

MINUTES

KEY WEST BIGHT MANAGEMENT DISTRICT BOARD MEETING

OLD CITY HALL, 510 GREENE STREET

MAY 14, 2014

A regular meeting of the Key West Bight Management District Board of the City of Key West, Florida, was held in Commission Chambers, Old City Hall, 510 Greene Street, on Wednesday, May 14, 2014.

The Chairman called the meeting to order at 5:01 p.m.

Answering roll call were Board Members Jermy Ashby, Harry Bowman, Steve Henson, Jimmy Lane, Kathryn Ovide, Dan Probert and Chairman Michael Knowles presiding.

Also present were Chief Assistant City Attorney Larry Erskine, Port and Marina Services Director Doug Bradshaw, Deputy Director Marine Services John Castro, Key West Bight Marine Manager Mark Tait, Senior Property Manager Marilyn Wilbarger and Deputy City Clerk Angela Budde.

Others in attendance were Jack Anderson representing the Key West Bight Preservation Association.

The pledge of allegiance to the flag of the United States of America was given by all present.

CHANGES TO THE AGENDA:

It was moved by Board Member Ms. Ovide and seconded by Board Member Mr. Probert to approve the agenda.

The Chairman asked for objections and seeing none, the agenda was accepted.

APPROVAL OF MINUTES:

- 1) April 9, 2014 (Regular)

It was moved by Mr. Probert and seconded by Mr. Henson to approve the minutes of April 9, 2014. The Chairman acknowledged the motion and second and asked for objections; seeing none the minutes were approved.

ACTION ITEMS:

- 2) **Requesting Consideration of Letters of Interest and Approval of New Lease for Advertising Space at the Key West Bight Ferry Terminal**

The following people spoke on the matter:

Doug Bradshaw, Marina Services Director
Marilyn Wilbarger, Senior Property Manager
Larry Erskine, Chief Assistant City Attorney

Ms. Wilbarger informed the Board that Ms. McCaffrey of Vacation Key West has withdrawn her proposal. The options were to either re-advertise for new proposals or to accept the Anderson Outdoor Advertising proposal.

It was moved by Ms. Ovide and seconded by Mr. Lane to accept the Anderson Outdoor Advertising, the second bidder for one-year.

After discussion the motion and second were withdrawn.

It was moved by Ms. Ovide and seconded by Mr. Lane to approve the item to the second bidder at the bid price specified for 5 years.

The Chairman requested the Clerk call the roll.

Yeas: Board Members Ashby, Henson, Lane, Ovide, Probert and Chairman Knowles

Nays: Board Member Mr. Bowman

3) **Mel Fisher Maritime Heritage Society Lease Renewal for the Turtle Cannery Building Museum**

The following person spoke on the item:

Doug Bradshaw, Marina Services Director

It was moved by Mr. Henson and seconded by Mr. Bowman to approve the item as presented.

The Chairman requested the Clerk call the roll.

Yeas: Board Members Ashby, Bowman, Henson, Lane, Ovide, Probert and Chairman Knowles

Nays: None

4) **Approving Replacement of Two Utility Vault Covers in the Amount of \$8,235.99**

The following people spoke on the item:

Doug Bradshaw Marina Services Director
John Castro, Deputy Director of Marine Services

It was moved by Mr. Probert and seconded by Ms. Ovide to approve the item as presented.

The Chairman requested the Clerk call the roll.

Yeas: Board Members Ashby, Bowman, Henson, Lane, Ovide, Probert and Chairman Knowles

Nays: None

5) **Approving the Landscape Plan for Lazy Way Lane**

The following people spoke on the item:

Doug Bradshaw, Director of Marina Services
John Castro, Deputy Director Marine Services
Elizabeth Newland, Architect
Jack Anderson, 800 Caroline Street

It was moved by Ms. Ovide and seconded by Mr. Probert to incorporate additional scooter parking and to approve the item as amended.

The Chairman requested the Clerk call the roll.

Yeas: Board Members Ashby, Bowman, Henson, Lane, Ovide, Probert and Chairman Knowles

Nays: None

6) **Approving an Expenditure of \$12,189.59 to Gravel the 908 Caroline Street Tenant Parking Lot**

The following person spoke on the item:

Doug Bradshaw, Director of Marina Services

It was moved by Mr. Probert and seconded by Mr. Ashby to approve the item as presented.

The Chairman requested the Clerk call the roll.

Yeas: Board Members Ashby, Bowman, Henson, Lane, Ovide, Probert and Chairman Knowles

Nays: None

7) **Recommending the Official Branding Name of the Property that will be used for the Future Signage, Logo, Website and Marketing as “Key West Historic Seaport”**

The following people spoke on the item:

Doug Bradshaw, Director of Marina Services
Mark Tait, Key West Bight Marina Manager

It was moved by Ms. Ovide and seconded by Mr. Bowman to approve the item as presented.

The Chairman requested the Clerk call the roll.

Yeas: Board Members Ashby, Bowman, Henson, Lane, Ovide, Probert and Chairman Knowles

Nays: None

The Board acknowledged that the marina would remain the “Key West Bight Marina”.

8) **Approving an Expenditure of \$10,102.00 to Create, Host and Maintain a Website for the Key West Bight Marina**

The following people spoke on the item:

Doug Bradshaw, Director of Marina Services
Mark Tait, Key West Bight Marina Manager

It was moved by Mr. Bowman and seconded by Mr. Probert to approve the item as presented.

The Chairman asked the Clerk to call the roll.

Yeas: Board Members Ashby, Bowman, Henson, Lane, Ovide, Probert and Chairman Knowles

Nays: None

REPORTS:

9) Manager's Report –

Mr. Bradshaw reported they were looking at moving the dingy dock and adding additional slips.

Mr. Bowman asked about the mail policy. Mr. Bradshaw spoke with the Post Office and they have no interest in placing boxes there. Fed Ex and UPS deliveries are still being received.

Ms. Ovide asked about grant opportunities. Mr. Bradshaw stated they are typically for capital projects.

Ms. Ovide asked about the Thompson Fish House. Mr. Castro had no anticipated schedule. They are now in the design process and researching historic guidelines to see what is allowable. Once the design is complete they will go out for bid.

Ms. Ovide asked about the roof progress at the Half Shell Raw Bar. Mr. Castro stated they are still working with the tenants regarding the roof.

Mr. Castro stated this similar situation will be included in the lease negotiations for Turtle Kraals.

10) Accounts Receivable Report

The Chairman acknowledged that the receivables looked very good.

11) Old Business

Mr. Castro reported on the Waterfront Brewery and the scheduled date for opening is tentatively set for July 20, 2014.

12) Key West Bight Preservation Association Report

Mr. Anderson asked if the new security cameras had been installed. They had not yet been installed according to staff.

Mr. Anderson reported the demographic of customers seems to have gotten older.

PUBLIC COMMENTS:

Perry Arnold, 1216 Petronia Street, representing Art In Public Places Board. He stated they would like to be involved with the public art in the Key West Bight area.

BOARD COMMENTS:

There was no comment from the Board.

ADJOURNMENT:

There being no further business the Chairman adjourned the meeting at 6:29 p.m.


Susan P. Harrison, CMC, Clerk of the Board
Senior Deputy City Clerk