. Key West, FL 33040 | (305)809-3881

Special Event Permit Application

Supplement E – Street Closure

Event Name: New Years Eve Queen ContestEvent Date: 10/04/2025

STREET CLOSURE INFORMATION

Street(s) to be closed Duval Street Block/Address Number(s) 700 BlockCross-Streets: between Petronia Street and Angela StreetClosure Date(s) 10/04/2025 Time 5:00 pm AM/PM to 11:00 pm AM/PM

INITIALS REQUIRED



1. **Non-Profit Inclusion:** Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a Non-profit organization. When an Event Organizer proposes a Special Event that will cause the closing of a city street or other public right-of-way, the Event Organizer must donate at least 25% of the Event Organizer's gross revenues or \$1000.00, whichever is greater, to at least one Non-profit organization. The Event Organizer must designate the Non-profit organization(s) on the application for the event. Each named Non-profit organization must provide the City Manager with a letter of agreement with the Event Organizer.



2. **Consent:** The Event Organizer must have neighboring businesses sign a petition of no objection to the street closure. A template consent form can be found in the Special Events Guide.



3. **ADA Restrooms:** Whenever the Event Organizer of a Special Event provides temporary bathroom facilities within the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.



4. **Insurance:** Typical insurance policies may not provide coverage for accidents that may occur off private property and in the City Right-of-way. Events taking place within City Right-of-Way require insurance in the amount of \$1M – liability and \$2M – aggregate.



5. **Public access:** Pedestrians must be allowed access to the closed area free of charge.



6. **Emergency Access:** The closed street/roadway will immediately be available for emergency vehicles and vehicles within the close block.

SIGNATURE REQUIRED

We the undersigned, agree to save and hold harmless, the City of Key West from all cost and damage to any person and/or property which is caused by any activity, condition, or event arising out of temporary use of the above street for the purpose of this Special Event.



By checking "I agree", you agree and acknowledge your electronic signature is valid and bonding in the same force as a handwritten signature.

Date 08/04/2025

Special Event Permit Application

Supplement F – City Property

Event Name: New Years Eve Queen Contest

Event Date: 10/04/2025


A list of City Properties that are available for event use, their amenities and Use Fees are listed in the Special Event Guide.



Which City Property do you wish to use? _____

Which Area(s) of the City Property do you wish to use? _____

Will Utilities be required (Water and/or Electricity)? Yes ☐ No ☒










INITIALS REQUIRED

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1. The City makes no guarantees that the requested City Property and Area will be available on the dates requested. Submitting this application acts as a request, not a guarantee.
 2. Events taking place on City Property require insurance in the amount of \$1M – liability and \$2M – aggregate.
 3. Applicants wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an extra-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager. Event Organizer must first have obtained a liquor license and liquor liability insurance.
 4. Prior to use of the requested facility, the applicant must provide a refundable deposit and a nonrefundable payment for use of the City Property, as determined by the Fee Schedule. This payment shall be delivered to the City Manager's Office at 1300 White St., Key West, FL 33040 at time of application. All checks shall be made payable to City of Key West.
 5. All utility use must be coordinated through City of Key West. Any modification to utilities to support the activity will be at the sole cost of the Event Organizer and must meet City Codes. Utilities used by the Event Organizer will be charged at current rates or agreed upon method.
 6. Ingress/egress by the Event Organizer shall be coordinated with the City of Key West.
 7. The City property used must be maintained in an orderly and neat condition. City of Key West may request Event Organizer to improve conditions of site within reason if conditions become unacceptable.
 8. No trash may be left on site. Use of City of Key West dumpsters is not authorized unless prior approval is obtained from the City Manager.
 9. No alcoholic beverages/non-prescription drugs or food may be brought onto or sold on Truman Waterfront without prior approval from the City Commission.
 10. No hazardous material or waste shall be used or stored on the premises without submitting a Hazardous Waste Handling and Spill Plan to the City of Key West.

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11. Event Organizer is responsible for any and all environmental cleanup, restoration, fees, fines, etc. associated with the activity and shall put in place any and all measures to eliminate environmental contamination to the City Property that may be caused by the Event activity.
 12. All trash (including waste oil) and equipment including portable toilets and trailers shall be removed no later than close of business of the last day of the event. Event Organizer should plan accordingly. City of Key West may impose additional fees for use of City Property beyond usage dates.

