

Name of Applicant(s) **Key West Goombay Festival, inc.**
Address of Applicant(s) **Key West, Florida**
Phone Number of Applicant(s) **None** Fax: **None** Email **glenwoodl@bellsouth.net**
Name of Non-Profit (s) **Key West Goombay Festival inc**
Address of Non-Profit(s) **Various locations in the city limits**
Phone Number of Non-Profit(s) **770-401-7932**

Amount or Percentage of Revenue Non-profit(s) anticipates receiving **100%**

Date/Dates of Event **Third Thursday, Friday and Saturday in October, consistent with the beginning of Fantasy Fest annually**

Hours of Operation **10AM - 1AM each occurrence**

Estimated/anticipated number of persons per day **10,000**

Location of Event **Truman Water Front Park to Duval Street on Petronia Street, Key West, Fla**

Street Closed **Petronia Street the cross streets and parallel streets one block in each direction**

Detailed description of event: **Annual cultural celebration featuring vendors and live music**

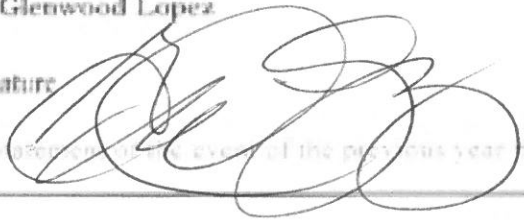
Noise exemption required: Yes No

Alcoholic beverages sold/served at event: Yes No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permitted agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Printed Name: **Glenwood Lopez**

Applicants Signature



Date **5/21/2014**

Financial Statement of the event of the previous year must be submitted with application

\$50.00

Date 5/21/2014

Applicant Name Key West Goombay Festival inc.

Applicant Address Key West, Florida

Applicant Phone Number 770-401-7932

Event Name Key West Goombay Festival

Event Address/Location Key West, Florida (Truman Water Front)

Date of Event Third Thursday, Friday and Saturday in October, consistent with the beginning of Fantasy Fest annually

Nature of Event Annual cultural celebration featuring vendors and live music

Profit _____ Non Profit

Time(s) Request for Exemption 10AM - 1AM each occurrence

Number of Exemptions at this location this calendar year 0

Date of last exemption First time applicant

ORDINANCE NO. 02-09

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES ENTITLED "AMUSEMENTS AND ENTERTAINMENT" BY AMENDING ARTICLE II PERTAINING TO SPECIAL EVENTS; AMENDING SECTION 6-26 TO REQUIRE A DOWN PAYMENT ON THE COST OF CITY SERVICES, TO ALLOW FOR INTEREST ON LATE PAYMENTS, AND TO INCREASE THE COST WAIVER TO \$1,000.00; ADDING SECTION 6-27 TO RESTRICT PLACEMENT OF FOOD, BEVERAGE AND MERCHANDISE BOOTHS; AMENDING SECTION 6-56 TO REQUIRE THE APPLICATION TO LIST AN EMERGENCY CONTACT PERSON; AMENDING SECTION 6-57 TO ESTABLISH A MINIMUM NON-PROFIT SHARE FOR SPECIAL EVENTS IN WHICH A STREET IS CLOSED; AMENDING SECTION 6-58 TO PROVIDE THAT MAJOR FESTIVAL SPONSORS MAKE APPLICATION SIX MONTHS IN ADVANCE AND APPROVE CERTAIN SALES OF ALCOHOLIC BEVERAGES; ADDING SECTION 6-61 PERTAINING TO HANDICAP-ACCESSIBLE BATHROOM FACILITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, The City Commission finds that a revision to the regulations governing special events and street closures would promote the health, safety and welfare of the citizens of Key West.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF KEY WEST, FLORIDA:

Section 1: That section 6-26 of the Code of Ordinances is hereby amended as follows:

Sec. 6-26. Payment for city services.

- (a) The organizer or sponsor of any festival, street fair, fair, carnival, athletic event, contest, competition, parade, fundraiser, rally, boat or car race or other special event which requires city authorization, whether by administrative permit or city commission approval, and which requires the provisions of additional or extraordinary support services by police, fire, administrative, or other city departments in order to maintain order or safety or to escort participants shall pay to the city the cost of such services. A down payment of ten percent (10%) of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten (10) days prior to the event.

(b) The city manager shall establish a cost schedule for additional or extraordinary support services for the events referred to in subsection (a) of this section, which schedule shall be subject to approval of the city commission. The city manager is authorized to provide reasonable terms for time and manner of payment. If the event sponsor fails to pay the full costs at the time determined by the city manager or, if no such deadline is established, then within thirty (30) days after the event the city may impose an interest charge on the amount due at the rate of one and one half percent (1½%) per month.

(c) The city commission may grant special exceptions to this section for cause shown upon the public record.

(d) The first ~~\$500.00~~ \$1,000.00 of costs as specified in subsection (a) of this section may be waived for any organizer or sponsor which has qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the event a public accommodation subject to the human rights provision of the section 38-225.

(e) Any nonprofit organization accepting the waiver provided for by subsection (d) of this section shall, within 90 days following the special event, submit to the city commission an accounting of expenses and revenues incurred and generated during the event.

* (Coding: Added language is underlined; deleted language is ~~struck through~~.)

Section 2.

That section 6-27 is hereby added to the Code of Ordinances as follows:

Sec. 6-27. Food, beverage and merchandise booths.

No booth or stall set up for a special event and serving any amount or type of food and/or beverage, or selling merchandise, shall be placed directly in front of, or within five (5) feet of the property line of, a restaurant or a bar or a retail store (selling primarily the same or similar merchandise), unless the owner of the restaurant, the bar or the store consents. This section shall not apply to major festivals as defined in section 6-58.

Section 3.

That section 6-56 of the Code of Ordinances is hereby amended as follows:

Sec. 6-56. Application.

(a) Except as provided in section 6-58, At least 60 days prior to a proposed special event that will result in the closing of a public street, the sponsor shall submit an application to the city manager. An application may be made either by a tax-exempt nonprofit organization (nonprofit) or jointly by a nonprofit and a private or business entity.

(b) If the city manager approves the application, he shall then schedule it for consideration by the city commission. However, if the special event proposes to close only one block, is intended to end prior to 9:00 p.m. on any day of the year, and does not seek either a fee cost waiver or a noise exemption, the city manager may give final approval to the application.

(c) Each application shall include the name of a sponsor's contact person and that person's 24-hour telephone number(s), in case of emergency.

Section 4.

That section 6-57 of the Code of Ordinances is hereby amended as follows:

Sec. 6-57. Donation of percentage of revenue to nonprofit organization.

(a) A major festival is a special event of regional impact. Major festivals are: ~~Faney~~Fantasy Fest, Hemingway Days, Goombay Festival, Conch Republic Celebration, the Poker Run, the Valentine's Day event for Wesley House, the Red Ribbon event at Mango's Mangoes, and such other special events as may be added or subtracted by resolution of the city commission. Private persons or business entities who sponsor major festivals are not required to provide funds to a non-profit organization per section 6-57. An application for a major festival must be received in the city manager's office at least six (6) months in advance of the scheduled event. ~~Have a non-profit applicant or to provide a percentage of revenues to a charitable cause.~~

(b) A business that seeks to sell alcoholic beverages at a major festival pursuant to an APS state license, and which is not a bar or restaurant or other concern that sells alcoholic beverages in the ordinary course of its business, must obtain the written approval of the major festival sponsor and provide such approval to the city of key west.

Section 6

That section 6-61 is hereby added to the Code of Ordinances as follows:

Sec. 6-61. Temporary bathroom facilities.

Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent (5%) of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons which physical disability.

Section 7.

If any section, provision, clause, phrase, or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefore and shall be construed as reasonable and necessary to achieve the lawful purposes of this ordinance.

Section 8. All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 9. This Ordinance shall go into effect on January 1, 2003.

Read and passed on first reading at a regular meeting held this 16th day of October, 2002.

Read and passed on second reading at a regular meeting held this 6th day of November, 2002.

Read and passed on final reading at a regular meeting held this 19th day of November, 2002.


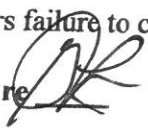
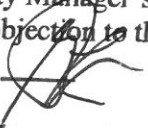
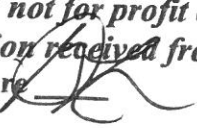
Authenticated by the presiding officer and Clerk of the Commission on 21st day of November, 2002.

Filed with the Clerk November 21, 2002.

Sponsor's Signature



RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature 
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature 
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature 
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature _____

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature 

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature 

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature 

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature 

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature 

13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.

