



THE CITY OF KEY WEST

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MEMORANDUM

TO: Jim Scholl, City Manager
Greg Veliz, Asst. City Manager

FROM: Michael Turner, Community Services Deputy Director

DATE: July 22, 2019

SUBJECT: Approving the Sole Source Addition of \$35,000 to the Blanket Purchase Order for Pat's Pump and Blower for a Total Amount of \$54,500 they

ACTION STATEMENT: Approving the addition of \$35,000 to the blanket purchase order for Pat's Pump and Blower on a sole source basis pursuant to Section 2-797(1). Pat's Pump and Blower currently has a blanket Purchase Order of \$19,500 we are looking to add an additional \$35,000 to the Blanket Purchase Order bringing the total amount to \$54,500

BACKGROUND:

Pat's Pump and Blower is the sole source for making repairs to the City's Johnston sweepers. The street sweepers are a vital part of the Community Services Departments efforts to keep the streets clean, especially Duval Street.

PURPOSE AND JUSTIFICATION:

The street sweepers have needed more repairs than were expected this year. Part of this is due to the conditions of the streets that the sweepers are cleaning on a daily basis.

During Fantasy Fest and the many other events that take place in the City the Street Sweepers are in invaluable part of the timely and proficient cleanup that takes place. If the sweepers are down it would greatly affect the quality and efficiency of getting the streets clean that the City prides itself on.

With many of our major events coming soon it is imperative that we keep these sweepers running and have them available to keep the City streets clean.

Key to the Caribbean - Average yearly temperature 77° F.

FINANCIAL IMPACT:

The City will be transferring \$30,000 from Internal Improvements Fund/Sidewalks/Repairs and Maintenance 102-4104-541.46 to Internal Improvements Fund/Streets/Repairs and Maintenance 102-4102-541.46. Then the additional \$35,000 will be added to the Pat's Pump & Blower Blanket in Internal Improvements Fund/Streets/Repairs and Maintenance bringing the total Blanket Purchase Order to \$54,500

RECOMMENDATION:

Staff recommends approving the addition of \$35,000 to the Pat's Pump Blanket Purchase Order bringing the total to \$54,500