INITIALS REQUIRED for Truman Waterfront Property

For Use of Truman Waterfront, the Event Organizer is subject to the following additional provisions:

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13. Event Organizer is responsible for obtaining necessary permits required by any other agencies pertaining to this Special Event such as Federal, State, Local, Coast Guard, Navy, Marine Sanctuary, etc. and is responsible for providing proof of permit prior to entering into an agreement with the City of Key West.
 14. Event Organizer must take part in pre- and post-activity walk-through inspections with the City of Key West point of contact, or designee.
 15. Event Organizer must provide the City of Key West with a detailed schedule for activities.
 16. City of Key West personnel shall be always allowed access to the site.
 17. Event Organizer shall provide sufficient personnel to ensure proper and safe operation of the activity.
 18. Event Organizer may not stay overnight on Truman Waterfront without prior approval from the City of Key West.
 19. Any use of NOAA property or seawall must be coordinated with directly with NOAA.
 20. Unfettered access to Navy, NOAA and State Park property must be maintained at all time
 21. Use of the inner basin for any activities is not authorized.

725 DUVAL STREET

SIDEWALK

801 DUVAL

SIDEWALK

PETRONIA STREET

700 BLOCK DUVAL STREET

10-4-2025

set up @ 5pm to 11pm ← BREAK DOWN BY

800 BLOCK

8' X 16' STAGE
ON SIDEWALK →

SIDEWALK

SIDEWALK

PETRONIA STREET

BOULEVARD STREET PUB
724 DUVAL STREET



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION

Bourbon Street Pub, Inc.

New Year's Eve shoe Drop New Queen Contest

Saturday, October 4, 2025

724 Duval Street

I **Joseph J. Schroeder** being authorized to act on behalf of and legally bind **Bourbon Street Pub, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

Kenneth Sigurd

Print Name

Date

8-12-25

Signature of Applicant

Joseph J. Schroeder

Print Name

Date

8/12/25

Key to the Caribbean - Average yearly temperature 77° F.

Special Event Permit Application

Department Approvals

Event Name: New Year's Eve Shoe Drop New Queen Contest

Event Date: 10/04/2025

Department	Signature / Restrictions / Conditions
Special Events Manager	<i>Kelli Funkhouser</i>
Code Compliance	<i>Chris Cunseller</i>
Engineering	<i>Doug Bradshaw</i>
Fire Department	Dereck Berger emailed Conditional Memo
KW DOT	
Parking	
Police Department	JT
Port & Marine Services	<i>Steve McAlearney</i>
Property Management	<i>[Signature]</i>
Community Services	<i>[Signature]</i>
Utilities	M. Willman
Risk Management	Applicant will provide COI once approved
Other	



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Bourbon Street Pub Joseph Schroeder

From: Lieutenant Dereck Berger

Date: 8/13/2025

Reference: New Year's Eve Shoe Drop New Queen Contest

This office reviewed the special event application for the New Year's Eve Shoe Drop New Queen Contest. To be held at 724 Duval St. on October 4, 2025. From 7-11pm.

The following conditions apply:

- **Event organizer is responsible for EMS rescue Gator personnel @ \$70.00 an hour per person (2). They will be present for the entire event to conduct a Fire Safety Watch & and respond to any medical calls for the event.**
- **Event coordinator is responsible for scheduling the inspection with this office.**
- **Applicant is responsible for reaching out if the event is cancelled or if there are any changes.**

If I can be of any further assistance, please contact me.

Dereck Berger

Lieutenant/ Inspector

Key West Fire Department

1600 N. Roosevelt Blvd

Key West, FL 33040

Office 305-809-3917

Dereck.berger@cityofkeywest-fl.gov

KEYS WIDE CLASSIFIED

Deadline for KWC Classifieds:
DAILY at 10a.m.
CALL 305.292.7777 ext. 710210
MON. - FRI. until 4p.m.

NOTICE TO ADVERTISERS
In case of error, please check your ad the first day it appears.
In the event of an error, we are responsible for the first
incorrect insertion of an ad. The Citizen does not assume
responsibility for any reason beyond the cost of the ad itself.

CANCELLATIONS
All word ads placed on placement fees and non-refundable
for frequency days canceled. Ads may be removed from the
publication with placement fee remaining.

