

Executive Summary



To: Gregory W. Veliz, City Manager

From: Todd Stoughton, Risk Manager

Date: 2/1/2021

RE: Service Agreement Extension Request

Action:

Respectfully request the City Commission to approve the extension of the following agreement pursuant to City of Key West Code of Ordinances, Section 2-797 (4) b, Exempt Contractual Services.

- Key West Tourist Development Association, Inc. (Key West Fantasy Fest Celebration, Resolution No. 16-128. Current agreement 2016 – 2020)

The contract with the Key West Tourist Development Association, Inc., ended with the conclusion of the 2020 Fantasy Fest. Since the event never occurred due to exceptional circumstances, the event promoter has formally requested a one-year extension to the current agreement.

Background:

COVID-19 was the causative factor for the cancellation of multiple special events throughout Key West during calendar year 2020 causing financial burdens for several of our legacy event promoters. Although the agreement discussed in this summary does not have a 'force majeure' clause, it is the intent of the City to offer relief due to circumstances beyond the contract holder's control by extending the subject agreement by one year.

Financial Impact:

If the City Commission approves the recommendation of Staff as submitted there is no additional costs incurred by the City.

Recommendation:

Request the City Commission approve the one-year extension to the expired agreement of the Key West Tourist Development Association, Inc., authorizing the City Manager to execute all documents consistent therewith with the consent and advice of the City Attorney.