Sponsor's Signature 

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature 

15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature 


16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature 

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature 

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature 



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
Key West Goombay Festival, Inc.
Goombay Event
October 17 & 18, 2014

I Glenwood Lopez being authorized to act on behalf of and legally bind Key West Goombay Festival, Inc. doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Mania Ratero
Signature of Witness

Mania Ratero
Print Name

5-27-14
Date

Glenwood Lopez
Signature of Applicant

Glenwood Lopez
Print Name

5-27-14
Date

Event Name: *Key West Gumbo Festival, Inc*

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	submitted
✓	Noise Exemption (If applicable)	submitted
✓	\$50.00 for Noise	Upon request
✓	Ordinance initialed	submitted
✓	Recycling checklist completed	In proposal attached
✓	Recycling deposit \$1,000.00	Upon request
✓	Recycling Plan	Included in proposal <i>Waste Mgmt taking care of everything</i>
✓	Authorization Letter for continuous cleaning of recycled area	To be contracted
✓	Signatures of No Objection of Street closure (If applicable)	Attached
*	Insurance naming the City as additional insured	Provide by Fantasy Fest
✓	Financial of previous event (If applicable)	No previous history
✓	Release & Idemniifcation Form	Signed by Chairperson
✓	Site Map (where barricades, stages, etc are to go) Attached	
✓	Letter from non profit that states they will be receiving the funds Attached	

KEY WEST
GOOMBAY

FESTIVAL



KEYWEST, FL

GOOMBAY The Meaning: (Ken Sullivan as I know it)

Goombay is music and dance associated with the goombay drums. The goombay drum is a goatskin drum held between the legs and played with the hands. The music of goombay is similar to that of the calypso from Trinidad, where song lyricists tell stories of the everyday and extraordinary events in the local community, and the music is simple in its chord progression. These songs are rich in historical content. For instance, Blind Blake, one of our premier goombay singers, sang about King Edward leaving his throne for "love, love alone".

The Bahamas at the time being a British colony would have been greatly influenced by what went on in England. It is said that King Edward did in fact visit The Bahamas and on one occasion requested Blind Blake to perform "love, love alone." Although this made Blake uncomfortable, it is said that King Edward was quite pleased with Blake's song.

Two other artists that stand out among the many Bahamian greats are George Symonette and Charlie Adamson. Their style of goombay composition has faded away and given way to a more popular and modern style that can be found in the music of artists like KB, Geno D, Dry Bread, Phil Stubbs, Ira Storr, Sweet Emily, and quite a few of our younger artists. On that same note, goombay drummers such as John 'Chippie' Chipman continue to keep the tradition of goombay drumming alive in The Bahamas.

Highly rhythmical, the patterns in goombay drumming are similar in complexity to jazz improvisation. The 'licks' as they are called in jazz literature, are of an oral tradition, passed on from generation to generation. With as many sounds as the spoken word, the task of notating these complex rhythms is quite arduous. With just one drum, the goombay drummer is able to play many different timbres and incorporate a wide range of dynamics, thus making it almost impossible to notate with the current European notation symbols.

Under the UBP [United Bahamian Party] government, a Development Board was founded in 1937, which paved the way for the expansion of the tourism industry. With this expansion, the industry instead of catering to visitors for only three months out of the year, welcomed tourists to our shores year round. Sir Stafford Sands, chairman, lawyer and financier, provided a platform for musicians to travel the world to invite these guests to the Bahamas. The sound of goombay music was the vehicle used as a major attraction. It was then that goombay music gained popularity both in and outside of the Bahamas.

Most worthy of mention also are composers Alice Simms, Freddie Lewis (brother of Eloise Lewis), and Charles Lofthouse, who were all major contributors to goombay music. Many of the songs recorded by Blind Blake, George Symonette, and other musicians were in fact composed by one of these three.

In listening to the various styles of Bahamian music, the music of goombay lends itself to a wider variety of rhythmic nuances, tempos, and meter variations. The goombay artist of the past incorporated the goombay beat in ballads, waltzes, calypsos, and big band jazz, among other styles. Although the goombay style of playing music has lost its popularity in the Bahamas, this is believed by many – the author included—to be the true dance music of the Bahamas.

In Key West Goombay has been a tradition that has been handed down through the generations, keeping the African-American, Bahamian heritage and culture fresh in our society with, a family friendly event. Giving that good ole fashion family flavor; from the dancing in the streets to that good home cooking from around the world. Goombay has something for everyone.

Charity, Justice, Fidelity, Brotherly & Sisterly Love

**Exclusive Right to Street Closer for Goombay Festival
Between the City of Key West and the Bahama Village Community Coalition**

The annual Caribbean cultural celebration commonly call “Goombay” was originally developed to bring much needed funds in to a depressed neighborhood during a traditionally slow business time of the year. It was to benefit the local churches, nonprofits and business community that serve the residence in the adjacent neighborhood, commonly called “Bahama Village”. Goombay now has a history that extends over three decades; approaching four decades. Goombay is a family friendly event. The continuity of this important cultural celebration is vital to keeping our native heritage and culture relevant.

This agreement between the City of Key West and the Bahama Village Community Coalition, shall be for a term of (3) three years and shall auto renew for (1) year unless either party has a desire to amend or renegotiate, with a (90) ninety days written notice of intent.

1. The City Of Key West will not grant or negotiate city services with any other entity that uses the word Goombay without the written consent from the Bahama Village Community Coalition.
2. Trash removal can be contracted to the city of Key West at the current city services rate, or this service can be contracted to a local not for profit organization at a rate agreed to with the Bahama Village Community Coalition as, long as that organization can maintain and acceptable level of debris removal that is in compliance with the current city ordinance at the time of the event and city code enforcement staff inspectors will verify compliance.
3. Human Waste shall be contracted to Waste Management or lowest bidding professional human waste removal company to submit a proposal to the Bahama Village Community Coalition.
4. Cooking Oil removal or recycling is the responsibility of the individual food vendors, violators will be reported to the city code enforcement to be properly fined.
5. The Goombay Committee shall coordinate its schedule of events with the City of Key West City Manager’s Office and the city shall provide reasonable access to department heads upon request.
6. Alcohol sales are to be limited to Coalition approved organizations only. They must present proof of nonprofit status, a current liquor license and appropriate insurance requirements. These not for profits and other vetted Monroe County non-profits can have the right to sell alcohol within the festival boundary at a fair market rate for a booth space of that type in the City Right of Way during the festival hours, provided the group meets the above minimum requirements set by the Coalition and current laws of Monroe County.
7. Meetings with individual city department heads and staff to plan the staging of the event shall begin immediately upon the Commission approval of the coalition agreement, the resolution for the street closer and the noise ordinance exemption.

Time Line:

- Resolution approval for street closer and noise ordinance exemption (First Commission meeting in June)
- City Manager’s Office (June) (clear any outstanding issues of previous event)
- Police Department/ Fire Department (August) (Begin staging security and finalize budget concerns for all estimated cost)
- Public Works / Transportation (August) (Route traffic changes for public transportation, finalize estimated cost of city services)
- All departments including Code Enforcement and department of parks and recreation (September)

The final meeting with all city department heads is to be held at the city Managers conference room by October 1 annually.

Goombay Key West's Best Family Friendly Event!

Agreement to join the coalition of organizations responsible to host the annual event commonly known as Key West Goombay Festival;

The heads of various community and faith based organizations by signing this document agree to join the coalition of organizations responsible for hosting the annual event commonly known as Key West Goombay Festival. I understand the group I represent shall be one of a coalition of likeminded nonprofit, charitable and faith based organizations that will join together to continue to produce an event that represents our culture and heritage positively, and in a family friendly environment and will have the same rights and responsibilities as the other equal partners signing this agreement.

WITNESS/ATTEST:

[Signature]
[Signature]

Coral City Elks Lodge No. 610

By: [Signature]
Name: Ken Sullivan
Title: Exalted Ruler

WITNESS/ATTEST:

[Signature]
[Signature]

Union Lodge 47 (Mason)

By: [Signature]
Name: SEAN H BONDHEWIS
Title:

WITNESS/ATTEST:

[Signature]
[Signature]

St. James Baptist Church

By: [Signature]
Name: DOROTHY SANDS
Title: DEACONESS / SECRETARY

WITNESS/ATTEST:

[Signature]
[Signature]

Key of the Gulf Order of the Eastern Star

By: [Signature]
Name: VICTORIA BUTLER
Title: Worthy Matron

WITNESS/ATTEST:

[Signature]
[Signature]

Trinity Presbyterian Church

By: [Signature]
Name: HAYWARD MAGEBY
Title: Elder

WITNESS/ATTEST:

[Signature]
[Signature]

American Legion Auxiliary #168

By: [Signature]
Name: Kirkwood B Allen
Title: 1st Vice Commander

Signatures Continue:

WITNESS/ATTEST:

[Handwritten signature]
[Handwritten signature]

American Legion #168 Auxiliary

By: *[Handwritten signature]*
Name: Lakay Barnett
Title: President

WITNESS/ATTEST:

[Handwritten signature]
[Handwritten signature]

Coral City Temple No. 400 IBPOEW

By: *[Handwritten signature]*
Name: PEGGY WARD - GRANT
Title: Dr. Kuluw
Key West Performing Arts, Inc.

WITNESS/ATTEST:

[Handwritten signature]
[Handwritten signature]

By: *[Handwritten signature]*
Name: *[Handwritten signature]*
Title: *[Handwritten signature]*
Key West Goombay Festival, Inc.