NOTICE TO CONTRACTORS
Monroe County requires that Contractors that advertise must
include their permanent certificate of competency number.
If you have questions concerning requirements, please call the
Monroe County Building Department at (850)268-2584.

Houses Lower Keys Unfurnished

2BR/2BA RAMROD KEY MM27
On canal, fenced yard, W.D., 3,000sqm with 1.5 to be negotiated. Utilities included. Available now.
Email: gregory.wells@monroecountyfl.gov
Call (786) 549-3933

Help Wanted Lower Keys

ASSISTANT COUNTY ATTORNEY
The Monroe County Attorney's Office is accepting applications for an Assistant County Attorney position. Experience with government procurement, federal estate grants, labor and employment law, and/or civil litigation will receive priority consideration.

Antiques Collectibles

Wanted Coins, Currency, Broken or Unwanted Jewels
Private Collector
305-743-5780

Antiques Collectibles

Hunting & Fishing Supplies
INVASIVE SPECIES REMOVAL OF KEY WEST, LLC
Got iguanas? We will deal with your iguana problem. Call or text us at 307-404-6162

Calls For Bids

NOTICE OF SELECTION COMMITTEE MEETING
FLORIDA KEYS AQUEDUCT AUTHORITY
Microsoft Teams
Thursday, August 14, 2025

Public Notices

SPECIAL EVENT
(Exemption from Noise Ordinance)
Noise Exemption Application
The following application is for a Special Event Permit pursuant to Section 6-6 of the Code of Ordinances.

Public Meeting

MONROE COUNTY SCHOOL DISTRICT
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Houses Upper Keys Unfurnished

2 BR/1BA KEY LARGO MM 105
On water, large screened patio, W.D. cert. A/C, workshop, shed, 70% of dock with boat ramp, 2 lots from the open Bay \$350,000. Call 305-679-5009

Help Wanted Lower Keys

PRIVATE EFFICIENCY
UTILITIES INCLUDED in concrete block house on Stock Island. Full bath, 1.096 new 12K A/C, ceiling fan, stove, ref, microwave, W.D. on premises, 1 adult non-smoking adult only. 1 mature pet possible. \$200,000. 7/15 - 1 year lease. Call (678) 520-0070

Antiques Collectibles

Building Supplies
RAINWATER GUTTER SYSTEMS
When it rains it pours! Need 7' gutters? We have 6' x 7' seamless, copper specialists. 305-252-2666

Calls For Bids

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NOTICE OF DEFAULT AND INTENT TO FORECLOSE
TO: (See Exhibit A - Obligor)
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-1800 Staples Ave - \$995,000
-1818 Elizabeth Street - 9 Units
Multi-Family
-426 Josephine Parker Dr Small Offices
175 - 330 sq ft, available
-2472 Overseas Hwy - \$799,000
-3100 Flagler Ave B for Lease
1,419 sq ft commercial space
-14,251 Per Month Plus Rent
-11 Key Team Garden/Lanely
305-682-3447 kenzonrealstate.com

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KEYS NEWS .com

AVAILABLE ONLINE & ON DEVICES

KEYSStyle

GET THE LATEST EDITION

THE KEYS

NO CHARGE for one month.

Place your classified ad in the Keys Citizen for

Have something to sell? Place your classified ad in the Keys Citizen for NO CHARGE for one month.

The item for sale must be less than \$400 and be some sort of merchandise or transportation.

The ad can be no longer than 4 lines; a photo can be included.

The ad will run for 2 weeks. If the item hasn't sold, we will run the ad for a third week as long as the price is dropped by 10%.

No commercial advertisers - person to person only.

Inclusion of ad into our products varies with space availability.

KEYSStyle

OUTSTANDING CITIZENS throughout THE KEYS

IN LOCATIONS throughout THE KEYS

GET THE LATEST EDITION

As the keys in

Key Citizen

Contact Roger Gillis to place your ad: 305.292.7777 ext. 710210 | rgillis@keynews.com

