



THE CITY OF KEY WEST

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EXECUTIVE SUMMARY

TO: Key West Bight Management Board
Caroline St. Redevelopment Agency

CC: Bogdan Vitas
David Fernandez
Marilyn Wilbarger

FROM: John Paul Castro, Key West Bight Operations Manager

DATE: May 8, 2013

SUBJECT: Task Order for Common Area Enhancement

ACTION STATEMENT:

Attached is task order number 13-01 for Architectural and Engineering design services from William P. Horn Architect for the Common Area Enhancement of Key West Bight. The approval of this task order includes complete design implementation documents for landscaping, four entrance plazas, site drainage and utilities, lighting, site furnishings, signage and way finding, logo creation, etc. The design fee for these services is \$184,800.

BACKGROUND:

The Common Area Enhancement plan was created as a three year, three phase project, as approved by the Bight Board in 2010. This task included the design and implementation documents in support of common area enhancement.

In 2011 and 2012 the first phases of the enhancement plan which pertained to public area lighting and ADA ramps and stairs to connect the walkways as well as the complete redecking of the docks and Harborwalk were completed throughout the Bight. The project has continued with lighting in plaza and parking areas, landscaping and parking modifications, curbing, and so forth.

PURPOSE & JUSTIFICATION:

The final phase of the project extends throughout the Bight from the Ferry Terminal to Greene St. and completes the enhancement project through connectivity of the surrounding neighborhoods. This design process is all inclusive through construction documents pertaining to all aspects from signage to landscaping through lighting photo metrics and civil engineering. A brief description of the main objectives for William P Horn Architect is as follows:

Key to the Caribbean – Average yearly temperature 77° F.

MEMORANDUM

- Develop four main plazas with monument features, parking, landscaping and site drainage.
- Logo and signage development for the “Historic Seaport” to be incorporated through way finding and for marketing efforts for the Bight property and Marina
- Utility assessment and relocation where necessary with supporting construction documents
- Finalize lighting for all common areas of the Bight
- Parking lot redesign as necessary for Caroline St. parking lot (those areas not included within the Caroline St. redevelopment project), parking areas adjacent to Half Shell Raw Bar, parking behind Lost Reef Dive Shop, and the Greene St. parking lot.
- Organization of the loading dock area for dock box use, bikes and scooters
- Main Entry Sign at Greene St.
- Site furnishings including bike racks, trash cans, benches, etc.

The task order also includes work necessary to assist City staff in implementing the design documents for advertisement and installation. There will be a cost analysis delivered to the City at the 60% design document stage. The design team will attend meetings as necessary to obtain Bight Board, HARC, and Tree Commission approvals. Bid phase and construction phase services are included within this task order.

OPTIONS:

1. Approve task order number 13-01 from William P Horn Architect for Architectural and Engineering Design services for the Common Area Enhancement Plan at Key West Bight for \$184,800.
2. Do not approve task order number 13-01 from William P Horn Architect for Architectural and Engineering Design services for the Common Area Enhancement Plan at Key West Bight for \$184,800 and direct staff in an alternate direction.

FINANCIAL IMPACT:

The 2012/2013 budgeted amount for this project has a balance of \$780,724 in account 405-7504-575-6300.

RECOMMENDATION:

City staff recommends approval of the task order number 13-01 from William P. Horn Architect for Architectural and Engineering Design services for the Common Area Enhancement Plan at Key West Bight in the amount of \$184,800.

ATTACHMENTS:

Task order 13-01 from William P. Horn Architect