WITNESS/ATTEST:

[Handwritten signature]
[Handwritten signature]

By: *[Handwritten signature]*
Name: Mona C. Clark
Title: Chair Person
Martin Luther King Scholarship

WITNESS/ATTEST:

[Handwritten signature]
[Handwritten signature]

By: *[Handwritten signature]*
Name: Priscilla Sullivan
Title: VICE President

WITNESS/ATTEST:

[Handwritten signature]
[Handwritten signature]

Masjid Al-Maalik
By: *[Handwritten signature]*
Name: *[Handwritten signature]*
Title: *[Handwritten signature]*
Bethel AME Church

WITNESS/ATTEST:

By: _____
Name: _____
Title: _____
Newman United Methodist Church

WITNESS/ATTEST:

By: _____
Name: _____
Title: _____

Signatures Continue:

WITNESS/ATTEST:

Mona C. Clark
[Signature]

WITNESS/ATTEST:

[Signature]
[Signature]

WITNESS/ATTEST:

[Signature]
[Signature]

WITNESS/ATTEST:

WITNESS/ATTEST:

WITNESS/ATTEST:

WITNESS/ATTEST:

WITNESS/ATTEST:

_____]

By: Darlene M. Bennett
Name: DARLENE M. BENNETT
Title:
CORNISH MEMORIAL A.M.E ZION CHURCH
[102 WHITEHEAD ST.]

By: [Signature]
Name: KEY WEST PERFORMING ARTS
Title:
[331 Ave B, Key West, FL] 33040

By: [Signature]
Name: Phyllis M. Allen
Title: Minister
[Trinity Wesleyan Methodist
619 Feltonia Street

By: _____
Name: _____
Title: _____
_____]

By: _____
Name: _____
Title: _____

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By: _____
Name: _____
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By: _____
Name: _____
Title: _____
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By: _____
Name: _____
Title: _____

ALL FOOD VENDORS

THERE WILL BE A DROP OFF CONTAINER SETUP
BY TALLOMASTERS, LLC,
LOCATED ON PETRONIA STREET
“FOR ALL USED OIL”

ALL FOOD VENDORS: MUST COMPLY BY
IMMEDIATELY DEPOSITING ALL USED COOKING
OIL INTO THE OIL RECYCLE BIN. KEEPING
BARRELS OR CONTAINERS OF USED OIL IN
YOUR AREA UNTIL THE END OF THE NIGHT IS
NOT ALLOWED!!!

BE AWARE: THERE WILL BE UNDERCOVER
INSPECTOR THROUGH OUT THE EVENT MAKING
SURE YOU ARE INCOMPLIANCE WITH THE
RULES. IF YOU ARE NOT INCOMPLIANCE WITH
THE RULES YOU WILL BE ASSESS A FINE
“BETWEEN” \$150.00 - \$500.00 STATE LAW

REMINDED: IMMEDIATELY DEPOSIT ALL USED
OIL INTO THE RECYCLE BIN. THERE ARE NO
EXCEPTIONS TO THIS RULE!!!

**WE THE UNDERSIGNED RESIDENTS OF KEY WEST, FLORIDA/BAHAMA VILLAGE
 AGREE AND SUPPORT THE KEY WEST GOOMBAY FESTIVAL COMMUNITY
 COALITION,, INC. HOSTING, COORDINATING, AND DIRECTING ALL ASPECTS OF
 THE GOOMBAY FESTIVAL—**

<u>NAME</u>	<u>ADDRESS</u>
1. DANIEL McLEOD	713 WHITMARSH LN Apt #1
2. Tony Brown	410 Julian.
3. Raymond Chama	3930 Roosevelt Blvd #22-W
4. Gerald Portier	820 Johnson Lane
5. Youskueab	
6. Joanne Anderson	42-D 1/2 Ave Kw.
7. Dottie BUTLER	318 Truman Annex (A)
8. Jean Foutson	209 Virginia ST
9. STEVE SANDS	115 A Truman Ave Apt 104
10. Jerry Butler	518A Truman Annex KW 33040
11. ARICE Pin	49 E 12th Ave.
12. Raymond Knowles	920 Emma St. #101
13. Harvey Sheperd	821 Thomas St Key West FL.
14. Lolopio Lopez	838 Whitehead St
15. Le draft	800 Johnson Lane
16. Abraham Balg	649 12 AVE STOLT.
17. SARAH Balg	649 12 AVE STOLT.
18. Winsome F. Daley-Willy	1633 Scholtz Ct #4 K.W. FL. 33040
19. Sterling Sands	710 Chapman Ln
20. Lialda R. McLeod	1649 Ellsberg Ct. #3 K.W. FL 33040
21. Anwiga Weady	1411 Albury St. Up
22. Michele Lopez	396 Balido St, K.W. FL 33040
23. Anton Lopez	396 Balido St, K.W. FL 33040
24. Scheila Destin	396 Balido St K.W. FL 33040
25. Glawood Lopez	396 Balido St K.W. 33040

**WE THE UNDERSIGNED RESIDENTS OF KEY WEST, FLORIDA/BAHAMA VILLAGE
 AGREE AND SUPPORT THE KEY WEST GOOMBAY FESTIVAL COMMUNITY
 COALITION, INC. HOSTING, COORDINATING, AND DIRECTING ALL ASPECTS OF
 THE GOOMBAY FESTIVAL—**

NAME

ADDRESS

- | | |
|------------------------------|--|
| 1. <u>Marcia Somersall</u> | <u>623 Petrona St, KW</u> |
| 2. <u>Paul Bunn</u> | <u>723 E. Bay Beth St. Key</u> |
| 3. <u>Julia Lang</u> | <u>306 Truman Ave KW FL</u> |
| 4. <u>Colin Allen</u> | <u>717 Elizabeth St, Key West, FL</u> |
| 5. <u>Clint Davis</u> | <u>1115 Margaret St. #1 K.W. FL</u> |
| 6. <u>Shana Brady</u> | <u>206 Shoreline Big Coppitt Key</u> |
| 7. <u>Wilbur Frankel</u> | <u>1409 TRUMAN AVE KWFL</u> |
| 8. <u>SEABROOK WILKINSON</u> | <u>508 SIMONTON ST, N#4 KW</u> |
| 9. <u>Paul Clark</u> | <u>416 Olivia St</u> |
| 10. <u>David Case</u> | <u>3312 Northside Dr #515 KWFL</u> |
| 11. <u>Wini Bice</u> | |
| 12. <u>David Dech</u> | <u>1612 DUNCAN ST K.W.</u> |
| 13. <u>Frankie Zeh</u> | <u>821 Shores Lane</u> |
| 14. <u>FRANKIE Zeh</u> | <u>1612 1612 DUNCAN ST KW</u> |
| 15. <u>C. Clarke</u> | <u>416 Olivia St K.W.</u> |
| 16. <u>Gary Schott</u> | <u>1106 Olivia St, #4 KW</u> |
| 17. <u>Kid Stis</u> | <u>800 CENTER ST.</u> |
| 18. <u>ANNE SYMINGTON</u> | <u>2429 Linda Ave</u> |
| 19. <u>Mercedes Sicore</u> | <u>226 Olivia St</u> |
| 20. <u>Steve Deant</u> | <u>2312 Santa Clara</u> |
| 21. <u>James Mark</u> | <u>416 Olivia St</u> |
| 22. <u>James Mark</u> | <u>416 Olivia St</u> |
| 23. <u>Veronica</u> | <u>715 Truman Ave KW</u> |
| 24. <u>Mara Sweeting</u> | <u>1012 Howe Street</u> |
| 25. <u>Rose Lee</u> | <u>110 Olivia St.</u> |

**WE THE UNDERSIGNED RESIDENTS OF KEY WEST, FLORIDA/BAHAMA VILLAGE
 AGREE AND SUPPORT THE KEY WEST GOOMBAY FESTIVAL COMMUNITY
 COALITION, INC. HOSTING, COORDINATING, AND DIRECTING ALL ASPECTS OF
 THE GOOMBAY FESTIVAL—**

NAME

ADDRESS

- | | |
|---------------------------------|--|
| 1. <u>Shayd H. Sweeting Jr,</u> | <u>3675 Seaside Dr</u> |
| 2. <u>William Gallagher</u> | <u>708 Whitehead</u> |
| 3. <u>Milton Gallagher</u> | <u>707 Whitehead St Key West, FL</u> |
| 4. <u>Consuela Pinder</u> | <u>Whitehead Street</u> |
| 5. <u>Paulette Jones</u> | <u>E-29 12th Ave</u> |
| 6. <u>Zarah Allen</u> | <u>808 Elizabeth St.</u> |
| 7. <u>Rosennia Sutton</u> | <u>400 Balido St. KW.</u> |
| 8. <u>Dorothy Sutton</u> | <u>1910 Ave Key West, FL</u> |
| 9. <u>Melba Williams</u> | <u>612 Petronia St. Key West</u> |
| 10. <u>Matth Williams</u> | <u>820 Dupuy St</u> |
| 11. <u>Charon Jones</u> | <u>D 40 11th Ave</u> |
| 12. <u>Donna Charles</u> | <u>824 Elizabeth</u> |
| 13. <u>M. J. J. J.</u> | <u>14623 Petronia St. Key West, FL</u> |
| 14. <u>Michelle J. J.</u> | <u>1536 Batfish Ct. Apt. C</u> |
| 15. <u>Jarah D. Curry</u> | <u>403 Balido St., KW</u> |
| 16. <u>Judith Parlick</u> | <u>408 Catherine St</u> |
| 17. <u>[Signature]</u> | <u>326 Truman Ave</u> |
| 18. <u>Anna C. Clark</u> | <u>809 Elizabeth St.</u> |
| 19. <u>Ken Sullivan</u> | <u>1407 Whitehead St</u> |
| 20. <u>ROOSEVELT SANDS</u> | <u>311 CROSS ST KEY WEST, FL</u> |
| 21. <u>DOROTHY SANDS</u> | <u>311 CROSS ST. KEY WEST, FL</u> |
| 22. _____ | _____ |
| 23. _____ | _____ |
| 24. _____ | _____ |
| 25. _____ | _____ |

