

RESOLUTION NO. 20-076

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, RATIFYING EMERGENCY PROCUREMENTS APPROVED BY THE CITY MANAGER IN A MEMO DATED APRIL 28, 2020, AS PROVIDED FOR UNDER SECTION 2-797(2) OF THE CODE OF ORDINANCES, AUTHORIZING THE PURCHASE OF FOOD AND RELATED SUPPLIES IN AN AMOUNT NOT TO EXCEED \$50,000.00 FROM SYSCO CORPORATION TO BE DISTRIBUTED TO COMMUNITY AID ORGANIZATIONS FOR PREPARATION AND DISTRIBUTION TO THE CITIZENS OF KEY WEST DURING THE CORONAVIRUS PANDEMIC; AUTHORIZING PURSUANT TO SECTION 2-797(4)(b) OF THE CODE OF ORDINANCES - BEST INTERESTS OF THE CITY, PROCUREMENTS FOR ADDITIONAL FOOD AND RELATED SUPPLIES TO BE PROVIDED TO LOCAL NON-PROFIT ORGANIZATIONS FROM SYSCO CORPORATION IN AN AMOUNT UP TO \$143,144.17 (INCLUSIVE OF THE EMERGENCY PROCUREMENT AUTHORIZED CONCURRENTLY IN THIS RESOLUTION); DIRECTING STAFF TO WORK WITH COMMUNITY AID ORGANIZATIONS TO ENSURE NEEDS ARE ADDRESSED; AUTHORIZING ANY NECESSARY BUDGET TRANSFERS AND ADJUSTMENTS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on March 1, 2020, the Governor of Florida, Ron DeSantis, issued Executive Order Number 20-51, directing the State Health Officer and Surgeon General to declare a Public Health Emergency due to the discovery of Coronavirus Disease 2019 (COVID-19) in Florida; and

WHEREAS, in response to the COVID-19 threat, the City declared a State of Local Emergency on March 15, 2020 in accordance with F.S. 252.38 and CKW Resolution 2007-182. The

City most recently extended the State of Local Emergency on April 26, 2020; and

WHEREAS, the local State of Emergency required non-essential businesses, including tourism-related activities, to close, a Federal declaration suspended the passenger cruise industry in March 2020, and additional State and County declarations to protect public health and safety have presented additional restrictions, causing economic hardship and a pressing need for food distribution in Key West and across the country; and

WHEREAS, the City Manager acted without delay, using emergency powers authorized under Section 2-797(2) of the City's Code of Ordinances, to authorize and procure necessary purchases of up to \$50,000.00 for food products from Sysco Corporation, which was subsequently provided to local non-profits that are providing food preparation and distribution aid to the citizens; and

WHEREAS, Section 2-797(2) of the City's Code of Ordinances requires the City Commission to ratify such emergency purchases at its next scheduled meeting.

WHEREAS, the City Commission acknowledges that the Covid-19 Pandemic measures have placed a continuing economic burden on many citizens, and that it would be reasonable to re-allocate certain budgeted funds that are not yet disbursed to community organizations, to instead meet the immediate needs of residents for food; and

WHEREAS, the City Commission has determined that procuring and providing food supplies to local non-profit organizations, as described in the attached memorandum, is an effective way to protect the health, welfare and safety of residents, and in the best interests of the City pursuant to section 2-797(4)(b) of the Code of Ordinances; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the attached emergency procurement dated April 28, 2020 by the City Manager, pursuant to section 2-797(2) of the Code of Ordinances, from Sysco Corporation, Inc in an amount of up to \$50,000.00, is hereby ratified, for the purchase of food products to distribute to local non-profits currently providing food preparation and distribution aid to the citizens of Key West.

Section 2: That procurement of food and related supplies from Sysco Corporation, as described in the attached Memorandum, in an amount of up to \$143,144.17 (inclusive of the Emergency Procurement authorized concurrently in this Resolution), is hereby approved, pursuant to Section 2-797(4)(b), of the Code of Ordinances, best interests of the City.

Section 3: That City staff is directed to work closely with local non-profits providing food preparation and distribution aid to the citizens of Key West, to ensure funds are used effectively to meet current needs.

