




## MEMORANDUM

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Date: April 11, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress   
City Manager

From: Marcus Davila  
Director of Community Services

Subject: **24-5713 Authorize the purchase of new splash pad features and pump system at Cozumel Park**

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### Introduction

Authorize the purchase of new splash pad features and pump system from Landscape Structures, Inc. for \$66,332.00 via the Sourcewell Contract without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

### Background

The features and pump system for the splash pad at Cozumel Park are aging and in need of replacement. The splash pad at Cozumel was the first one installed by the City and has been a tremendous attraction for kids. Due to the amount of use the splash pad gets it needs new features and pump system.

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to its members. Participation is open to all levels of governmental entity, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and its Members (Members).

The City of Key West is a member of Sourcewell ID#58115.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

**Procurement**

Cozumel Park Renovations is a Fiscal Year 2024 budgeted project under the Infrastructure/Parks and Recreation/Infrastructure account number 101-7201-572.63-00 in the amount of \$100,000.00. The purchase of new splash pad features and pump system for Cozumel Park contained in this proposal are within the budget allocated.

**Recommendation**

The City Manager recommends authorizing the purchase of a new splash pad features and pump system for Cozumel Park from Landscape Structures, Inc. for a total of \$66,332.00.

Attachments:

Resolution

Quote

Sourcewell Contract

Sourcewell Extension

Sourcewell Pricing