Complete Checklist for Event Recycling City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: **Glenwood Lopez** Phone number: **770-401-7932**
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel
Corrugated Cardboard Other: **All the above**
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: **To be determined by industry standard**
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made: **See attached Waste Management agreement**
- Capacity of containers on grounds:
Contact person for containers: **Glenwood Lopez** Phone #: **770-401-7932**
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event — from the containers on the grounds to the large container.
Arrangements made: **See attached Waste Management agreement**
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made: **See attached Waste Management agreement**
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.
Problems: NA
Actions taken: NA

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.
Problems: NA
Actions taken: NA

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program
Comments: **See attachment (A) photos of past Goombay Festival in which the applicant has been associated.**

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced. **Private contractor or city staff will contracted for maintenance**

- At the end of the event, remove signs and arrange for their return to owners.

- Place recycling containers in the pick-up location, as arranged with the providers of the containers.

- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.
Amount of material:

Contamination:

- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.

- Share the results with event organizers.

- Security deposit of \$1000.00 must be submitted prior to the event.

- Security deposit returned:

*For more information about event recycling and waste reduction, contact Waste Management
at*

CORAL CITY ELKS LODGE NO. 610 IBPOEW INC

1107 WHITEHEAD ST
KEY WEST FL 33040-7524

1001

63-27/631 FL
746

DATE 5-28-14

PAY TO THE ORDER OF City of Key West

\$ 1,000.00

One Thousand

00 DOLLARS

Security Features Details on Back

Bank of America

ACH R/T 063100277

FOR Goodman's Deposit

[Signature]





**The Goombay Committee
Makes Sure Residence
And Businesses Have Access**



**The Goombay Committee
Provide Trash Removal
Oil Disposal and Recycling Containers**



**The Goombay Staff
Pay Special Attention
To The Needs Of The Community**



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888










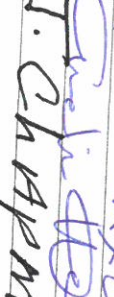

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

A handwritten signature in blue ink, consisting of several large, overlapping loops and a long horizontal stroke extending to the right.

I have no objection to the Bahama Village Community Coalition Hosting Goombay on Petronia St
 October 17 & 18, 2014

1	Name	Address	Signature
2	Name: <i>Chalyn</i>	<i>728 Wilkyns St Apt 732</i>	<i>[Signature]</i>
3	<i>Mari Mallett</i>	<i>720 Whitehairs</i>	<i>[Signature]</i>
4	<i>Patricia Jeffers</i>	<i>728 Whitehairs St 7-D</i>	<i>[Signature]</i>
5	<i>Lamela Howard</i>	<i>728 Whitehairs St 7-D</i>	<i>[Signature]</i>
6	<i>Oscar Simon</i>	<i>316 Petronia St.</i>	<i>[Signature]</i>
7	<i>Trishara Wilson</i>	<i>808 Terry Lane</i>	<i>[Signature]</i>
8	<i>Bobby Allen</i>		<i>[Signature]</i>
9	<i>Loera Chiswick</i>	<i>314 Petronia</i>	<i>[Signature]</i>
10	<i>STEVENS HAMMOND</i>	<i>314 Petronia St</i>	<i>[Signature]</i>
11	<i>JAMES SANDZIK</i>	<i>329 Virginia St</i>	<i>[Signature]</i>
12	<i>Stewart Jhn</i>	<i>8th Thomas St</i>	<i>[Signature]</i>
	<i>Marcus Jacques</i>	<i>780 Thomas St</i>	<i>[Signature]</i>
	<i>Leela Andrews</i>	<i>227 Petronia St.</i>	<i>[Signature]</i>
	<i>ATRICIA COYNE</i>	<i>223 PENONIA ST.</i>	<i>[Signature]</i>

I have no objection to the Bahama Village Community Coalition Hosting Goombay on Petronia St
 October 17 & 18, 2014

1	Name	Address	Signature
2	Cyril Fisker	723 Whitehead	
3	Mrs M/S BEST	4105 PETRONIA	
4	Tyler Beckheim	801 Whitehead	
5	Sequoia Nye	807 Whitehead	
6	Aimee Schmitt	802 Whitehead	
7	Sunshine Club	320 Petronia	
8	Lemonade Stand gallery	318 Petronia	
9	Mrs Mucker	315 Petronia St.	
10	Beth Hester/Andrea's Cabana	309 Petronia + 308 Petronia	
11	A. J. Jones	312 Petronia	
12	Amelia Hanley Pamela Chapman	310 Petronia St 221 PETRONIA ST	

I have no objection to the Bahama Village Community Coalition Hosting Goombay on Petronia St
 October 17 & 18, 2014

1	Name	Address	Signature
2	Mark Dixon	718 CHAPMAN LANE	[Signature]
3	Shelia Dixon	718 CHAPMAN LANE	[Signature]
4	Gregory Williams	712 Chapman Ln	[Signature]
5	Doree Williams	712 Chapman Ln	[Signature]
6	James MENITE	711 Chapman Ln	[Signature]
7	Marlyn Menite	711 Chapman Ln	[Signature]
8	Tomothy Thomas	713 Chapman Ln	[Signature]
9	Widmi Thomas	713 Chapman Ln	[Signature]
10			
11			
12			

I have no objection to the Bahama Village Community Coalition Hosting Goombay on Petronia St
October 17 & 18, 2014

	Name	Address	Signature
1	H. Brimm	805 Baptist Lane	H. Brimm
2	C. Payne	805 Baptist Lane	C. Payne
3	J. Murphy	805 Baptist Lane	J. Murphy
4	Joel Gonzalez	812 Baptist Lane #2	Joel
5			
6			
7			
8			
9			
10			
11			
12			



THE CITY OF KEY WEST

Parking Division

P.O.Box 1409, Key West, FL 33040

Parking Requests for Special Events

Please describe any Special Event Parking requests below:

The event organizers will request all tour busses to park in the designated tour bus Parking area near the Truman Water Front, no other special request are required for this event.

Mallory Square Rates: \$4.00 per hour or \$32.00 per day per space

Key West Bight Rates: \$2.00 per hour or \$16.25 per day per space

On-Street Meter Rates: \$1.50 per hour or \$20.00 per day per space.

Vendors and Event Organizers must pay for metered parking used outside of Event Zone.

Modification of rates or parking waivers can only be approved by City Commission.

If you have any questions, please contact John Wilkins, Parking Manager at (305) 809 3855 or email iwilkinskeywestcity.com



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

See map attached

Tents (More Than 200 Set.)

Flame Resistance Certificate
Size, Type, Location of Tent(s)

Food Booths

- Food Booths — Total **TBD**
- Vendor Booths — Total **TBD**
- Total Number of Booths - **120.00**

