



## MEMORANDUM

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Date: July 1, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso  
City Manager

CC: Marcus Davila, Director of Community Services

From: Kelli Funkhouser, Special Events Manager

Subject: **File ID: 26-5588 - Recommendation to approve “Tour de Keys 2026” on Saturday, November 21, 2026, from 12:00 p.m. to 7:00 p.m.**

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### **Introduction**

The City Manager’s Office requests the approval of the “Tour de Keys 2026” on Saturday, November 21, 2026, from 12:00 p.m. to 7:00 p.m. at Truman Waterfront Park Major Field.

### **Background**

The City Manager’s Office has received an application from MARC, Inc. for the “Tour de Keys 2026” on Saturday, November 21, 2026. The Tour de Keys Finish Line Celebration is the concluding event for the 11<sup>th</sup> Annual Tour de Keys charity cycling ride benefiting MARC, Inc. Riders participating in the 100-mile and 50-mile routes will finish in Key West and be recognized with finisher medals. The event will include food, beverages, sponsor recognition, and an awards presentation. Temporary tents and event equipment will be provided by Four Star Rentals.

Proceeds will support MARC, Inc. programs and services in Monroe County to offset county and state funding cuts. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

The applicant is requesting approval for the sale and consumption of alcoholic beverages within the enclosed area.

## **Procurement**

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

## **Recommendation**

The City Manager's Office recommends the Mayor and Commission approve the "Tour de Keys 2026" on Saturday, November 21, 2026, from 12:00 p.m. to 7:00 p.m. at Truman Waterfront Park Major Field.