



THE CITY OF KEY WEST

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TO: Bogdan Vitas, Jr., City Manager

FROM: Elizabeth Ignoffo, Permit Engineer

CC: E. David Fernandez, Assistant City Manager
Mark Finigan, Assistant City Manager
Doug Bradshaw, Senior Project Manager

DATE: November 2, 2012

SUBJECT: **Awarding the bid for Poinciana Elementary School (SRTS) Sidewalk Improvement, Project No. EN-1101, to Charley Toppino & Sons, Inc., in the amount of \$531,676.00**

ACTION STATEMENT:

This resolution will approve awarding Poinciana Elementary School (SRTS) Sidewalk Improvement to Charley Toppino & Sons, Inc., in the amount of \$531,676.00, for repair and installation of sidewalks on Duck Avenue, from Glynn Archer Drive (14th Street) to 17th Street, and 12th Street, form Staples Avenue to Seidenberg Avenue.

The low base bid, submitted by Charley Toppino & Sons, Inc., is \$531,676.00, which includes \$35,000.00 contingency allowance.

BACKGROUND:

The LAP Agreement between the City of Key West and FDOT for Safe Routes to School - Poinciana Elementary School was approved by Resolution No. 10-218, in the amount of \$437,726.00, which includes \$65,659.00 for design and \$372,067.00 for construction and construction engineering and inspection (CEI) services, of which \$346,408.00 is allocated for construction. Supplemental Agreement #2, to be approved by the City Commissioners on November 20, 2012, provides additional funding from FDOT in the amount OF \$185,268.00, bringing the total construction funds available for this project to \$531,676.00. The city funding cost share for this project is 0.0%.

On August 8, 2012, three bids were opened by the City Clerk. All three bids were determined to be responsive to the Invitation to Bid. The low base bid, \$531,676.00, was submitted by Charley Toppino & Sons, Inc. A summary of the received bids follows:

Charley Toppino & Sons, Inc.	\$531,676.00
D.N. Higgins, Inc.	\$556,697.00
OTAK Group, Inc.	\$748,000.00

MEMORANDUM

PURPOSE & JUSTIFICATION:

Poinciana Elementary School Sidewalk Improvement will consist of approximately 2,400 feet of repaired or newly installed sidewalks, 28 driveway aprons, and high visibility pedestrian crossing markers and warning signs.

OPTIONS:

1. The City Commission could approve award of the contract to the low bidder, Charley Toppino & Sons, Inc., for the repair and installation of sidewalks, crosswalk markings, and signage on Duck Avenue, from Glynn Archer Drive (14th Street) to 17th Street, and 12th Street, from Staples Avenue to Seidenberg Avenue, and authorize the City Manager to execute a contract with the low bidder. Approval will allow the City of Key West to utilize non-stimulus FDOT grant funds.
2. The City Commission could elect to not approve award of the contract to the low bidder for repair and construction of sidewalks, crosswalk markings, and signage on Duck Avenue and 12th Street, thereby, declining an opportunity to improve and enhance the safety of pedestrian routes to Poinciana Elementary School.

FINANCIAL IMPACT:

Poinciana Elementary School Sidewalk Improvement, Project No. EN-1101, fully funded from account 102-4104-541-6300, will be 100% reimbursed by FDOT.

RECOMMENDATION:

City Staff recommends the City Commission select Option 1; approve award of the low bid, \$531,676.00 from Charley Toppino & Sons, Inc., and authorize the City Manager to execute a contract with the low bidder; and authorize the expenditure of funds for the project.