Parade

Floats — Total # **None**

**Exhibit (A)
Goombay Map
2014**

Booth Spaces 1 - 4

Booth Spaces 5 - 9

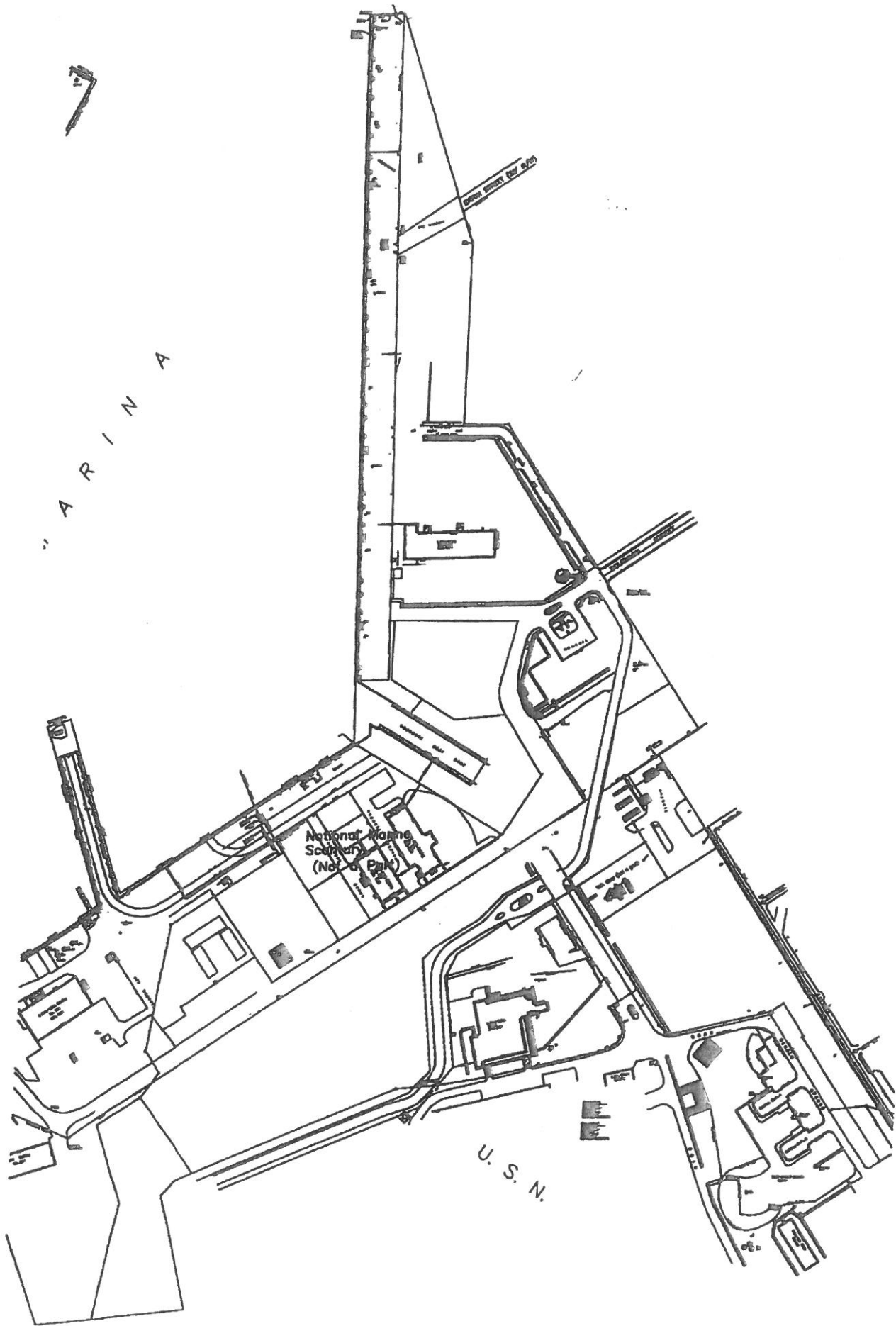
Booth Spaces 10 - 20

Booth Spaces 21 - 28

Booth Spaces 29 - 33

**Booth Spaces
34 - 41**

**Soccer Field
42 - 60**



SPECIAL EVENTS PORT UTILITIES
HEALTH DEPARTMENT

the site owner, lessee, or the land applicator for a period of five years, and shall be available for inspection upon request by the department or by DEP. An annual summary of the total septage or sludge applied shall be provided with the annual update to the Agricultural Use Plan. Records shall be kept and shall include:

1. Location of the septage treatment facility from which each load of treated septage is obtained.
2. Date and time the treated septage was obtained from the treatment facility.
3. Dates of septage or sludge land application.
4. Weather conditions when applied.
5. Location of septage or sludge application site.
6. Amounts of septage or sludge applied.
7. Specific area of the site where septage or sludge was applied.
8. pH of stabilized septage or sludge being applied.
9. Soil groundwater table when septage was applied.
10. Vegetational status of application area.

(s) Food establishment sludges may be discharged into permitted domestic wastewater treatment facilities pursuant to the requirements of Chapter 62-600, F.A.C.

(t) Application of food establishment sludge to the land shall be permitted if such food establishment sludge has been properly treated by lime stabilization, or by any other process which produces similar kills of microorganisms and has been approved by the State Health Office.

(u) Mixing of unstabilized food establishment sludge with stabilized septage prior to land application is not permitted.

(v) Food establishment sludge shall be blended with septage and treated prior to land application. The ratio of food establishment sludge to septage shall be no greater than 1:1.

(8) Stabilization tanks and septage storage tanks may be located at regional stabilization facilities, at sites owned by the disposal service or at sites owned by the owner or lessee of the septage land application site.

(9) Potable water supplies located at the stabilization tank and septage storage tank site shall be provided with back flow prevention devices to prevent potential contamination of water supplies.

(10) All materials incorporated herein may be obtained from the Bureau of Onsite Sewage Programs at www.MyFloridaEH.com or 4052 Bald Cypress Way, Bin A08, Tallahassee, Florida 32399-1713.

Rulemaking Authority 381.0065(3)(a), 489.553(3) FS. Law Implemented 381.0065, 386.041, 373.4595 FS. History—New 12-22-82, Amended 2-5-85, Formerly 10D-6.52, Amended 3-17-92, 1-3-95, 5-14-96, Formerly 10D-6.052, Amended 3-22-00, 5-24-04, 11-26-06, 6-25-09, 4-29-10.

64E-6.0101 Portable Restrooms and Portable or Stationary Holding Tanks.

(1) Persons servicing portable restrooms, portable hand washing facilities and portable or stationary holding tanks shall obtain an annual permit on Form DH 4013 from the county health department in the county in which the service company has an office or storage yard. The service company need not be permitted in neighboring counties in which the service company operates but does not have an office or storage yard. Service persons shall carry proof of possession of a current annual operating permit and vehicle inspection for review by department personnel in neighboring counties. Permits issued under this rule authorize the disposal service to handle liquid waste associated with portable restrooms, portable hand washing facilities, restroom trailers, shower trailers and portable or stationary holding tanks containing domestic wastewater produced in the State of Florida.

(2) Application for a service permit shall be made to the DOH county health department on Form DH 4012, "Application for Septage Disposal Service Permit, Temporary System Service Permit, Septage Treatment and Disposal Facility, Septic Tank Manufacturing Approval". The following must be provided for the evaluation prior to issuance of a service permit:

(a) Evidence that the applicant possesses adequate equipment such as a tank truck, pumps, off truck stabilization tanks and pH testing equipment where lime stabilization and land application are proposed, as well as other appurtenances and tools necessary to perform the work intended. Equipment may be placed into service only after it has been inspected and approved by the DOH county health department. Tanks used for the stabilization and storage of portable or stationary holding tank waste and portable restroom waste shall be constructed, sized, and operated in accordance with the provisions of subparagraphs 64E-6.010(2)(a)1.-3., F.A.C.

(b) The proposed disposal method and the site to be used for disposing of the waste from portable restrooms or portable or stationary holding tanks.

(c) The contractor registration number and certificate of authorization number, if applicable.

(3) When a permit is issued, the number of said permit along with the name of the company, its phone number, and the gallon capacity of the waste storage tank shall be prominently and permanently displayed on the service truck in contrasting colors with 3 inch or larger letters. Use of removable magnetic signs shall not be considered permanent display of vehicle identification information.

(4) After waste is removed from a portable or stationary holding tank, the original cap or lid of the tank shall be put back

EFFECTIVE APRIL 28, 2010

in place, or be replaced with a new cap or lid if the original one is broken. Tank lids shall be completely sealed and secured as per paragraph 64E-6.013(2)(i), F.A.C. The site shall be left in a nuisance-free condition.

(5) Waste from portable or stationary holding tanks or portable restrooms shall be transported to an approved treatment facility in such a manner as to preclude leakage, spillage or the creation of a sanitary nuisance.

(6) All portable restroom and portable or stationary holding tank waste haulers regulated by Chapter 64E-6, F.A.C., are to maintain a collection and hauling log at the main business location which provides the information listed below. Records shall be retained for five (5) years.

(a) Date of septage or waste collection;

(b) Estimated volume, in gallons, of septage or waste transported;

(c) Location of the approved treatment facility;

(d) Date and time of discharge to the treatment facility;

(e) Acknowledgement from treatment facility of receipt of septage or waste; and

(f) The location and the installation or placement date of all portable holding tanks placed into service. When a county health department requests to see the list of holding tank installation locations, only those locations within the health department's county of jurisdiction need to be provided.

(7) Portable Restrooms, Portable Holding Tanks, Stationary Holding Tanks, Mobile Restroom Trailers, Mobile Shower Trailers, and Portable Sinks.

(a) The department shall allow, on a temporary basis, portable restrooms, mobile restrooms, mobile shower trailers, and portable or stationary holding tanks for fairs, carnivals, revivals, field locations, encampments and other locations which lack permanent structures where people congregate for short periods of time, provided the construction, maintenance, and utilization of such systems conform to the general provisions of this chapter. Portable restrooms, portable or stationary holding tanks or other restroom facilities shall be provided at commercial and residential building sites for the duration of construction any time workers are present, and shall not be bound by the definition of temporary. All required restroom facilities shall remain accessible whenever the intended users are present. Where the department determines that no health hazard will result, portable restrooms, portable holding tanks, stationary holding tanks, mobile restroom trailers, mobile shower trailers, and portable sinks shall be permitted meeting setbacks that are 50% of the setback requirements of subsections 64E-6.005(1) through (3), F.A.C., provided portable or stationary holding tanks shall be placed within secondary containment structures with a containment capacity of no less than 110% of the total waste capacity of the holding tank. For purposes of this rule, a holding tank is any sealed, water tight fixture for receiving and storing domestic wastewater from plumbing fixtures in remote locations or at building sites or special events. For purposes of this rule, a portable restroom is a transportable, self contained static or flush-type toilet constructed to promote a sanitary environment at remote locations, building sites or special events, comprised of at least a waste storage receptacle, a riser and toilet seat and a protective enclosure. Portable restrooms, mobile restrooms, and mobile shower trailers at building sites or at a location for a temporary period of time do not require a permit from the department but must comply with the provisions of this rule. A construction permit (DH 4016) shall be obtained before placing or installing any stationary holding tanks.