BURNETT KIMBERLY D
416 PETRONIA ST 1
KEY WEST, FL 33040

515 PARTNERS LLC
5278 E 600 S
GAS CITY, IN 46933

WILSON JOHN MICHAEL
416 PETRONIA ST
APT 3
KEY WEST, FL 33040

FIUTEM JASSALYN
8140 GRAFTON END
DUBLIN, OH 43016

HARRADEN JASON
385 MAIN ST
NIANTIC, CT 06357

DABBELT JENNIFER
5792 OPENGATE CT
CINCINNATI, OH 45247

EICHMAN JOAN M L/E
416 PETRONIA ST
APT 5
KEY WEST, FL 33040

TRU-WHITEHEAD CORP
1331 DUNCAN ST
KEY WEST, FL 33040

411-413-415 PETRONIA ST LLC
728 DUVAL ST
STE 203
KEY WEST, FL 33040

408 PETRONIA STREET LLC
4 GO LN
KEY WEST, FL 33040

408 PETRONIA STREET LLC
3732 FLAGLER AVE
KEY WEST, FL 33040

DUPONT LANE LLC
8751 W BROWARD BLVD
STE 502
PLANTATION, FL 33324

BEAVER DENNIS A LIVING TRUST
6/6/2003
1207 WHITEHEAD ST
KEY WEST, FL 33040

FLINT RIVER INVESTMENTS LLC
1500 E LAS OLAS BLVD
STE 202
FORT LAUDERDALE, FL 33301

SCHROEDER JOSEPH
1202 THOMPSON ST
KEY WEST, FL 33040

SCHROEDER JOSEPH
1202 THOMPSON ST
KEY WEST, FL 33040

716KW LLC
376 TARA LN
MEMPHIS, TN 38111

DOUKAS PROPERTIES LLC
652 SE 25TH AVE
FORT LAUDERDALE, FL 33301

MANCUSI JOSEPH A
214 NE 2ND PL
DANIA, FL 33004

722-726 DUVAL STREET REALTY TRUST
10/30/12
C/O SCHROEDER JOSEPH J
728 DUVAL ST STE 203
KEY WEST, FL 33040

WHITE COMMUNICATIONS CORP
INC
464 CAMBRIDGE WAY
BLOOMFIELD HILLS, MI 48304

OLD TOWN KEY WEST
DEVELOPMENT LTD
PO BOX 1237
KEY WEST, FL 33041

COLLINS KEVIN
410 PETRONIA ST
KEY WEST, FL 33040

SEPULVEDA ZAIRA I REV TRUST
4/16/2018
PO BOX 1614
KEY WEST, FL 33041

WHITE COMMUNICATIONS INC
464 CAMBRIDGE WAY
BLOOMFIELD HILLS, MI 48304

418-422 PETRONIA ST LLC
728 DUVAL ST
STE 206
KEY WEST, FL 33040

JOSEPH J SCHROEDER LLC
728 DUVAL ST
KEY WEST, FL 33040

SEISMIC GROUP LLC
2508 SUNSET WAY
ST PETE BEACH, FL 33706

801 BOURBON INC
728 DUVAL ST
KEY WEST, FL 33040

WHITE J LARRY
685 E LONG LAKE RD
BLOOMFIELD HILLS, MI 48304

GRALIN LLLP
5420 WINDING VIEW LN
RALEIGH, NC 27615

DAVIS GEORGE P
720 SAMARITAN LN
KEY WEST, FL 33040

SCHROEDER JOSEPH
1202 THOMPSON ST
KEY WEST, FL 33040

DAVIDSON JUDITH H LIVING TRUST
02/24/2021
530 DUPONT LN
KEY WEST, FL 33040

GALLERY OF DREAMS LLC
38 MAPLE LN
EAST HAMPTON, NY 11937

ROBINSON ALESSANDRA
2327 COUNTY ROAD 204
OXFORD, FL 34484

725 DUVAL STREET LLC
45 NW 21ST ST
MIAMI, FL 33127

OLD TOWN KEY WEST
DEVELOPMENT LTD
PO BOX 1237
KEY WEST, FL 33041

Dear Neighbors,

This is to notify you that **Bourbon Street Pub, Inc.** has applied to the Key West City Commission for a Special Event Permit under Section 6-86 of the City's Noise Control Ordinance. The application is for a "**New Year's Eve Shoe Drop New Queen Contest**" to take place on **Saturday, October 4, 2025 from 7:00 p.m. to 11:00 p.m.** at **724 Duval Street** which is located within 100 feet of your property. A hearing on the application will take place at the following:

City Commission Meeting
Wednesday, September 3, 2025
at 9:00 A.M.

City Hall
1300 White Street

ADA Assistance directions on agenda. Any questions, please contact Kelli Funkhouser, Special Events Manager at 305-809-3881.



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