Section 4: That necessary budget transfers and adjustments, including the reallocation of funds budgeted but not disbursed to community organizations, in an amount not to exceed \$143,144.17, are hereby authorized for the purpose of providing food supplies to local non-profits providing food preparation and distribution aid to the citizens of Key West..

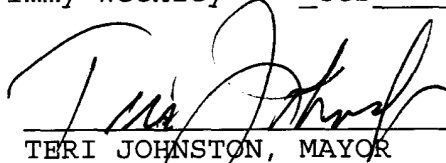
Section 5: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 5th day of May, 2020.

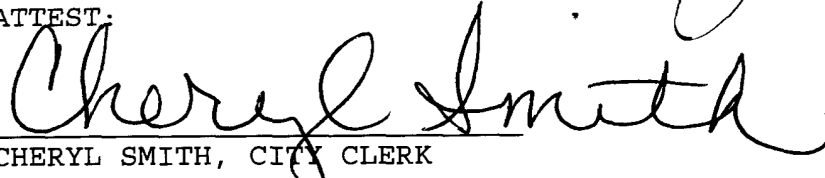
Authenticated by the Presiding Officer and Clerk of the Commission on the 6th day of May, 2020.

Filed with the Clerk on May 6th, 2020.

Mayor Teri Johnston	<u>Yes</u>
Vice Mayor Sam Kaufman	<u>Yes</u>
Commissioner Gregory Davila	<u>Yes</u>
Commissioner Mary Lou Hoover	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>


TERI JOHNSTON, MAYOR

ATTEST:


CHERYL SMITH, CITY CLERK



EXECUTIVE SUMMARY

To: Gregory Veliz, City Manager
Patti McLauchlin, Assistant City Manager

From: David Sermak, Central Purchasing Specialist & Mark Finigan, Director, Finance

Date: April 28, 2020

Re: Reallocating Aid to Local Non-Profits

Action Statement:

Respectfully request ratification, under Sec 2-797 (2), Emergency Procurement, the City Manager authorized emergency procurements totalling \$50,000 of food products from Sysco Corporation subsequently provided to local non-profits that are providing food preparation and food distribution aid to the citizens of Key West during the coronavirus pandemic. Additionally, pursuant to Sec 2-7974(b), Best Interest of the City, allow the continued purchase of additional food products from Sysco Corporation up to but not to exceed \$143,144.17.

Background:

The original FY19-20 budget included funding to private organizations and youth athletic leagues which sought support from the City of Key West for program and operating purposes. The following list represents those organizations and their respective current undisbursed balances. City Management is requesting these balances be reallocated for the singular purpose of directly buying food products from Sysco Corporation, which will be used by several local non-profit organizations in their meal preparation and food distribution community based COVID-19 programs. Amid the coronavirus pandemic, the priorities of local governments were altered in order to meet the immediate needs of its residents. Necessity requires the reallocation of funds in order to meet those needs.

Justification:

There is no better way for directly assisting the day to day needs of our residents in a time of economic uncertainty than to support our local non-profits who are most familiar with the unique environment of Key West and have the ability to delivery those services most desperately needed during the COVID-19 crisis. This need will require City Commission ratification of purchases up to the \$50,000 that have been approved by the City Manager on an Emergency procurement basis and respectfully requests the City Commission approve additional Sysco Corporation purchases over the \$50,000 up to the reallocated amount of \$143,144.17.

Recommendation:

Although aid allocated to local private organizations in October 2019 was essential at the time, priorities have changed. Recommend the approval of the reallocation of funds to meet the immediate needs of residents as well as ratify those purchases from Sysco Corporation which have already been made by the City manager as well as those purchase still to be made by the City up to but not to exceed \$143,144.17.

A Positive Step of Monroe County	\$35,000.00
Police Athletic League	\$26,398.22
Boys and Girls Club	\$8,970.95
Keys to Be the Change	\$575.00
Girls Softball	\$10,800.00
Hockey League	\$7,000.00
Junior Football League	\$18,000.00
Lacrosse	\$7,000.00
Little Conch Baseball	\$19,400.00
Soccer League	<u>\$10,000.00</u>
Total	\$143,144.17