(b) The department shall approve, for permanent use or placement, portable restrooms or stationary holding tanks at continually used locations where restroom facilities are desirable for the promotion of public health and where conventional facilities are neither available nor practical. Examples of such locations would be boat ramps, remote areas of golf courses, office or sales trailers, or other places where people congregate which meet the above criteria. A construction permit (DH 4016) shall be obtained before placing or installing any portable restroom or stationary holding tank for permanent use. The portable restroom service company providing portable restrooms or stationary holding tanks shall be responsible for maintenance of the unit and removal if conventional facilities are made available.

(c) Portable restrooms shall be self-contained, have self closing doors and shall be designed and maintained so that insects are excluded from the waste container.

(d) Portable restroom service company operators shall use Table PR I to determine the required number of facilities for special events for use in situations where no local or state codes provide a minimum number of toilet facilities. Table PR I assumes that the portable restrooms are serviced only once per day. If the restrooms are serviced twice per day, the value from the table shall be divided by two. If they are pumped three or more times per day, the value shall be divided by three. All resulting fractional numbers of restrooms required shall be rounded up to the next higher whole number of restrooms. If permanent restroom facilities are available for use by the attendees, the number of portable restrooms may be reduced based on the number of attendees the permanent facilities are designed to accommodate. At least one working day prior to the special event, special event organizers shall provide to the county health department a signed contract, or facsimile copy thereof, with the portable restroom service company specifying the dates the facilities will be on the event site, the number of restroom facilities to be provided, the servicing frequency and the removal date for the units.

(e) Table PR II shall be used to determine the number of required facilities at remote locations and commercial and residential building sites.

1. Table PR II assumes that the portable restrooms are serviced only once per week. If the restrooms are serviced twice per week, the value from the table shall be divided by two. If they are pumped three or more times per week, the value shall be

EFFECTIVE APRIL 28, 2010

divided by three. All resulting fractional numbers of restrooms required shall be rounded up to the next higher whole number of restrooms.

2. Where a contractor has multiple building sites, the individual sites shall be considered a single site for purpose of determining the number of facilities. Portable restrooms serving multiple individual building sites may be shared between sites provided they are no more than 300 feet from any individual building site served.

(f) Waste receptacles shall be watertight and made of non-absorbent, acid resistant, corrosion-resistant and easily cleanable material.

(g) The floors and interior walls shall have a non-absorbent finish and be easily cleanable.

(h) Portable restrooms shall be serviced at least weekly and the inside of the structure housing the storage compartment shall be cleaned on each service visit. The waste storage compartment shall be charged with a sanitizer-deodorizer solution prepared in accordance with the sanitizer-deodorizer manufacturer's instructions.

(i) Each portable restroom shall have listed in a conspicuous place the name and telephone number of the servicing company.

(j) Portable restrooms shall be maintained in a sanitary condition. Portable restrooms at special events shall be serviced at least daily.

TABLE PR I

NUMBER OF PORTABLE RESTROOMS REQUIRED FOR SPECIAL EVENTS

(ASSUMES SERVICING ONCE PER DAY)

NUMBER OF PEOPLE PER DAY	NUMBER OF HOURS FOR EVENT PER DAY									
	1	2	3	4	5	6	7	8	9	10
250	2	2	2	2	2	3	3	3	3	3
500	2	3	4	4	4	4	4	4	4	4
1000	4	5	6	7	7	8	8	8	8	8
2000	6	10	12	13	14	14	14	15	15	15
3000	9	14	17	19	20	21	21	21	21	22
4000	12	19	23	25	28	28	28	30	30	30
5000	15	23	30	32	34	36	36	36	36	36
6000	17	28	34	38	40	42	42	42	44	44
7000	20	32	40	44	46	48	50	50	50	50
8000	23	38	46	50	54	57	57	58	58	58
9000	26	42	52	56	60	62	62	62	64	64
10,000	30	46	57	63	66	70	70	72	72	72
12,500	36	58	72	80	84	88	88	88	88	92
15,000	44	70	84	96	100	105	105	110	110	110
17,500	50	80	100	110	115	120	125	125	126	126
20,000	57	92	115	125	132	138	138	144	144	150
25,000	72	115	144	154	168	175	175	176	176	184
30,000	88	138	168	192	200	208	208	216	216	216

TABLE PR II

PORTABLE RESTROOMS REQUIRED FOR REMOTE LOCATIONS AND COMMERCIAL AND RESIDENTIAL BUILDING SITES

PER SITE OR LOCATION

(ASSUMES SERVICING ONCE PER WEEK)

NUMBER OF PEOPLE PER SITE

NUMBER OF RESTROOMS REQUIRED

8 HOURS PER DAY – 40 HOURS PER WEEK

1-10	1
11-20	2
21-30	3
31-40	4
41-50	5
over 50	Add 1 restroom for every 10 additional people or fraction thereof

EFFECTIVE APRIL 28, 2010

TABLE PR III
 HOLDING TANK CAPACITY REQUIRED FOR REMOTE LOCATIONS, AND SPECIAL EVENTS
 PER SITE OR LOCATION

(ASSUMES SERVICING TWICE PER WEEK) NUMBER OF PEOPLE PER SITE 8 HOURS PER DAY – 40 HOURS PER WEEK	MINIMUM HOLDING TANK CAPACITY (IN GALLONS)
1	125
2-3	250
4-5	500
6-7	750
over 7	Add 125 gallons for each additional person

(k) Portable hand washing facilities shall be self-contained and have access to a fresh water compartment and a wastewater compartment. A sign shall be posted near the hand washing apparatus to advise users that the water is not for drinking.

(l) Portable hand washing facilities shall be provided in a proportion of one hand wash facility to every ten portable restrooms required, and shall be provided at special events and remote locations where food is served or picnic areas are provided. With the exception of locations where food is served, hand sanitizers may be used in lieu of hand washing facilities, at the option of the applicant.

(m) The number and location of portable restroom and hand washing facilities for food handlers at special events shall be based on this section or applicable local or state food hygiene requirements, whichever is greater.

(n) An applicant for a stationary holding tank installation permit shall provide to the county health department a copy of a contract with a permitted disposal company that states the holding tank capacity and the scheduled pumping frequency.

(o) All stationary holding tanks shall be constructed in compliance with the construction standards for treatment receptacles in Rule 64E-6.013, F.A.C.

(p) Portable holding tanks shall meet the following requirements:

1. The total effective capacity of the portable holding tank shall not exceed 300 gallons;
2. No portion of the portable holding tank shall be more than 12 inches below the surface of the ground;
3. The portable holding tank shall be used for a construction site or temporary use;
4. The portable holding tank shall be rigid, water-tight, impervious;
5. Polyethylene holding tanks shall meet the requirements of International Association of Plumbing and Mechanical Officials (IAPMO) PS 1-93, Paragraph 5.4 "Polyethylene", herein incorporated by reference. Where the requirements of IAPMO PS 1-93 Paragraph 5.4 "Polyethylene" conflict with the standards in this section, the standards in this section shall apply;
6. Multiple portable holding tanks, if used, shall be connected in such a manner that leakage from one tank will not result in the loss of any liquid from any other tanks;
7. Each portable holding tank shall have listed in a conspicuous place the name and telephone number of the servicing company; and
8. The portable holding tank shall be removed from the site when no longer needed;
9. The portable holding tank servicing company shall maintain a list of the location and the installation or placement date of all portable holding tanks placed into service. The list shall be made available to the Department upon request.

(q) Portable or stationary holding tanks shall be serviced at least weekly to prevent insanitary conditions.

(r) Table PR III shall be used to determine the required total capacity of portable or stationary holding tanks serving a remote location, construction site, or special event. The values from table PR III shall be adjusted proportionately to the number of times per week the holding tank will be emptied.

(s) Application for a service permit shall be made to the county health department on Form DH 4012, "Application for Septage Disposal Service Permit, Temporary System Service Permit, Septage Treatment and Disposal Facility, Septic Tank Manufacturing Approval". The following must be provided for the evaluation prior to issuance of a service permit:

1. The permanent location and address of the business where operations will originate and where equipment is to be stored when it is not in use.

2. The proposed disposal method and the site to be used for disposing of the waste.

(t) The following equipment, maintenance and service requirements shall be complied with:

1. Vehicles used for servicing portable restrooms shall be provided with two separate tanks or a dual compartment tank. One compartment or tank shall be used for receiving and removing wastes and the other shall be used for clean water storage and shall have adequate capacity to allow proper cleaning of each serviced unit. The waste tank on all vehicles servicing portable restrooms or portable or stationary holding tanks shall be equipped with a suction hose having a cut-off valve not more than 36 inches from the intake end.

