

**City of Key West**  
**Budget Preparation Worksheets**  
**Fiscal Year 2024/2025**

Fund: 111 Transportation Alternative  
 Department: 0000 Revenue

Key	Object	Account Description	Category	FY 2021/2022 Actuals	FY 2022/2023 Actuals	FY 2023/2024 Adopted	FY 2023/2024 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2024/2025 Dept Req	FY 2024/2025 CM Review
1110000	3314900	Other Transportation		\$0	\$0	\$400,000	\$400,000	\$0	\$0	\$0
1110000	3319000	Other Federal Grants		\$0	\$619,330	\$0	\$0	\$440,013	\$0	\$0
<b>InterGovernmental Revenue</b>				<b>\$0</b>	<b>\$619,330</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$440,013</b>	<b>\$0</b>	<b>\$0</b>
1110000	3445102	Meters - Transportation Altern		\$736,923	\$682,843	\$705,250	\$705,250	\$353,806	\$688,691	\$688,691
		GENERAL FUND PARKING								\$325,000
		KEY WEST BIGHT PARKING								\$236,700
		PARK N RIDE PARKING								\$126,991
<b>Charges For Services</b>				<b>\$736,923</b>	<b>\$682,843</b>	<b>\$705,250</b>	<b>\$705,250</b>	<b>\$353,806</b>	<b>\$688,691</b>	<b>\$688,691</b>
1110000	3610000	Interest Earnings		\$8,587	\$61,870	\$2,500	\$2,500	\$0	\$10,000	\$10,000
1110000	3660200	Private Contributions		\$1,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>Misc Revenue</b>				<b>\$9,587</b>	<b>\$61,870</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>
1110000	3899001	Fund Balance		\$0	\$0	\$489,842	\$567,826	\$0	\$0	\$793,292
<b>Other Sources</b>				<b>\$0</b>	<b>\$0</b>	<b>\$489,842</b>	<b>\$567,826</b>	<b>\$0</b>	<b>\$0</b>	<b>\$793,292</b>
<b>Transportation Alternative Fund Revenue - Total</b>				<b>\$746,510</b>	<b>\$1,364,043</b>	<b>\$1,597,592</b>	<b>\$1,675,576</b>	<b>\$793,819</b>	<b>\$698,691</b>	<b>\$1,491,983</b>

City of Key West  
 FY 24/25 BUDGET  
 Personnel Allocation

AUTHORIZED BUDGET	
FY23/24	FY24/25
1.00	1.00

111 4903 TRANSPORTATION ALTERNATIVE FUND

TOTAL:

POSITION TITLE	AUTHORIZED BUDGET		POSITION TITLE	AUTHORIZED BUDGET	
	FY23/24	FY24/25		FY23/24	FY24/25
<b>FULL TIME:</b>			<b>PART TIME:</b>		
Multimodal Transportation Coordinator	1.00	1.00			
<b>TOTAL FULL TIME:</b>	1.00	1.00	<b>TOTAL PART TIME:</b>	-	-

**SALARY BUDGET  
FY 24/25 POSITION CONTROL**

SS Cap (does not incl Med)  
174,900 FY25

**7.65%**

**\$17,713** PY \$17,491

COST CENTER/ POSITION TITLE	GRD/ STEP	FY 23/24	FY 24/25	Health	PART	CTRCT	TEMP	Notes	Change in FTEs	Annual Salary	12	12	14	15	21	22	23	TOTAL
		Apprvd FTEs	Proposed FTEs	Insurance FTEs							TIME	COUNT	COUNT	Longevity	Over time	Special Pay	FICA Medicare	
<b>111 TRANSPORTATION ALTERNATIVE FUND</b>																		
<b>MULTIMODAL 4903</b>																		
MULTIMODAL TRANSPORTATION COON	124	1.00	1.00	1.00						71,699	75,284					6,023		
		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>						<b>71,699</b>	<b>75,284</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,759</b>	<b>6,023</b>	<b>17,713</b>	<b>104,779</b>

