



CITY MANAGER'S OFFICE MEMORANDUM

TO: Bob Vitas, City Manager

FROM: Mark Z. Finigan, Assistant City Manager 

DATE: April 28, 2013

SUBJECT: Ratification of Agreement with Langton Associates, Inc. and IN REM Solutions, Inc.

ACTION STATEMENT:

This purpose of this resolution is to request ratification by the City Commission of the attached fully executed Agreement between the City of Key West and Langton Associates, Inc. and IN REM Solutions, Inc. for grant writing services for the City of Key West.

BACKGROUND:

The City Commission selected via Resolution 13-071 the firms of Langton Associates, Inc. and IN REM Solutions, Inc. (copy of Resolution 13-071 attached) to provide grant writing services. Pursuant to said resolution the City Manager was authorized to enter into negotiations with Langton Associates, Inc. and IN REM Solutions, Inc. and if successful in negotiating an Agreement bring back said Agreement before the City Commission for approval. A critical grant application submission due to the Tourist Development Council at the end of April 2013 for the Truman Waterfront Development necessitated the execution of the Agreement by the City Manager prior to Commission approval. The agreement was reviewed and approved by the City's Legal Department before execution by the City Manager. The Agreement has an initial term of one year with the provision to extend at the end of the term for two (2), one (1) year periods upon mutual agreement of the parties.

RECOMMENDATION:

Ratify the attached fully executed Agreement between the City of Key West and Langton Associates, Inc. and IN REM Solutions, Inc. for grant writing services for the City of Key West.