2. Standby portable restroom and holding tank service equipment shall be available for use during breakdowns or

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emergencies. If equipment from another approved service is to be used for stand-by purposes, a written agreement between the services must be provided to the county health department.

3. The waste storage compartment of a tank truck shall be maintained as necessary to prevent the creation of sanitary nuisance conditions.

(u) Portable or stationary holding tank, portable restroom, and portable hand sink wastes shall be disposed of into a septage treatment and disposal facility approved by the department or into a treatment facility approved or permitted for such disposal by the Department of Environmental Protection. These wastes shall be land applied under provisions of subsection 64E-6.010(7), F.A.C., provided a DEP-approved treatment facility is not available. Companies which service portable or stationary holding tanks or portable restrooms which use quaternary ammonium sanitizing and deodorizing compounds are prohibited from having the wastes treated or disposed of at lime stabilization facilities.

(v) When disposed of in a department approved lime stabilization facility, the portable restroom, portable hand washing and portable or stationary holding tank wastes shall be blended with domestic septage at a rate of no less than 3 parts septage to 1 part holding tank, portable restroom or portable hand washing facility waste prior to lime stabilization. Treatment and disposal shall comply with the provisions of paragraphs 64E-6.010(7)(a)-(u), F.A.C.

(w) Contents of portable restrooms and portable or stationary holding tanks shall be removed in their entirety when pumped.

(x) Persons who own portable restrooms but are not a permitted service company shall maintain a service contract with a permitted service company for every portable restroom in use. The name and telephone number of the owner shall be displayed on every portable restroom in use.

(8) All materials incorporated herein may be obtained from the Bureau of Onsite Sewage Programs at www.MyFloridaEH.com or 4052 Bald Cypress Way, Bin A08, Tallahassee, Florida 32399-1713.

Rulemaking Authority 381.0065(3)(a), 489.553(3) FS. Law Implemented 381.0065, 386.041 FS. History—New 5-24-04, Amended 11-26-06, 6-25-09, 4-28-10.

64E-6.011 Abandonment of Systems.

(1) Whenever the use of an onsite sewage treatment and disposal system is discontinued following connection to a sanitary sewer, following condemnation or demolition or removal or destruction, of a building or property, or discontinuing the use of a septic tank and replacement with another septic tank, the system shall be abandoned within 90 days and any further use of the system for any purpose shall be prohibited. However, if the Department of Environmental Protection or its designee approves the use of the retention tank where the tank is to become an integral part of a sanitary sewer system or stormwater management system, the septic tank need not be abandoned.

(2) The following actions shall be taken, in the order listed, to abandon an onsite sewage treatment and disposal system:

(a) Property owner or agent shall apply for a permit from the department to abandon the existing onsite sewage system and submit the required fee. Upon receiving a permit:

(b) The tank shall be pumped out.

(c) The bottom of the tank shall be opened or ruptured, or the entire tank collapsed so as to prevent the tank from retaining water, and

(d) The tank shall be filled with clean sand or other suitable material, and completely covered with soil.

(e) An inspection of the system abandonment shall be conducted by the department or by the local utility or plumbing authority performing the system abandonment.

(3) The permitting provisions of paragraph 64E-6.011(2)(a), F.A.C., are not required if a local utility or local plumbing authority performs a system abandonment program which requires the completion of those steps listed in paragraphs 64E-6.011(2)(b), (c), (d), and (e), F.A.C. If the system abandonment is performed by a local utility or local plumbing authority, the local utility or local plumbing authority performing the abandonment program shall maintain a log of all inspections performed and shall forward the log to the County Health Department on a monthly basis.

(4) A septic tank serving a single family residence may, at the owner's discretion, be converted into a cistern pursuant to the following procedures:

(a) The applicant shall obtain a system abandonment permit from the county health department.

(b) The permit application shall specify the intended use of the abandoned septic tank.

(c) The activities related to abandoning the onsite sewage treatment and disposal system shall not create a sanitary nuisance.

(d) The septic tank shall be disconnected from the drainfield and from the building sewer pipe.

(e) All work to disconnect, clean and sanitize the septic tank shall be conducted by a registered septic tank contractor or a state-licensed plumber or by the owner of the owner-occupied single family residence being served by the septic tank.

(f) All septage, wash water, and other liquids removed from the tank shall be removed and handled as septage (Rule 64E-6.010, F.A.C.) by a DOH-licensed septage disposal service and disposed of at a DEP-regulated wastewater treatment facility.

(g) The health department shall inspect the tank once it is disconnected, emptied, cleaned, disinfected and filled with water. The inspection shall determine whether all of the following conditions have been met:

EFFECTIVE APRIL 28, 2010



Maria Ratcliff <mratclif@keywestcity.com>

2nd Goombay Application

John Wilkins <jwilkins@keywestcity.com>

Tue, Jun 10, 2014 at 2:35 PM

To: Maria Ratcliff <mratclif@keywestcity.com>, Richard Sarver <rsarver@keywestcity.com>, Steve Torrence <storrenc@keywestcity.com>, Danny Blanco <dblanc@keywestcity.com>, Jim Young <jjyoung@keywestcity.com>, Rogelio Hernandez <rhernand@keywestcity.com>, Mary Anderson <manderso@keywestcity.com>

Parking is OK with plans.

Note about parking probably refers to vendors not tour buses

John Wilkins

From: Maria Ratcliff [mailto:mratclif@keywestcity.com]

Sent: Tuesday, June 10, 2014 2:29 PM

To: Richard Sarver; Steve Torrence; Danny Blanco; Jim Young; Rogelio Hernandez; Mary Anderson; John Wilkins

Subject: 2nd Goombay Application

[Quoted text hidden]

Key West Economic Festival Community Coalition

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Ruff
SIGNATURE DATE 5/29/14

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT/PORT

SIGNATURE DATE

CODE COMPLIANCE

Jim Jones
SIGNATURE DATE 10 Jun 14

CONDITIONS/RESTRICTIONS:

CONDITIONS/RESTRICTIONS:

CONDITIONS/RESTRICTIONS:

CONDITIONS/RESTRICTIONS:

CONDITIONS/RESTRICTIONS:

CONDITIONS/RESTRICTIONS:

EVENTS:
REQUEST HAS BEEN APPROVED _____
DENIED _____ (if denied attach explanation)

Key West Greenberg Festival (Community Celebration)

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Signature: [Signature] DATE: 5/29/14

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

Signature: [Signature] DATE: 6-10-14

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE _____ DATE _____

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE _____ DATE _____

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

SIGNATURE _____ DATE _____

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

SIGNATURE _____ DATE _____

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)

Key West Greenberg Festival (Community Coalition)

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Steve Torrence
SIGNATURE DATE 5/29/14

PUBLIC WORKS

SIGNATURE DATE

POLICE DEPARTMENT

Steve Torrence 6/10/14
SIGNATURE DATE

FIRE DEPARTMENT

SIGNATURE DATE

KWDOT/PORT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

CONDITIONS/RESTRICTIONS:

CONDITIONS/RESTRICTIONS:

Extra Duty Required
-ABT Permit Required
-Noise Exemption Required

CONDITIONS/RESTRICTIONS:

CONDITIONS/RESTRICTIONS:

CONDITIONS/RESTRICTIONS:

EVENTS:
REQUEST HAS BEEN APPROVED
DENIED

(if denied attach explanation)

Key West Greenway Festival Community Coalition

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Katchoff 5/29/14
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

Rozelio Hernandez / R.S. 6-11-14
SIGNATURE DATE

Major detour for buses

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____

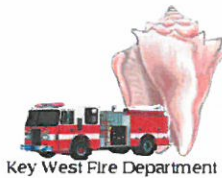
DENIED _____

(if denied attach explanation)

Goombay 2014

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):	CONDITIONS/RESTRUCTIONS
_____ SIGNATURE DATE	_____ _____ _____
PUBLIC WORKS	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
POLICE	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
FIRE DEPARTMENT Daniel Blanco 6/11/14	SEE ATTACHED MEMO
_____ SIGNATURE DATE	_____ _____ _____
PORT/KEY WEST DOT	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
CODE COMPLIANCE	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
KEY WEST PROPERTY MANAGEMENT	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____
PARKING DEPARTMENT	_____ _____ _____
_____ SIGNATURE DATE	_____ _____ _____



Key West Fire Department

Office of the Fire Marshal

Danny Blanco , Fire Marshal
Kenneth Wardlow, Capt. / Fire Inspector
Gregory Barroso, Capt. / Fire Inspector
Jason Barroso, Lt./ Fire Inspector

1600 N. Roosevelt Blvd.
Key West, FL 33040
Phone: (305) 809-3933
Fax: (305) 293-8399

Food Booth and Vendor Regulations

Vendor Booth Construction and Location

1. Each vendor booth shall have at least one exit way, minimum 3 feet wide by 6' height (booth frame shall not intersect exit path).
2. A 60-inch clearance shall be maintained between the cooking surface and any combustible canopy.
3. **Each vendor shall stay within their assigned area, equipment and supplies shall not be staged outside their allotted space. ie: sidewalks, exit ways.**

Butane or Propane equipment:

1. Shut-off valves must be provided at each fuel source.
2. Tanks must be protected from damage and secured in an upright position and must be located at least 5 feet apart from each other.
3. No storage of extra butane or propane tanks in booth.
4. Tanks not in use must be turned **OFF**.
5. Unused fuel cylinders shall be stored in a secured position. Unused cylinders must be located 50 feet away from all combustibles.