**City of Key West**  
**Budget Preparation Worksheets**  
**Fiscal Year 2024/2025**

Fund: 111 Transportation Alternative  
 Department: 4901 General Administration

Key	Object	Account Description	Category	FY 2021/2022 Actuals	FY 2022/2023 Actuals	FY 2023/2024 Adopted	FY 2023/2024 6 Mth Amnd	FY 2023/2024 6 Mth Actuals	FY 2024/2025 Dept Req	FY 2024/2025 CM Review
1114901	5493200	Accounting & Auditing		\$1,055	\$1,136	\$813	\$813	\$0	\$995	\$995
		SHARE OF ANNUAL CITY AUDIT								\$995
<b>Operating Expenditures</b>				<b>\$1,055</b>	<b>\$1,136</b>	<b>\$813</b>	<b>\$813</b>	<b>\$0</b>	<b>\$995</b>	<b>\$995</b>
1114901	5499100	Transfers		\$44,285	\$171,077	\$43,260	\$75,812	\$54,182	\$47,974	\$47,974
		TRANSFER TO GENERAL FUND FOR INDIRECT COSTS FY25								\$47,974
<b>Transfers</b>				<b>\$44,285</b>	<b>\$171,077</b>	<b>\$43,260</b>	<b>\$75,812</b>	<b>\$54,182</b>	<b>\$47,974</b>	<b>\$47,974</b>
1114901	5499803	Operating		\$0	\$0	\$267,534	\$243,815	\$0	\$0	\$274,559
1114901	5499804	Salary Contingency		\$0	\$0	\$1,626	\$1,626	\$0	\$90,606	\$90,606
		RESERVE FOR MERIT INCREASES								\$1,741
		RESERVE FOR NEW POSITION								\$88,865
<b>Reserves</b>				<b>\$0</b>	<b>\$0</b>	<b>\$269,160</b>	<b>\$245,441</b>	<b>\$0</b>	<b>\$90,606</b>	<b>\$365,165</b>
<b>General Administration - Total</b>				<b>\$45,340</b>	<b>\$172,213</b>	<b>\$313,233</b>	<b>\$322,066</b>	<b>\$54,182</b>	<b>\$139,575</b>	<b>\$414,134</b>

**City of Key West**  
**Budget Preparation Worksheets**  
**Fiscal Year 2024/2025**

Fund: 111 Transportation Alternative  
 Department: 4902 Duval Loop

Key	Object	Account Description	Category	FY 2021/2022 Actuals	FY 2022/2023 Actuals	FY 2023/2024 Adopted	FY 2023/2024 6 Mth Amnd	FY 2024/2025 6 Mth Actuals	FY 2024/2025 Dept Req	FY 2024/2025 CM Review
1114902	5492300	Life & Health Insurance		(\$3,315)	\$632	\$0	\$0	\$0	\$0	\$0
			<b>Personnel Services</b>	<b>(\$3,315)</b>	<b>\$632</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
			<b>Duval Loop - Total</b>	<b>(\$3,315)</b>	<b>\$632</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**City of Key West**  
**Budget Preparation Worksheets**  
**Fiscal Year 2024/2025**

Fund: 111 Transportation Alternative  
Department: 4903 Multimodal Transportation

Key	Object	Account Description	Category	FY 2021/2022 Actuals	FY 2022/2023 Actuals	FY 2023/2024 Adopted	FY 2023/2024 6 Mth Amnd	FY 2023/2024 6 Mth Actuals	FY 2024/2025 Dept Req	FY 2024/2025 CM Review
1114903	5491200	Regular Salaries & Wages		\$61,246	\$66,921	\$70,293	\$70,293	\$33,049	\$75,284	\$75,284
1114903	5491400	Overtime		\$328	\$0	\$0	\$0	\$0	\$0	\$0
1114903	5492100	FICA Taxes		\$4,668	\$5,064	\$5,377	\$5,377	\$2,503	\$5,759	\$5,759
1114903	5492200	Retirement Contributions		\$2,613	\$5,354	\$5,623	\$5,623	\$2,644	\$6,023	\$6,023
1114903	5492300	Life & Health Insurance		\$11,683	\$16,089	\$17,491	\$17,491	\$7,702	\$17,713	\$17,713
<b>Personnel Services</b>				<b>\$80,538</b>	<b>\$93,428</b>	<b>\$98,784</b>	<b>\$98,784</b>	<b>\$45,898</b>	<b>\$104,779</b>	<b>\$104,779</b>
1114903	5493100	Professional Services		\$62,024	\$106,897	\$970,000	\$1,015,432	\$58,383	\$380,000	\$375,000
		ELECTRIC BUS & FLEET PLAN (TAF#10)								\$100,000
		MULTIMODAL STUDY PH3: TRUMBO WHITE MASTER PLAN (TAF#5)								\$100,000
		PARKING PAY BY PLATE (TAF#7)								\$100,000
		SOUTH ROOSEVELT BIKE PATH REDESIGN (TAF#4)								\$75,000
		TA49032401 - CITY WIDE COMPREHENSIVE SAFETY ACTION PLAN (CARRY FORWARD \$500,000)								\$0
1114903	5494000	Travel & Per Diem		\$1,313	\$1,003	\$2,200	\$2,200	\$0	\$2,850	\$2,850
		FLORIDA SAFE STREETS SUMMIT (1@\$750)								\$750
		NATIONAL BIKE SUMMIT (1@\$2,100)								\$2,100
1114903	5494600	Repairs and Maintenance		\$2,340	\$46,090	\$60,000	\$71,169	\$1,146	\$229,000	\$234,000
		ANNUAL BIKE RACK ORDER								\$45,000
		BUS STOP SIGNAGE (TAF#6)								\$30,000
		ENHANCED CROSSWALKS @ FLAGLER AVE (TAF#3)								\$15,000
		ENHANCED SCHOOL ZONE SIGNAGE & STRIPING (TAF#1)								\$75,000
		GENERAL PROJECT INSTALLATION/MAINTENANCE FUNDS								\$5,000
		IN STREET CROSSWALK SIGNAGE (TAF#8)								\$9,000
		MAINTENANCE SUPPLIES								\$5,000
		PARK N RIDE SIGNAGE (TAF#13)								\$30,000
		SAFETY IMPROVEMENTS								\$10,000
		SPEED STRIPING AND SIGNAGE (TAF#11)								\$10,000
1114903	5494800	Promotional Expenses		\$6,056	\$3,449	\$107,500	\$107,500	\$5,275	\$10,000	\$10,000
		ANNUAL SAFETY FREEBIES: LIGHTS, BELLS, ETC								\$10,000
1114903	5495400	Books-Subscrip-Membership		\$0	\$100	\$175	\$175	\$0	\$175	\$175

