

#	Evaluation Category	Max Points	Evaluator Score
1	Firm Experience with ISO Consulting	25	EP:15 RD: 15 DB: 0
2	Technical Expertise and Understanding of Scope	20	EP: 15 RD:20 DB: 15
3	Project Team Qualifications	20	EP: 12 RD: 15 DB: 15
4	Project Approach and Methodology	20	EP: 14 RD: 15 DB: 10
5	Past Performance and References	10	EP: 6 RD: 3 DB: 5
6	Capacity, Availability, and Responsiveness	5	EP: 4 RD: 5 DB: 5
Total Score:			/100

Key Evaluation Considerations

- Experience providing ISO FSRs consulting for municipal fire departments
- Demonstrated success improving or maintaining ISO PPC ratings
- Experience with **ISO Class 1 or Class 2 jurisdictions**
- Experience with **coastal, tourism, or high-density communities** similar to Key West

- Knowledge of **ISO Fire Suppression Rating Schedule (FSRS)** components: – Fire suppression operations – Emergency communications / dispatch – Water supply systems – Community risk reduction
- Ability to identify operational or documentation gaps affecting ISO scoring
- Understanding of ISO evaluation methodology

- Qualifications and credentials of **Project Manager**
- Experience of supporting team members
- Relevant fire service, utilities, communications, or risk reduction experience
- Availability and continuity of key personnel

- Quality and feasibility of project approach
- Gap analysis methodology
- ISO scoring projections
- Documentation review process
- Training or mock ISO audits
- Implementation support strategy

- References from municipal or government clients
- Performance on similar ISO consulting projects
- Record of meeting schedules and deliverables

- Firm's ability to perform within required timeframe
- Availability of personnel
- Responsiveness to City requests
- On-site and remote support availability

Notes / Justification

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Committee Score Tabulation Sheet				
Proposer	Evaluator 1	Evaluator 2	Evaluator 3	Average
Wells Fire Consulting	66	50	73	63

Evaluation Instructions for Committee Mem

Provide clear instructions:

1. Review each Qualifications Package independently.
2. Score each category based on the criteria in the RFQ.
3. Provide written justification for each category score.
4. Do not discuss scoring with other members prior to the meeting.
5. Submit completed score sheets to Procurement at the evaluation meeting for tabulation

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