All compressed gas bottles, flammable or non-flammable shall be properly secured to prevent accidental tipping over.

Electrical Power:

1. Generators shall be placed in locations approved by the Fire Marshal's Office for "special events" use.
2. Refueling of generators is prohibited during event hours. No extra fuel shall be stored during event hours.
3. During approved refueling times, no smoking or open flames are allowed within 25 feet.
4. Extension cords shall be of grounded type and approved for exterior use. Extension cords shall be placed so as not to create a hazard.

Charcoal Cooking:

1. Charcoal cooking must be located in areas away from public access.
2. Charcoal cooking must be 10 feet away from combustible structures and parked vehicles.
3. Coals shall be disposed in metal containers

Deep Fat Frying/Flambé/Open Flame Cooking:

1. Deep fat frying is defined as any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.
2. The cook area must not be accessible by the general public.
3. Deep fat frying equipment must be equipped with a temperature regulating device.
4. Separation must be maintained with a minimum of 3 feet clearance between deep fat frying and flambé or open flame cooking.

Fire Extinguishers:

1. Each cooking booth must be equipped with a fire extinguisher with a minimum rating of **3A:40B:C**. (dry chemical extinguisher)
2. For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of **2A:10B:C** must not exceed 75 feet.
3. Fire extinguishers must be serviced annually and be tagged accordingly.
4. Each generator must be provided with a fire extinguisher with a minimum 40B:C rating. The extinguisher shall be located near the generator and accessible at all times.
5. Each cooking booth that is using deep fat fryers must have a **6 Liter Type K** (wet chemical fire extinguisher).

Miscellaneous:

Fire Hydrants – Fire Hydrants must not be obstructed at any time for any reason.

Streets – Parking is limited, therefore, do not leave your vehicle parked where it will block the street in such a manner as to prevent other vehicles from passing.

The above regulations are not inclusive of other general fire safety provisions that may be imposed upon inspection.

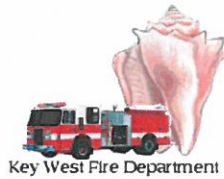
Any booth not in compliance will be immediately closed.

Fire Safety Tips

1. Know where the nearest fire extinguisher is located and how to use it.
2. **DO NOT** leave cooking operations unattended.
3. **DO NOT** wear loose fitting clothing while cooking.
4. Remove trash accumulation regularly.
5. Keep combustibles away from heat sources.
6. Do not spray lighter fluid on briquettes that have been previously ignited.
7. In case of emergency, **DIAL 9-1-1.**

Key West Fire Department

Office of the Fire Marshal



Danny Blanco, Fire Marshal
Kenneth Wardlow, Capt. / Fire Inspector
Gregory Barroso, Capt. / Fire Inspector
Jason Barroso, Lt. / Fire Inspector

1600 N. Roosevelt Blvd.
Key West, FL 33040
Fax: (305) 293-8399
Phone: (305) 809-3933

REGLAS PARA PUESTOS DE COMIDA Y VENEDORES

CONSTRUCTION Y LOCALIDAD DE LOS PUESTOS

1. Cada puesto debe tener una via de salida, minimo de 3 pies de ancho por 6 pies the alto (la estructura del puesto no debe intersectar la via de salida)
2. Un espacio de 60 pulgadas debe ser mantenido entre la cobertura del puesto y cualquier superficie donde se este cocinando. Tambien debe haber una barrera de peatones entre toda superficie caliente y el publico.
3. **Cada vendedor debe permanecer en svarea asignada, sus equiposy provisiones no puedeu estar fuera de svarea desiguada (esto incluye las acerasy vias de salida).**

Equipos que usan Butano y Propano:

- .Todos los tanques deben tener una valvula para apagar el combustible.
- .Los tanques deben estar protegidos y asegurados en su posicion de uso y deben de estar a 5 pies uno del otro.
- .No se pueden tener tanques extras de combustible en los puestos.
- .Tanques que no esten en uso tienen que estar **apagados**.
- .Los tanques que no esten en uso deben estar guardados en un lugar seguro. Esos tanques deben estar ceparados 50 pies de cualquier producto flammable. Todos los tanques de gas bajo presion, tanto flammable como no-flammable, deben de estar protegidos para prevenir algun accidente.

Equipos de Electricidad

- .Generadores deben de estar en lugares aprobados por la Oficina del Fire Marshal para uso en "eventos especiales".
- .Esta prohibido abastecer de combustible a los generadores durante el horario del evento. Ningun combustible extra debe mantenerse en el puesto durante el horario del evento.
- .Durante el horario permitido para reabastecer el combustible, no se permite fumar o tener ninguna otra llama al aire libre dentro de 25 pies de distancia.
- .Los cables de extension deben ser los que estan aprobados para uso exterior.
- .Los cables de extension deben de estaren un lugar libre de peligros.

Cocinando con Carbon

- .En las areas donde ay acceso publico, nose pude cocinar con carbon.
- .Los equipos de cocinar con carbon deben de estar separados 10 pies de cualquier estructura flammable o vehiculos estacionados.
- .El carbon se debe desechar en vasijas de metal.
- .Para ensender el carbon se debe hacer en una vasija protegida, donde las llamas esten distanciadas tanto del publico como de productos flammable.

Freidoras de Grasa y Equipos de Cocinar con Llamas al Aire Libre

- .Freir en grasa se define como cualquier operacion o proceso de cocinar en el cual el producto flota o es sumergido en aceite caliente durante el proceso de cocinarse.
- .El area de freir no puedo tener acceso para el publico.
- .Los equipos de freir deben tener una forma de graduar la temperatura.
- .Debe haber una separacion minima de 3 pies entre los equipos de freir y otros equipos de llamas para cocinar al aire libre.

Extinguidores de Fuego

- .Cada puesto donde se cocine tiene que estar equipado con un extinguidor **3A:40B:C** (extinguidor quimico seco)
- .Para los puestos, la distancia maxima para llegar a un extinguidor tipo **2A:10BC** no debe ser mas de 75 pies.
- .Los extinguidores deben estar situados adjacente a la salida y tienen que estar visible y accessible.
- .Cada extinguidor debe ser chequeado anualmente y marcado de acuerdo al mismo.
- .Cada generador debe de ser equipado con un extinguidor de tipo **40B:C** por lo minimo. El extinguidor debe de estar cerca del generador y accessible en todo momento.

Otras Reglas

Hidrantes- Por ninguna razon o en ningun momento deben ser obstruidos o bloqueados.

Calles- El parqueo esta limitado por lo tanto no debe estacionar su vehiculo donde le bloquee el acceso a vehiculos de emergencia.

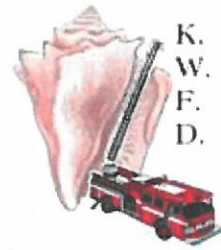
Todas estas reglas no incluyen otras provisiones generales que se les imponga despues de la inspeccion.

Cualquier puesto que no cumpla las reglas, cera cerrado inmediatamente.

Informacion para Proteccion Contra Incendios

- .Asegurese de donde y como usar el extinguidor de incendios mas cercano.
- . **No** deje desatentido ningun equipo de cocinar.
- . **No** se vista con ropa que le quede suelta cuando este cocinando.
- . No deje que gran cantidad de basura se acumule en su puesto.

- . Separe los productos flammable de todo equipo de cocinar.
- . **No** le heche combustible al carbon que ya esta encendido.
- . En caso de alguna emergencia, **Marque 9-1-1.**



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Goombay Festival

From: Division Chief/Fire Danny Blanco

Date: June 11, 2014

Reference: Goombay Festival

This office reviewed the special event application for Goombay Festival to be held on October 17 & 18, 2014.

The following conditions apply:

- Any cooking that takes place on city property needs to have a Life Safety Inspection.
- Attached are the vendor regulations for special events.
- The Fire Marshal's office will require a total of 9 Fire Inspectors during the event hours at a rate of \$40.00 per hour: (4) Inspectors Friday the 17th, and (5) Inspectors Saturday the 18th.
- The same foot print for the festival set up as 2013. Booths will be designated to one side of the street, there will be no blocked cross streets or hydrants, and there shall be 10' clearance from the corners on each intersection.
- **Event coordinator is responsible for scheduling the inspection with this office.**

If I can be of any further assistance please contact me.

Danny Blanco, Fire Marshal/Division Chief

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3931 Office
305-292-8284 Fax
dblanco@keywestcity.com

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.

3266 USMC BX
KEY WEST

Key West Groombay Festival Community Coalition

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

✓ Maria Ratchiff 5/29/14
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

✓ _____
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

✓ _____
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

FIRE DEPARTMENT

✓ _____
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

KWDOT/PORT

✓ _____
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

CODE COMPLIANCE

✓ _____
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)