**City of Key West**  
**Budget Preparation Worksheets**  
**Fiscal Year 2024/2025**

Fund: 111 Transportation Alternative  
 Department: 4903 Multimodal Transportation

Key	Object	Account Description	Category	FY 2021/2022 Actuals	FY 2022/2023 Actuals	FY 2023/2024 Adopted	FY 2023/2024 6 Mth Amnd	FY 2023/2024 6 Mth Actuals	FY 2024/2025 Dept Req	FY 2024/2025 CM Review
		BIKE FRIENDLY BUSINESS APPLICATION FEE								\$75
		FLORIDA BICYCLE ASSOCIATION MEMBERSHIP								\$100
1114903	5495500	Training		\$0	\$0	\$700	\$700	\$129	\$1,045	\$1,045
		FLORIDA SAFE STREETS TRAINING								\$100
		NATIONAL BIKE SUMMIT								\$945
<b>Operating Expenditures</b>				<b>\$71,733</b>	<b>\$157,539</b>	<b>\$1,140,575</b>	<b>\$1,197,176</b>	<b>\$64,933</b>	<b>\$623,070</b>	<b>\$623,070</b>
1114903	5496300	Infrastructure		\$274,018	\$881,825	\$30,000	\$42,550	\$262,191	\$160,000	\$320,000
		TA49032102 - FINAL MILE BIKE INSTALLATIONS (CARRY FORWARD \$452,312)								\$0
		TA49032102 - WICKERS BIKE TRAIL (CARRY FORWARD \$414,007)								\$0
		TA49032301 - WAYFINDING (CARRY FORWARD \$117,813)								\$0
		NEW CIP - SMATHER'S BEACH OVERFLOW PARKING								\$160,000
		NEW CIP - DUVAL & EATON PEDESTRIAN SIGNALS								\$160,000
1114903	5496400	Machinery & Equipment		\$3,280	\$1,565	\$15,000	\$15,000	\$0	\$30,000	\$30,000
		BUS BIKE RACKS - GRANT MATCH								\$15,000
		COUNTING EQUIPMENT (TAF#12)								\$15,000
<b>Capital Outlay</b>				<b>\$277,298</b>	<b>\$883,390</b>	<b>\$45,000</b>	<b>\$57,550</b>	<b>\$262,191</b>	<b>\$190,000</b>	<b>\$350,000</b>
<b>Multimodal Transportation - Total</b>				<b>\$429,569</b>	<b>\$1,134,356</b>	<b>\$1,284,359</b>	<b>\$1,353,510</b>	<b>\$373,021</b>	<b>\$917,849</b>	<b>\$1,077,849</b>
<b>Transportation Alternative Fund Expenditures - Total</b>				<b>\$471,594</b>	<b>\$1,307,202</b>	<b>\$1,597,592</b>	<b>\$1,675,576</b>	<b>\$427,203</b>	<b>\$1,057,424</b>	<b>\$1,491,983</b>

