City of Key West

Budget Preparation Worksheets Fiscal Year 2024/2025

Fund: 001 General Fund

Department: 1904 Fleet Service Management

Key	Object	Account Description	Category	FY 2021/2022 Actuals	FY 2022/2023 Actuals	FY 2023/2024 Adopted	FY 2023/2024 6 Mth Amnd	FY 2023/2024 6 Mth Actuals	FY 2024/2025 Dept Req	FY 2024/2025 CM Review
0011904	5191200	Regular Salaries & Wages		\$428,629	\$443,744	\$474,218	\$474,218	\$218,869	\$485,917	\$485,917
0011904		Overtime		\$4,934	\$3,475		\$3,600		\$5,000	\$5,000
0011904	5191500	Special Pay		\$840	\$840		\$840	\$420	\$840	\$840
0011904	5192100	FICA Taxes		\$32,486	\$33,688	\$36,617	\$36,617	\$16,762	\$37,619	\$37,619
0011904	5192200	Retirement Contributions		\$29,599	\$29,828	\$31,332	\$31,332	\$14,387	\$39,753	\$39,753
0011904	5192300	Life & Health Insurance		\$98,327	\$112,625	\$122,434	\$122,434	\$53,912	\$123,992	\$123,992
			Personnel Services	\$594,814	\$624,200	\$669,041	\$669,041	\$307,847	\$693,121	\$693,121
0011904	5193400	Other Contractual Service		\$24,950	\$22,178	\$30,270	\$30,270	\$6,767	\$35,570	\$35,570
		FUEL TANK INSPECTION GPS TRACKING SYSTEM SAFETY KLEEN TECHNICAL SUPPORT F	I - FOR CITY VEHICLES	NO						\$770 \$2,000 \$23,000 \$500 \$1,800 \$4,000 \$3,500
0011904	5194100	Communications/Postage		\$0	\$5	\$500	\$500	\$0	\$500	\$500
		SHIPPING PARTS(RETU	RNS & REPAIRS/REBUILDS)							\$500
0011904	5194400	Rentals & Leases		\$0	\$433	\$1,000	\$1,000	\$421	\$0	\$1,000
		PRINTER LEASE								\$1,000
0011904	5194600	Repairs and Maintenance		\$91,468	\$147,103	\$143,000	\$143,000	\$60,941	\$179,000	\$174,000
		CERTIFIED FUEL SYSTE FUEL MANAGEMENT AN HEAVY EQUIP REPAIR (I	SERVICES FROM MANUFA M REPAIR SERVICES INUAL SERVICE AGREEMEN	IT & KEYS						\$3,000 \$35,000 \$3,000 \$3,000 \$70,000 \$60,000
0011904	5194900	Other Current Charges		\$25	\$148	\$150	\$150	\$0	\$150	\$150
		STATE OF FL FUEL TAN	K REGISTRATION							\$150

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0011904	5195200	Operating Supplies			\$65,655	\$79,863	\$76,700	\$76,700	\$44,705	\$86,700	\$86,700			
			BULK OIL 5W30 AND WIND SHOES FOR STAFF SHOP SUPPLIES(CONSUM TIRES		UTS&BOLTS)						\$10,000 \$1,200 \$15,500 \$60,000			
0011904	5195201	Fuel			\$504,075	\$493,792	\$575,000	\$575,000	\$234,789	\$664,900	\$562,300			
			7,200 GALLONS AT \$4.00/ DIESEL FUEL FOR GENEF FUEL FOR MOTOR CYCLE UNLEADED FUEL ESTIMA	RAL FUND VEHICLES PUR ES		H THE TRANSIT FU	\$28,800 \$76,000 \$7,500 \$450,000							
0011904	5195500	Training			\$218	\$0	\$600	\$600	\$0	\$600	\$600			
			3 EMPLOYEES, TWO TESTS EACH \$99 PER TEST ASE TRAINING/CERTIFICATION											
			Ор	erating Expenditures	\$686,391	\$743,522	\$827,220	\$827,220	\$347,623	\$967,420	\$860,820			
0011904	5196400	Machinery & Equipme	ent		\$14,268	\$95,973	\$31,400	\$31,400	\$0	\$91,400	\$60,000			
			DIESEL FORKLIFT								\$60,000			
				Capital Outlay	\$14,268	\$95,973	\$31,400	\$31,400	\$0	\$91,400	\$60,000			
		Fleet Service	ce Management - Total		\$1,295,473	\$1,463,694	\$1,527,661	\$1,527,661	\$655,471	\$1,751,941	\$1,613,941			

City of Key West FY 24/25 BUDGET Personnel Allocation

AUTHORIZED										
BUDGET										
FY23/24 FY24/25										
7.00	7.00									

TOTAL:

1904 FLEET SERVICE MANAGEMENT

		ORIZED		AUTHORIZED BUDGET		
POSITION TITLE		GET	POSITION TITLE			
	FY23/24	FY24/25		FY23/24	FY24/25	
FULL TIME:			PART TIME:			
Certified Mechanic (ASE)	1.00	1.00				
Fleet Services Manager	1.00	1.00				
Fleet Vehicle Helper	1.00	1.00				
Foreman	1.00	1.00				
Lead Certified Mechanic (ASE)	2.00	2.00				
Paint & Body Shop Apprentice	1.00	1.00				
TOTAL FULL TIME:	7.00	7.00	TOTAL PART TIME:	-	-	

SALARY BUDGET FY 24/25 POSITION CONTROL

										174,900 FY25			•	7.65%		\$17,713 PY \$17,491		
COST CENTER/ POSITION TITLE 1904 FLEET SERVICE MGMT	GR ST			FY 24/25 Proposed <u>FTEs</u>	Health Insurance <u>FTEs</u>			CT TEMP	hange in FTEs	Annual Salary	12 FY 24/25 Salary	12 Longevity	14 Over time	15 Special Pay	21 FICA Medicare	22 Retire Contrib	23 Health Life Ins	TOTAL
CERTIFIED MECHANIC (ASE) FLEET SERVICES MANAGER FLEET VEHICLE HELPER FOREMAN LEAD CERTIFIED MECH (ASE) LEAD CERTIFIED MECH (ASE) PAINT & BODY SHOP/APPRENT	G N G G G G	118 129 106 120 120 120 109	1.00 1.00 1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00 1.00 1.00					60,332 80,274 55,625 64,000 73,546 69,494 59,507	63,349 84,288 58,406 67,200 77,223 72,969 62,482			480 360		5,068 6,743 4,673 5,376 6,178 5,837 4,999		
			7.00	7.00	7.00	0.00) -	-	0.00	462,778	485,917	0	5,000	840	37,619	39,753	123,992	693,121
											Base	Taxes	Pension					

2% Merit Inc

9,718

743

777

11,239 Merit Contingency

SS Cap (does not incl Med)