



# Monthly Property Management Department Report

To: Albert P. Childress  
City Manager 

Date: April 11, 2024

From: Gary Moreira  
Senior Property Manager

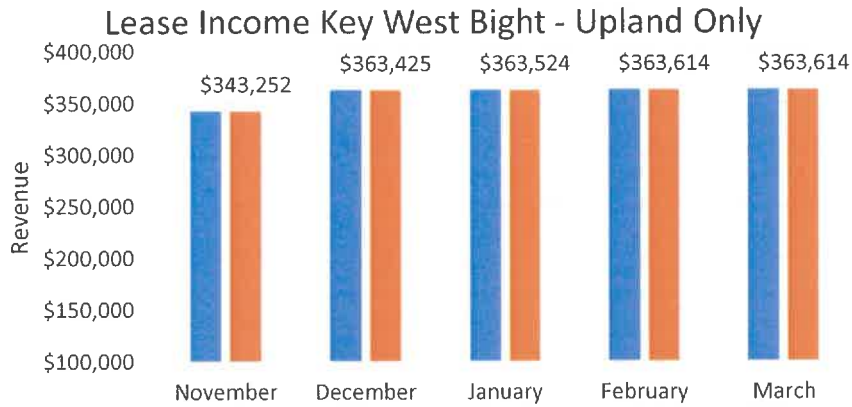
Subject: March 2024 Property Manager Report

## Property Management

Rent Collections – Note: tables have not included percentage rent estimates from percentage rent vs. base rent paying tenants.

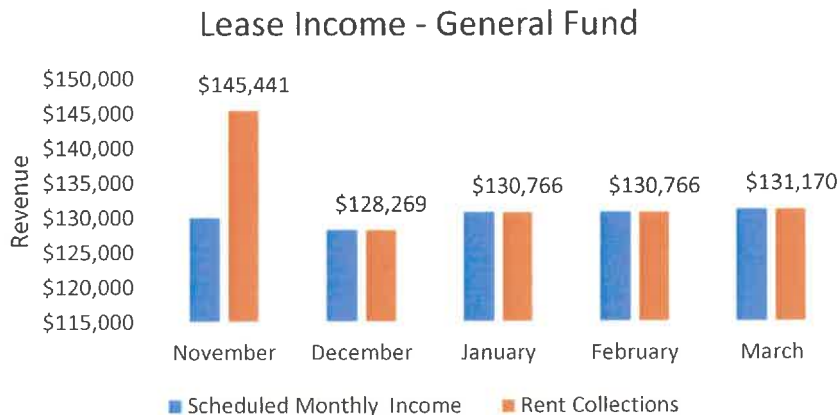
Projected Income - \$363,614

Collected - \$363,614



Projected Income – \$130,766

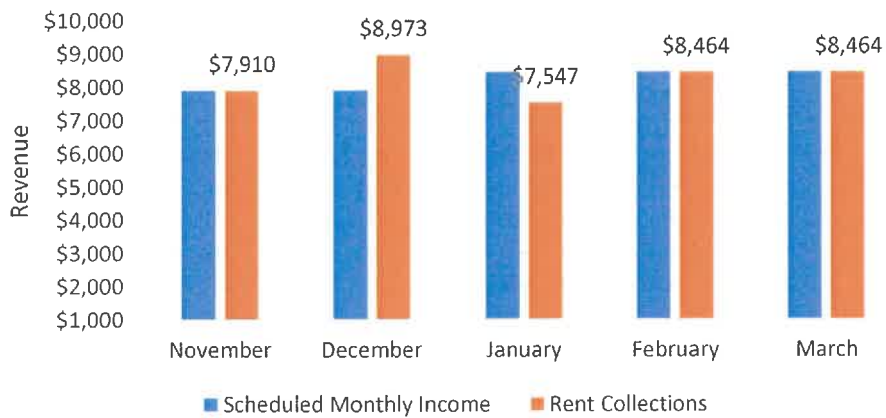
Collected - \$130,766



Projected Income – \$8,464

Collected – \$8,464

### Lease Income - Submerged Lands



Leases Renewed, Amendments/Executed	5
Records Request/Research	1
Yardi & Maintain X database Import	10
Gross Sales data entry to Yardi	0
Leases/Licenses drafted	2
Leases/Agreements Reviewed	16
Rent Collected	See tables
Default Notices/Collection Calls	0
Tenant meetings	7
Tenant Complaints received	1
Property Maintenance requested	3 (From site inspections)
Lease Language Modifications	2
Public Notices Published	0