**FUND 111 CAPITAL PROJECTS  
LONG TERM OUTLOOK**

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30
<b>TOTAL CARRY FORWARD FROM PY</b>	\$793,292	\$274,559	(\$442,641)	(\$158,434)	\$127,046	\$413,658
<b>TOTAL REVENUES</b>	\$698,691	\$712,465	\$726,514	\$740,844	\$755,461	\$770,371
<b>TOTAL EXPENSES</b>	\$1,217,424	\$1,429,665	\$442,307	\$455,364	\$468,850	\$482,781
<b>FUND BALANCE FYE</b>	\$274,559	(\$442,641)	(\$158,434)	\$127,046	\$413,658	\$701,248
<b>REVENUES</b>	<b>FY 24-25</b>	<b>FY 25-26</b>	<b>FY 26-27</b>	<b>FY 27-28</b>	<b>FY 28-29</b>	<b>FY 29-30</b>
General Fund - TAF Transfer	\$325,000	\$331,500	\$338,130	\$344,893	\$351,790	\$358,826
KWB - TAF Transfer	\$236,700	\$241,434	\$246,263	\$251,188	\$256,212	\$261,336
PNR - TAF Transfer	\$126,991	\$129,531	\$132,121	\$134,764	\$137,459	\$140,208
Interest Earnings	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
<b>TOTAL REVENUE</b>	\$698,691	\$712,465	\$726,514	\$740,844	\$755,461	\$770,371
<b>EXPENSES</b>	<b>FY 24-25</b>	<b>FY 25-26</b>	<b>FY 26-27</b>	<b>FY 27-28</b>	<b>FY 28-29</b>	<b>FY 29-30</b>
Personnel Services	\$104,779	\$201,390	\$209,445	\$217,823	\$226,536	\$235,598
Annual Audit Fees	\$995	\$1,035	\$1,076	\$1,119	\$1,164	\$1,211
Indirect Cost Allocation to GF	\$47,974	\$48,933	\$49,912	\$50,910	\$51,929	\$52,967
New Position Reserve	\$88,865	\$0	\$0	\$0	\$0	\$0
Merit Increase Reserve	\$1,741	\$1,776	\$1,811	\$1,848	\$1,885	\$1,922
<b>TOTAL OTHER</b>	<b>\$244,354</b>	<b>\$253,134</b>	<b>\$262,245</b>	<b>\$271,700</b>	<b>\$281,513</b>	<b>\$291,697</b>
	\$173,070	\$176,531	\$180,062	\$183,663	\$187,337	\$191,083
<b>TOTAL TAF Operating Expenditures</b>	<b>\$173,070</b>	<b>\$176,531</b>	<b>\$180,062</b>	<b>\$183,663</b>	<b>\$187,337</b>	<b>\$191,083</b>
Duval & Eaton Pedestrian Signals	\$160,000	\$0	\$0	\$0	\$0	\$0
Electric Bus & Fleet Plan	\$100,000	\$0	\$0	\$0	\$0	\$0
Enhanced School Zone Signage & Striping	\$75,000	\$0	\$0	\$0	\$0	\$0
Parking By Plate	\$100,000	\$0	\$0	\$0	\$0	\$0
S. Roosevelt Bike Path Redesign	\$75,000	\$0	\$0	\$0	\$0	\$0
Smather's Beach Parking Lot	\$160,000	\$1,000,000	\$0	\$0	\$0	\$0
Trumbo/White Street Transportation Master Plan	\$100,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL Capital Projects</b>	<b>\$770,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Bus Bike Racks	\$15,000	\$0	\$0	\$0	\$0	\$0
Traffic Monitoring Equipment	\$15,000	\$0	\$0	\$0	\$0	\$0
<b>TOTAL Machinery &amp; Equipment</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
XXXXX	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL OTHER / TRANSFERS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL ALL EXPENSES</b>	<b>\$1,217,424</b>	<b>\$1,429,665</b>	<b>\$442,307</b>	<b>\$455,364</b>	<b>\$468,850</b>	<b>\$482,781</b>



FY 2024-2025 Carry Forward  
Fund 111 Transportation Alternative Fund  
Updated July 6, 2024

FUND	PROJECT	DESCRIPTION	PTD BUDGET	Exp. To Date PTD TOTAL	PTD BALANCE	ENCUMBRANCES	Grant Revenue	Committed Project Amt
111	TA49032102	Final Mile	\$ 1,544,597	\$ 1,146,060	\$ 398,537	\$ 452,312	\$ -	\$ 452,312
111	TA49032103	Wicker's Bicycle Trail	\$ 550,250	\$ 136,243	\$ 414,007	\$ 254,875	\$ -	\$ 414,007
111	TA49032301	Wayfinding	\$ 50,000	\$ 7,187	\$ 42,813		\$ -	\$ 42,813
111	TA49032401	City Wide Safety Action Plan	\$ 500,000	\$ -	\$ 500,000		\$ 400,000	\$ 100,000
								\$ 1,009,132
								\$ 1,139,188 Available Fund Balance
								<u>\$ 130,056</u> Available Fund Balance - After CIP
								\$ 300,000 TAF Transfers
								\$ 441,938 Final Mile Grant Revenue
								\$ 3,000 Interest Income for Balance of FY24
								\$ (9,800) Parking Deck Design - KWB/FS2
								\$ (23,000) Commercial Core Signage
								\$ (18,700) EXP for Balance of FY24
								\$ (7,210) Transfers for Balance of FY24
								\$ (22,992) Salaries for Balance of FY24
								<u>\$ 793,292</u> FY 24-25 Carry Forward