



# November Utilities Department Report

**To:** Brian L Barroso, City Manager

**Date:** December 1, 2025

**From:** Matt Willman, Utilities Director

**Subject:** November Report 2025

## Utilities Department

### *Administrative*

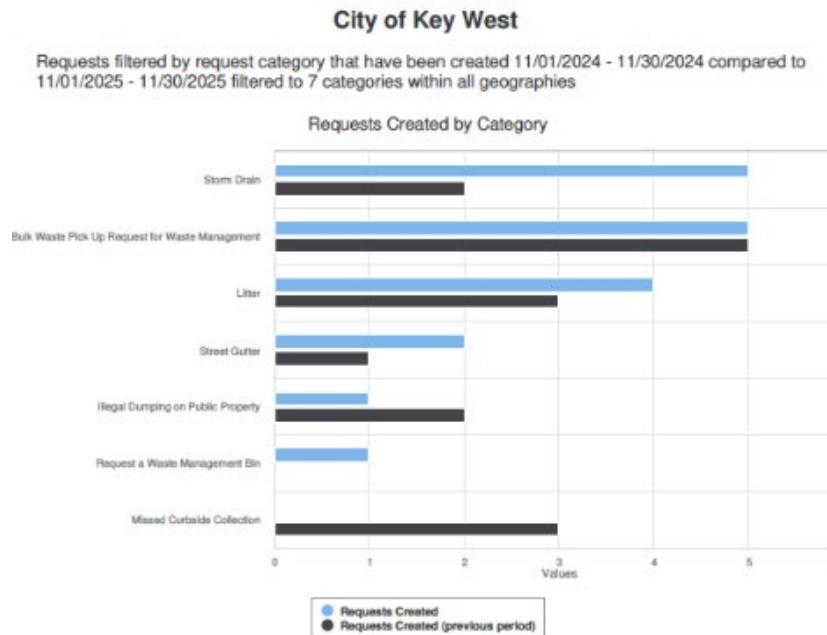
Pay Apps Processed: 30 for \$1,980,297



- Purchase Requests Submitted: 6 for \$1,097,762



- Issues Resolved-Click Fix 18 of 18 resolved to date (all categories)



- Back Utility Fees Assessed/Collected: \$10,906 Assessed / \$12,614 Collected
- Undiscovered Sewer Base Charges recognized: 1 EDUs @ \$28.89 = \$28.89/month
- Add or Re-assess new parcels: 1 @ \$393.08; 0 @ \$171.31 = \$393.08/year

### ***Solid Waste***

- Waste Hauled
  - Municipal Solid Waste: 3158 tons
  - Recycling: 391 tons
  - Yard Waste: 512 tons
  - Construction and Demolition: 5 tons
  - Metal: 39 tons
  - Leachate: 98 tons
  - Household Hazardous and E-Waste: 1 ton
  - Tires: 6 tons
- White Goods: 129 items collected
- Free Bulk Pick Ups by Waste Management: 299 locations
- Charged Bulk Pick Ups by Waste Management: 66 locations
- Tonnage of bulk picked up by Waste Management: 125 tons
- Bulk Pick Ups by Public Works: 59 billable tons in 39 vehicle trips
- KWHA: 33 **unbillable** tons valuing \$5,404
- Extra Pick Ups: 292
- Carts Delivered: 83
- Carts Repaired: 0
- Cart Exchanges: 31

- Commercial Recycling Participation Rate: 51%
- Solid Waste related code cases opened: 84
- Solid Waste code cases closed: 77
- 1732 tons of Municipal Solid Waste hauled to Okeechobee; 1426 tons hauled to Medley.

***Recycling Update:***

- Prepared for the Community Workshop on solid waste, yard waste, and recycling, including PowerPoint development, advertising, email communications, and materials.
- America Recycles Day event diverted 1,894 lbs of textiles from the landfill.
- Served as a guest host on US 1 Radio.
- Created a holiday FOG (Fats, Oils, Grease) flyer.
- Designed workshop flyers for display and social media.
- Coordinated Holiday Light Recycling program with Home Depot.
- Updated the Special Event Application information on the Recycling and Waste webpage.
- Supported pumpkin composting activities with Montessori.
- Coordinated with Ralph and Richard on the removal of recycle bins, including mapping and address verification.
- Met with a local business (Rick's) to discuss recycling opportunities.
- The contact information for Replynsh was provided to the Mile 0 events planner to support increased recycling efforts at the event.
- Conducted a site visit to the Botanical Gardens Compost Village.

***Sewer/Storm/GIS/Solid Waste***

- Completed the IW-2 wellhead valve replacement and I&C equipment upgrade.
- Ordered new pumps for the MWI stormwater pump stations.
- Hosted and participated in multiple monthly and bi-weekly meetings with City Departments, Waste Management, OMI, FDOT, and Monroe County.
- Took part in three negotiation meetings with Waste Management for the new four-year Solid Waste Haul-Out Agreement.
- Attended bi-weekly meetings with Jacobs regarding the Wastewater Treatment Plant Facility Condition Assessment.
- Submitted repair cost documentation (\$122,000) to FDOT and its subcontractor for the S. Roosevelt Blvd sewer line damage.
- Met onsite with a property owner on Kennedy Drive regarding a sewer line easement and roadway maintenance.
- Spoke with property owners near the proposed Government Road stormwater pump station site.
- Reviewed Chapter 58 Solid Waste proposed amendments with the Solid Waste Coordinator.

- Provided GIS training to Planning Department staff.
- Met with Regional Navy staff to negotiate an updated sewer billing agreement.
- Assisted with the Solid Waste/Recycling Community Workshop.
- Met with Public Works leadership to plan a pilot program for City crews to service trash cans on five blocks of Duval Street, with the goal of reducing Waste Management collection costs.
- Continued collaboration with the Navy and National Energy Team on the Waste-to-Energy plan.
- Scheduled the start of I&I repair work in the Sewer Collection System with the ECS team.
- Interviewed three talented applicants for the Utilities Administrator position.

#### ***RAH Wastewater Treatment Plant***

- Asset validation activities have been successfully completed. The assessment team has been on site performing comprehensive evaluations of the Wastewater Treatment Plant facilities, including all associated buildings and equipment. Concurrently, a separate team has conducted detailed assessments of the system's pump stations to document existing conditions and verify asset data accuracy.
- In addition, employee interviews have been completed in support of the CAMRA+ component of the assessment. The information gathered through these interviews will contribute to a more thorough understanding of asset performance, maintenance practices, and operational needs. Collectively, these efforts represent significant progress toward establishing a complete and reliable asset inventory to support long-term infrastructure planning and management objectives.
- 95 Corrective repairs were completed.
- 208 Preventative maintenance tasks were completed.